

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**March 9, 2016**

**BOARD MEMBERS PRESENT:**

		<u>Weighted Vote Per Member</u>
<i>Beacon Falls...</i>	Christine Arnold ( <i>arrived at 7:09 p.m.</i> )	.7
	Sheryl Feducia	.7
	Priscilla Cretella	.7
	David Rybinski	.7
<i>Prospect...</i>	Daisy Laone	1.3
	Robert Hiscox	1.3
	Nazih Noujaim	1.3
	Roxann Vaillancourt	1.3

**STAFF MEMBERS PRESENT:** Michael Yamin, Superintendent of Schools  
Pamela Mangini, Dir. of Finance and Business Operations  
Barbara Peck, Curriculum Director  
Matthew Brennan, Director of Technology  
Kurt Ogren, Principal, WRHS  
Dana Mulligan, Assistant Principal, WRHS

**I. CALL TO ORDER**

The Board of Education meeting was called to order by Sheryl Feducia at 7:03 p.m. in the Media Center at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken and a quorum was present.

The first hour of this meeting was devoted to discussion on the proposed 2016-2017 budget.

Mr. Yamin began with a PowerPoint presentation and discussion regarding Budget Impact for Proposed Staff changes. Mr. Yamin went through the specifics and fielded questions from the Board. The scorecard showed a 0% increase.

Mrs. Peck provided the Board with new copies of updated paperwork for their budget binders. Mrs. Peck went through a brief PowerPoint which highlighted details of the 21<sup>st</sup> Century Curriculum which focused on Instruction and Professional Development, Communication and Collaboration, Creativity and Innovation as well as Critical Thinking and Problem solving. Mrs. Peck detailed Budget goals and allocations for individual subject areas. Mrs. Peck also shared the overall budget from 2015 - 2016 to 2016 - 2017.

Mr. Brennan provided the Board with a Presentation regarding the Technology Budget and also reviewed specifics. Mr. Brennan's presentation covered the budget from 2014 - 2015 - 2016 - 2017, budget changes (additions and removals), Hardware Purchasing, Services, Connectivity and Training as well as Security.

*Discussion of regular agenda began at 8:25 p.m.*

**IV. APPROVAL OF MINUTES**

Minutes of February 17, 2016, Special Board of Education Meeting (Ex. I)

A MOTION was made by David Rybinski and SECONDED by Nazih Noujaim to approve the minutes of February 17, 2016 Special Board of Education Meeting (Ex. I)

**ALL IN FAVOR** (weighted vote totals 8.0) **16-031**

Minutes of February 24, 2016, Board of Education Meeting (Ex. II)

A MOTION was made by David Rybinski and SECONDED by Priscilla Cretella to approve the minutes of February 24, 2016 Board of Education Meeting (Ex. II)

**ALL IN FAVOR** (weighted vote totals 8.0) **16-032**

**V. TOWN OFFICIAL COMMENT**

**VI. PUBLIC COMMENT**

Paul Cummings, resident of Beacon Falls, felt that every grade could be surveyed to help determine the drop in students enrolled in music at WRHS. Mr. Cummings shared his opinion that he is not satisfied with the current Math program. Mr. Cummings felt that some information on the previous minutes was unclear. For example, the discussion of possible use of activity funds. Mr. Yamin was able to answer some of his questions prior to the meeting. Mr. Cummings wanted more information regarding Kindergarten teachers and wanted to know if there was a way to get more busses from Prospect back to Beacon Falls for summer activities. Lastly, Mr. Cummings wanted to know how the locations of District meetings were determined.

After Mr. Cummings spoke Mr. Yamin directed him to Mrs. Peck for the question regarding Kindergarten.

**VII. CORRESPONDENCE**

**VIII. TREASURER'S REPORT**

Nazih Noujaim read the treasurer's report as follows:

Balance in General Fund as of 3/9/16:	\$8,728,435.71
Tonight's invoices total:	\$602,452.89
General Fund:	\$601,250.04
Federal and State Grants:	\$0.00
Adult Ed, Other Grants, Athletic Fund:	\$1,202.85
School Construction Payments:	\$0.00

Balance of School Construction Project: \$1,996,484.09

**IX. STUDENT REPRESENTATIVE'S REPORT** (Anna Witkowski, Donovan White)  
Miss Witkowski shared the report with the Board highlighting some important information regarding the Departments at WRHS, Clubs, and Student Council.

**X. EXEMPLARY PEOPLE AND PROGRAMS**

This portion of the meeting was held at the very beginning. Mr. Mohamad Patinh of Exxon/Mobil was sent a certificate for his company's donation to LRMS to be used for math or science endeavors.

John Lombard of the Lombard Group was thanked for donating all the Kindness Campaign T-shirts. Celia and Abigail, both elementary students in the District, were called forward and acknowledged for their designs that appear on the T-shirts.

**XI. REPORT OF SUPERINTENDENT**

**A. Superintendent's Update**

1. Class sizes at Woodland High School.

This report was included in the Board's packet. The report highlighted number of requests, number of sections, students per section and teaching blocks.

2. District Meeting: March 23, 2016, 5:30-7:00 p.m. at Long River Middle School re: district meeting and vote on sale of Community School. Vote will take place under action items.

**B. Action Items**

1. Act to approve updated job description for Library Media Specialist

A MOTION was made by Priscilla Cretella and SECONDED by David Rybinksi to approve the updated job description for Library Media Specialist.

**ALL IN FAVOR** (weighted vote totals 8.0)

**16-033**

2. Act to approve a resolution to schedule a District Meeting to be held in the gymnasium at Long River Middle School, 38 Columbia Avenue, Prospect, CT, on Wednesday, March 23, 2016, from 5:30-7:00 p.m. for the following:

- To choose a Moderator to preside at the Special District Meeting.
- To approve the sale of the Community School, located at 12 Center Street, Prospect, Connecticut (the "Community School"), by Regional School District No. 16 to the Town of Prospect.
- To approve the Agreement for Sale and Purchase of Real Estate by and between Regional School District No. 16 and the Town of Prospect.
- To authorize the Chairperson of the Board of Education of Regional School District No. 16 to take all necessary and proper to complete the sale of the Community School.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to approve a resolution to schedule a District Meeting to be held in the gymnasium at Long

River Middle School, 38 Columbia Avenue, Prospect, Connecticut, on Wednesday, March 23, 2016, from 5:30-7:00 p.m. for the following purposes:

- a. To choose a Moderator to preside at the Special District Meeting.
- b. To approve the sale of the Community School, located at 12 Center Street, Prospect, Connecticut (the "Community School"), by Regional School District No. 16 to the Town of Prospect.
- c. To approve the Agreement for Sale and Purchase of Real Estate by and between Regional School District No. 16 and the Town of Prospect.
- d. To authorize the Chairperson of the Board of Education of Regional School District No. 16 to take all necessary and proper to complete the sale of the Community School.

**ALL IN FAVOR** (weighted vote totals 8.0)

**16-034**

The legal public notice of the Special District Meeting on March 23, 2016, will appear in the Waterbury Republican this week. It is also referred to as a "Warning of a Special District Meeting":

REGIONAL SCHOOL DISTRICT NO. 16  
TOWNS OF BEACON FALLS AND PROSPECT  
NOTICE OF SPECIAL DISTRICT MEETING MARCH 23, 2016

The electors eligible to vote at District Meetings of Regional School District No. 16 are hereby notified that a Special District Meeting will be held in the gymnasium at Long River Middle School, 38 Columbia Avenue, Prospect, Connecticut, on Wednesday, March 23, 2016 at 5:30 P.M. to 7:00 P.M. for the following purposes:

1. To choose a Moderator to preside at the Special District Meeting.
2. To approve the sale of the Community School, located at 12 Center Street, Prospect, Connecticut (the "Community School"), by Regional School District No. 16 to the Town of Prospect.
3. To approve the Agreement for Sale and Purchase of Real Estate by and between Regional School District No. 16 and the Town of Prospect.
4. To authorize the Chairperson of the Board of Education of Regional School District No. 16 to take all actions necessary and proper to complete the sale of the Community School.

A copy of the full text of the Agreement is on file and available for inspection at the District's offices located at 207 New Haven Road, Prospect, Connecticut 06712.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to add Action Item #3 to the agenda, Act to approve Resolution to Call Special District Meeting.

**ALL IN FAVOR** (weighted vote totals 8.0)

**16-036**

3. Act to approve resolution to call a Special District Meeting.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to approve the follow resolution to call a Special District Meeting:

REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION  
RESOLUTION TO SCHEDULE A SPECIAL DISTRICT MEETING

WHEREAS, at its October 28, 2015 meeting, the Regional School District No. 16 Board of Education voted to approve the sale of the Community School located at 12 Center Street, Prospect, Connecticut to the Town of Prospect for a purchase price of Eight Hundred Seventy-Three Thousand and 00/100 Dollars (\$873,000.00).

WHEREAS, the Town of Prospect voted to approve the Agreement for Sale and Purchase of Real Estate by and between Regional School District No. 16 and the Town of Prospect (the "Agreement") at a Special Town Meeting held on February 29, 2016.

WHEREAS, the Agreement must now be approved at a Special District Meeting before the parties can finalize the sale of the Community School to the Town of Prospect.

NOW, THEREFORE, BE IT RESOLVED, pursuant to § 10-47 of the Connecticut General Statutes, that a Special District Meeting be held on Wednesday, March 23, 2016 at 5:30 P.M. to 7:00 P.M. in accordance with the attached Warning of Special District Meeting, which is hereby approved.

**ALL IN FAVOR** (weighted vote totals 8.0)

**16-037**

**C. Director of Finance and Business Operations Report**

1. Future debt schedule 2017-2018.

Mrs. Mangini provided the Future debt schedule and reviewed it with the Board. Mrs. Mangini brought attention to the Fiscal year ending 2017 which will be offset by the recent bond premium. Mrs. Mangini also acknowledged how sharply the debt schedule reduces by 2021. Mrs. Mangini also provided a summary of when specific items will be paid.

**D. Old Business**

1. Camp Invention facility use fee for summer program.

Mr. Yamin stated that this will be happening and prices are being set which he will provide in the near future.

2. Agreement for sale and purchase of real estate – Community School, Prospect, CT.

This document was included in the Board packet. Some questions regarding FOI came up and were briefly discussed. Mr. Yamin stated that he will send an email to the attorney regarding those questions.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to approve the agreement for sale and purchase of real estate – Community School, Prospect, CT. **ALL IN FAVOR** (weighted vote totals 8.0)

**16-035**

**E. New Business**

Mrs. Cretella asked about the Laurel Ledge gym ceiling which was reported to have some peeling. Mr. Yamin will address this.

**F. Items to be discussed at future BOE meetings.**

Mrs. Cretella asked that when the security grant money comes around that anything that needs to be discussed happens then.

**G. Information Items (with possible action)**

1. Summary of 2015-16 budget transfers for Facility Committee recommended work.  
This document was provided to the BOE for their review.
2. Scheduled maintenance work approve to date (M. Ceresa)  
This document was provided to the BOE.
3. NEASC accreditation process – meeting with BOE members.  
Mr. Yamin requested the attendance of the Board to the meeting with NEASC on April 3<sup>rd</sup>, and on April 6<sup>th</sup> to hear the results, if they are available.
4. Budget analysis compared to referendum on building projects.  
This was included in the Board packet for review.

*David Rybinksi left at 9:14 p.m.*

## **XII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee  
March 9<sup>th</sup> at 6:30 WRHS. Also, Mr. Yamin requested Board members to be available for the final round of interviews to be held at LRMS on 3/22.
2. Facilities and Transportation Committee
3. Curriculum Committee
4. Policy Committee  
May 11<sup>th</sup> at 6:15 p.m. (WRHS)
5. Public Communications
6. Technology Committee  
Update April 27<sup>th</sup> at 6:15p.m. (LRMS).
7. Recognition Committee
8. Liaisons
  - a. Schools  
National Honor Society inductions were held last night at LRMS.
  - b. Wellness Committee
  - c. Professional Development Committee.  
Mr. Yamin reports that this Committee is moving to a great place. PD is being planned for next year, and the model of PD is changing.
  - d. 2COM  
Meeting tomorrow and 1:00 p.m. at WRHS.

## **XIII. ADJOURNMENT**

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to adjourn the March 9, 2016, Board of Education meeting at 9:23 p.m.

**ALL IN FAVOR** (weighted vote totals 7.3)

**16-038**

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval,  
Kelly Blum, Board Clerk*