



Beacon Falls Community Media Center Building Committee
10 Maple Ave
Beacon Falls, CT 06403

BEACON FALLS COMMUNITY MEDIA CENTER BUILDING COMMITTEE
Meeting Minutes
August 27, 2018
(Draft Copy-Subject to Revision)

1. Call to Order/ Pledge of Allegiance

Chairman Krenesky called the monthly meeting of the Beacon Falls Public Community Media Center Building Committee to order in the Connie Christensen Children's Room of the Beacon Falls Public Library at 7:06 p.m.

Members present: Michael Krenesky, Arlene Brumer, Thomas Greber, Ann Cook, Mary Ellen Fernandes

Others present: Sue Dowdell

2. Public Comment

No Comments

3. Approval of Minutes

Motion to accept the May 2, 2018 and July 11, 2018 Meeting Minutes as presented:
Fernandes/Greber; no discussion, 4 ayes, 1 abstention (Cook)

4. Correspondence

No Correspondence.

Introduction of new committee member Ann Cook, who is replacing Steve Ruhl as the Parks & Rec liaison. There is a question to M. Krenesky about the BOS formalizing Mary Ellen Fernandes as a regular member, rather than an alternate, which has not yet happened.

5. Old Business

A. Survey

- a. workshp for survey questions did not occur
- b. M. Krenesky drafted a brief, four question survey, and distributed to the committee for input. The purpose of the survey is to prove interest in a project for the BOF before the committee can move forward.

6. New Business

A. Feasibility Survey

S. Dowdell, T. Greber and the town grant writer will be attending an information session in Naugatuck on Sept. 19, 2018, regarding a CT State Library grant (LSTA Planning Grant), which would help fund a survey and a consultant and the committee intends to apply for. A. Cook suggested that a community needs assessment would also be helpful, getting a deeper response from residents about what they want and what demographics are being represented, as well as asking who is going to other towns to use their services, and exploring what revenue can come in with a new facility (ex. a yoga class paying for space in a community center). There are also a variety of grants to help fund programs if space was available to hold them, and that funding should be considered as well..

S. Dowdell suggested that before the survey is drafted, that the committee find out what the Board of Finance wants specifically to prove there is an interest. M. Krenesky said he would reach out the BOF to get it added to their agenda, and committee members agreed that they would attend to try and get a specific percentage response that the BOF would accept in order to move forward. A. Cook was going to look up what percentage of a population responding to the survey would be acceptable/considered best practice.

S. Dowdell provided copies of the Aspen Planning/Action Guide, a risk and hazard assessment for the current library, and CT Library Best Practices assessment. These documents should be updated in order to apply for the planning grant. Committee will review them for next meeting.

7. To Be Paid

Motion to pay the clerking bill from June-July 2018, in the amount of \$87:
Fernandes/Krenesky; 4 ayes, one abstention (Greber).

7. Adjournment

The next regular monthly meeting will be held **Monday, September 24, 2018 at 7pm** in the library.

Motion to adjourn the meeting at 8:08pm: Fernandes/Cook; no discussion, all aye.

Respectfully submitted,

Kerri Vardon, Clerk
Community Media Center Building Committee

CC: Library Director
Parks & Rec Commission, Chairman
Community Media Center Building Committee members
Sadie Colcord, CERC