



**Beacon Falls Community Media Center Building Committee  
10 Maple Ave  
Beacon Falls, CT 06403**

**BEACON FALLS COMMUNITY MEDIA CENTER BUILDING COMMITTEE  
Meeting Minutes  
February 26, 2018  
(Draft Copy-Subject to Revision)**

**1. Call to Order/ Pledge of Allegiance**

Chairman Krenesky called the monthly meeting of the Beacon Falls Public Community Media Center Building Committee to order in the Connie Christensen Children's Room of the Beacon Falls Public Library at 7:04 p.m.

Members present: Mike Krenesky, Steven Ruhl, Mary Ellen Fernandes, Douglas Bousquet

Others present: Sue Dowdell, Library Director

**2. Public Comment**

No Comments

**3. Approval of Minutes**

Motion to accept the January 22, 2018 Meeting Minutes as presented: **Krenesky/Ruhl**; no discussion, all aye.

**4. Correspondence**

1. Resignation of Marth Melville from committee-
  - a. S. Dowdell said that the Library Board of Trustees will name a new candidate before next month's Board of Selectmen meeting
2. Motion to Add Clerking Bill to the agenda: **Ruhl/Fernandes**; no discussion, all aye.
  - a. Clerking bill for January and February presented. Payments of bills to be added to future agendas.

## **5. Old Business**

### A. Review Possible Dates for Visit to Seymour Library & Community Center

- 1) The Seymour Community Center offered March 28th as a date for the committee to come and tour their facility and answer their questions about the planning and usage of the center.
- 2) Motion to move the March 26th, 2018 meeting to March 28th, 2018 at 5:30pm and to be located at the Seymour Community Center:  
**Krenesky/Ruhl; no discussion**, all aye. all aye.
- 3) M. Krenesky, S. Ruhl, D. Bousquet, S. Dowdell will attend

### B. Motion to add discussion of 104 North Main property under Old Business: **Fernandes/Ruhl; no discussion**, all aye.

- 1) M. Krenesky shared the realtor's information sheets on the building/property.
- 2) Downes Construction gave an estimate on the costs of renovating the building and of building a new construction on Wolfe Ave, gratis, and the costs were similar (minus the cost of purchasing the property on North Main)
- 3) S. Dowdell distributed copies of a Library Space Planning Worksheet detailing the ideal requirements for library space (some shared space with the Community Center) and expressed concerns about being unable to walk children to North Main St. for programming.
- 4) S. Ruhl asked if the building/property at 104 North Main had been tested for contaminants. M. Krenesky believed it had been but had no details at this time.

## **6. New Business**

### A. Durham Feasibility Study RFQ

- a. M. Krenesky had asked Sadie Colcord to share Durham's RFQ so that the committee could get an idea of the cost and timeframe of conducting their own

### B. Formalize Budget Request

- a. M. Krenesky stated that the Economic Development Committee was putting in a request for the building committee and was showing support for the committee moving forward. S. Colcord has expressed to the EDC that it is in the best interest of the town to have a new structure.
- b. M. Krenesky will submit a funding request to the Board of Selectmen, to be considered a capital project, to support the creation of an RFQ
- c. S. Dowdell suggested that the Library Board, who will be updating their strategic plan, will have to redo a survey in 2018 and that the two groups work together to develop it

## **7. Adjournment**

The next monthly meeting will be held on **March 28th, 2018 at 5:30pm** at the **Seymour Community Center**.

Motion to adjourn made at 7:47pm: **Ruhl/Bousquet**; all aye.

Respectfully submitted,

Kerri Vardon  
Community Media Center Building Committee

CC: Library Director  
Parks & Rec Commission, Chairman  
Community Media Center Building Committee members