

**REGIONAL SCHOOL DISTRICT NO. 16  
BOARD OF EDUCATION MEETING**

*The mission of Regional School District #16 is to provide high quality educational opportunities through the use of traditional, experiential, and creative instructional practices to ensure that all students become inquisitive, life-long learners with the 21<sup>st</sup> century skills necessary to be successful.*

**DATE: December 14, 2016**  
**PLACE: Woodland Regional High School**  
**TIME: 7:00 p.m.**

**AGENDA**

*The order of business shall be at the discretion of the Chairman. Portions of this meeting may be held in Executive Session for the purpose of discussing personnel, litigation, or real estate matters.*

**NOTE:** *Public Comment will be limited to five minutes per speaker with a maximum of 45 minutes per subject.*

- I. Call to Order**
- II. Pledge of Allegiance to the Flag**
- III. Record of Members Present**
- IV. Approval of Minutes**  
Minutes of November 16, 2016, Board of Education Meeting (Ex. I)
- V. Town Official Comment**
- VI. Public Comment**
- VII. Correspondence**
- VIII. Treasurer's Report**
- IX. Student Representative's Report** (Anna Witkowski, Abigail Meliso)
- X. Exemplary People and Programs**  
John McKeown & Joe Riccio \$5,500 for track and field and cross country.

## **XI. Report of Superintendent**

### **A. Superintendent's Update**

1. UPSEU off record conversations.
2. Learning Walks at secondary level.
3. Hall of Fame dinner.
4. RSD #16 Insider.
5. WRHS Building Committee roof update.
6. Fast pass.

### **B. Action Items**

1. Act to adopt 2017-2018 school calendar.
2. Act to approve **revised** job descriptions for: Payroll Clerk, Accounts Payable, Technology support Technician, Custodial Night-Time Supervisor, Special Services Secretary, Full Year Secretary, School Year Secretary and Lead Secretary.
3. Act to approve **new** job description for Security Staff.

### **C. Director of Finance and Business Operations Report**

1. Financial Status Report – November 2016

### **D. Old Business**

### **E. New Business**

### **F. Items to be discussed at future BOE meetings**

### **G. Information Items**

1. Budget survey.
2. 2016 Cohort Graduation Results.

### **H. Enrollment**

1. December 2016 (Ex. II)

## **XII. Report of Committees**

1. Personnel and Negotiations Committee: **On-going UPSEU off-record negotiations, 12/6/16.**
2. Facilities and Transportation Committee: **January 11, 2017 meeting**
3. Curriculum Committee: **January 25, 2017 meeting**
4. Policy Committee
5. Public Communications
6. Technology Committee: **February 2017 meeting**
7. Recognition Committee
8. Liaisons
  - a. Schools
  - b. Wellness Committee
  - c. Professional Development Committee: **Meetings 4th Monday of each month, PES, 3:30 - 5:00 p.m.**  
**Minutes from 11/28/16 meeting have been uploaded.**
  - d. 2COM

## **XIII. Adjournment**