

**REGIONAL SCHOOL DISTRICT NO. 16**  
**Board of Education Meeting**  
**February 10, 2016**

**BOARD MEMBERS PRESENT:**

		Weighted Vote <u>Per Member</u>
<i>Beacon Falls...</i>	Christine Arnold	.7
	Sheryl Feducia	.7
	Priscilla Cretella <i>arrived at 7:13 p.m.</i>	.7
<i>Prospect...</i>	Daisy Laone	1.3
	Nazih Noujaim	1.3
	Robert Hiscox	1.3

**STAFF MEMBERS PRESENT:** Michael Yamin, Superintendent of Schools  
Pamela Mangini, Dir. of Finance and Business Operations  
Barbara Peck, Curriculum Director

**I. CALL TO ORDER**

The Board of Education meeting was called to order by Sheryl Feducia at 7:04 p.m. in the Media Center at Woodland Regional High School, Beacon Falls, CT.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. RECORD OF MEMBERS PRESENT**

A roll was taken and a quorum was present.

**X. EXEMPLARY PEOPLE AND PROGRAMS**

This item was taken out of order.

WRHS Girls' Basketball coaches and team captains were recognized for the team's donation in support of another NVL team's coach, whose family member has a serious health issue.

Mr. Yamin also brought attention to a \$500 grant that was provided by Exxon/Mobil to LRMS for use in the area of Math and/or Science.

*Priscilla Cretella arrived at 7:13 p.m.*

For the next hour, Mr. Yamin gave the Board a presentation on the proposed 2016-2017 budget. Each member was provided with budget information prior to the meeting. Items highlighted in the presentation were as follows: where the budget was, where it is currently, statistics that will drive future decisions, how to allocate resources for the best

student outcome and a review of the last 3 years. Also reviewed were district goals, budget highlights, budget additions (to be funded next year), requests not included in current budget (for the future) and per pupil expenditures.

The Board then took a short recess before continuing the meeting. The Board reconvened at 8:18 p.m.

**IV. APPROVAL OF MINUTES**

Minutes of January 27, 2016, Board of Education Meeting (Ex. I)

A MOTION was made by Nazih Noujaim and SECONDED by Robert Hiscox to approve the minutes of January 27, 2016 Board of Education Meeting (Ex. I)

**ALL IN FAVOR** (weighted vote totals 6.0) **16-014**

A MOTION was made by Nazih Noujaim and SECONDED by Priscilla Cretella to add a fourth item to Action Items: Approval of a time capsule for a senior project.

**ALL IN FAVOR** (weighted vote totals 6.0) **16-015**

**V. TOWN OFFICIAL COMMENT**

**VI. PUBLIC COMMENT**

**VII. CORRESPONDENCE**

1. Jan's Run to benefit WRHS & LRMS Cross Country, Track & Field Programs.
2. Letter from WRHS senior re: time capsule on school grounds.

**VIII. TREASURER'S REPORT**

Mr. Noujaim read the treasurer's report as follows:

Balance in General Fund as of 2/10/16:	\$5,665,248.70
Tonight's invoices total:	\$489,133.85
General Fund:	\$483,417.09
Federal and State Grants:	\$0.00
Adult Ed, Other Grants, Athletic Fund:	\$5,220.79
School Construction Payments:	\$495.97
Balance of School Construction Project:	\$2,465,116.46

**IX. STUDENT REPRESENTATIVE'S REPORT** (Anna Witkowski, Donovan White)

Miss. Witkowski shared the report with the Board. A flex room near Guidance will be converted into a new Career Center. School counselors are meeting with 11<sup>th</sup> graders individually in preparation for graduation and life after high school. The Drama Club held auditions for the April production *Our Town*. Plans are underway for the 2<sup>nd</sup> Annual Mr. Woodland Competition on February 26<sup>th</sup>.

**X. EXEMPLARY PEOPLE AND PROGRAMS**

Discussed at the beginning of the meeting.

## **XI. REPORT OF SUPERINTENDENT**

### **A. Superintendent's Update**

#### 1. Honor roll criteria

A handout regarding honor roll was provided to the Board members for discussion. Mr. Yamin discussed the differences between the criteria for the middle school and the high school. Mr. Yamin recommended that a subcommittee be created to discuss new criteria that are more unified.

#### 2. Update school field trips

Mr. Yamin provided the Board members with a handout detailing field trips taken and planned from 2014-2016. He acknowledged the teachers for their initiative and time when it comes to planning and carrying out field trips. After a discussion, the Board requested more information and a more detailed report. Mr. Yamin will provide this report by the end of the year.

#### 3. Maintenance repair work from building tours (1-22-16)

Mr. Yamin provided Board members with a detailed draft of on-going work and information from the building tours. He addressed some of the specifics, outlining items in red would be taken from the current budget and the rest would be part of the five-year capital improvement plan.

Mr. Hiscox asked if the courtyard tables at LRMS could be funded through the student activity fund; that will be looked into. Mr. Hiscox asked for some clarification and details on item #52 "crack seal". Mr. Yamin will investigate the scope of this work.

### **B. Action Items** (taken out of order)

#### 3. Transfer funds from budget surplus to capital non-recurring fund.

A discussion took place regarding this action item which lead to Mr. Yamin and the Board taking a recess to seek legal opinion. This recess began at 9:15 p.m. and they returned at 9:21 p.m. Unable to reach the BOE attorney, the Board decided to table this item until the next meeting.

#### 1. WRHS course name revision "Introduction to Computer Science", formerly "Introduction to Computer Programming."

A MOTION was made by Nazih Noujaim and SECONDED by Daisy Laone to approve the WRHS course revision "Introduction to Computer Science", formerly "Introduction to Computer Programming."

**ALL IN FAVOR** (weighted vote totals 6.0)

**16-016**

#### 2. Adopt new course at WRHS for 2016-2017: AP Computer Science A.

A MOTION was made by Nazih Noujaim and SECONDED by Priscilla Cretella to adopt new course at WRHS for 2016-2017: AP Computer Science A.

**ALL IN FAVOR** (weighted vote totals 6.0)

**16-017**

#### 4. Approve Senior Project to bury a time capsule on Region 16 property.

A MOTION was made by Nazih Noujaim and SECONDED by Priscilla Cretella to approve the Senior Project to bury a time capsule on Region 16 property with the approval of the whereabouts to be determined by the Principal and Superintendent.

**ALL IN FAVOR** (weighted vote totals 6.0)

**16-018**

**C. Director of Finance and Business Operations Report**

**D. Old Business**

1. Community School Update- town meeting will be held on February 29<sup>th</sup> in Prospect.

**E. New Business**

Executive Session (handled at end of agenda)

**F. Items to be discussed at future BOE meetings.**

Mr. Hiscox said there is no place in the agenda for responses to public comments.

Mr. Yamin stated that he will seek a legal opinion for an answer to that.

**G. Information Items (with possible action)**

1. Open forum with Superintendent at LLES on 2/20/16 in Media Center.
2. RSD#16 Kindness Campaign, included in packet.
3. Letter regarding “vaping”. Students and parents will have an opportunity to be educated regarding substance abuse and decision making.
4. An informational letter was provided to the Board regarding an early dismissal for students at WRHS on March 2<sup>nd</sup>.

**XII. REPORT OF COMMITTEES**

1. Personnel and Negotiations Committee  
Interviews for LRMS are upcoming.
2. Facilities and Transportation Committee  
Meeting held this evening.
3. Curriculum Committee
4. Policy Committee  
May 11<sup>th</sup> at 6:00 (WRHS)
5. Public Communications
6. Technology Committee  
Update March 23<sup>rd</sup> at 6:15 (LRMS)
7. Recognition Committee
8. Liaisons

Honor society at LRMS--Mr. Yamin, Ms. Laone and Ms. Arnold will attend.

a. Schools

Mr. Yamin stated that the first two-hour school delay, due to inclement weather, went very well. He would like to move forward with school delayed openings being two hours. Mr. Yamin will draft a letter indicating this for parents.

b. Wellness Committee

c. Professional Development Committee.

d. 2COM

Notes from February 4<sup>th</sup> meeting were included in the Board packet.

Kindness Campaign taking place on March 2<sup>nd</sup> in Elementary schools.

A MOTION was made by Priscilla Cretella and SECONDED by Nazih Noujaim to move to Executive Session to include Superintendent and Mrs. Mangini at 9:51 p.m. to discuss a personnel issue.

**ALL IN FAVOR** (weighted vote totals 6.0)

**16-019**

The Board came out of Executive Session at 10:00 p.m.

A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to continue the Board meeting past 10:00 p.m. and to resume the Executive Session re a personnel issue.

**ALL IN FAVOR**

**16-020**

The Board came out of Executive Session at 10:11 p.m.

### **XIII. ADJOURNMENT**

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to adjourn the February 10, 2016, Board of Education meeting at 10:12 p.m.

**ALL IN FAVOR** (weighted vote totals 6.0)

**16-021**

Christine Arnold,

Board Secretary

*These minutes are subject to Board approval,  
Kelly Blum, Board Clerk*