

BARRINGTON SELECTMEN'S MEETING MINUTES TUESDAY, OCTOBER 10, 2017

Chairman O'Brien opened the meeting for Tuesday, October 10, 2017 at 6:30 p.m. Present were Selectman Ayer, Selectman Bailey, Selectman Hatch, Selectman Knapp, Chairman O'Brien, Administrator Scruton and Clerk McNeil.

Chairman O'Brien welcomed everyone and led in the Pledge of Allegiance.

Chairman O'Brien opened the public hearing for the issuance of a building permit for Patrick & Kathleen Edwards on Birch Lane – a private road at 6:32 p.m. Clerk McNeil noted that there was previously a dwelling on this lot that will be removed. A portion of the new house will use the existing foundation. Peter Cook inspected the road and found it to be in good shape and recommends that the Edwards join the road association to help with future maintenance. He also noted that any damage done to the pavement on the road during construction would need to be repaired by the Edwards. The Planning Board also concurs with Mr. Cook. Selectmen Ayer moved to sign the Class VI and Private Road Agreement, seconded by Selectman Hatch. It was unanimously voted in the affirmative. The public hearing closed at 6:34 p.m.

Chairman O'Brien opened the public hearing for the issuance of a building permit for Scott and Shanin Sansoucie on Heron Way – a private road at 6:35 p.m. The property owner will be replacing an existing home. Peter Cook inspected the road and found the road in good shape and it had recently been graded. He recommends that the Sansoucies join the road association to help with future maintenance. The Planning Board also concurs with Mr. Cook. Selectman Ayer moved to sign the Class VI and Private Road Agreement, seconded by Selectman Bailey. It was unanimously voted in the affirmative. The public hearing closed at 6:36 p.m.

Chairman O'Brien opened the public hearing on the transfer of ownership of the cable franchise agreement from Metrocast to Atlantic Broadband at 6:37 p.m. The contract was reviewed by the attorney. Atlantic Broadband will pick up the current franchise agreement to the end of its term. Selectman Knapp moved to adopt the resolution approving the change of ownership of the cable television franchise, seconded by Selectman Ayer. It was unanimously voted in the affirmative. The public hearing closed at 6:36 p.m.

Administrator Scruton had our attorney review the proposed Waste Management Contract and it was suggested that language be included that makes the 8 out years beyond 2018 conditional upon town meeting approval. Currently the attorney for Waste Management is reviewing the town's proposed wording. Selectman Bailey moved to accept the Contract conditional upon the legal issues for length of term and town meeting being resolved, seconded by Selectman Hatch. Selectman Ayer abstained from the vote. The motion passes.

APPOINTMENTS

There were no appointments

BUDGETS PRESENTATIONS – Executive, Finance, Health Agencies, Bonding, Administration, Revaluation, Payroll Administration

Administrator Scruton presented a power-point overview of the budget process and his proposed budgets. Local governmental services are paid for by property taxes, vehicle registration, fees for service, some state and federal aid. He also noted comments had come out of the, vision, mission and values process that was conducted several years ago. There is a 2% increase in the operating budget not including the conservation bond that will be repaid in one year. A 1% COLA plus a step increase is included except for the Police as they have a collective bargaining agreement and are negotiating terms for next year. Administrator Scruton also indicated which lines that increased by more than \$6,000 and the lines that decreased more than \$6,000. He also reviewed the proposed capital expenditure requests.

Executive – There is an increase of \$2,771 in this budget. A deputy town administrator line has been added to the budget for \$1 to be reviewed further by the Board of Selectmen. This position would also require additional money to the benefits lines.

Administration – full-time hourly has decreased and part-time has increased

Revaluation – this is an increase of \$2,000.

General Government Building – there is an increase of \$5,000 in the heating oil line.

Insurance – Insurance went out to bid – there is a decrease of \$2,148

Regional Association – dues for Strafford Regional Planning Commission increased \$62.

Health Department – this line is made up of a number of various agencies that we give money to i.e. Lamprey Health Care, the Homemakers, Cornerstone VNA, Red Cross. This line is level funded.

General Assistance – a new line called “shelters” was added to support the local shelters that we send people to. There was a \$10,000 increase in Food/Rent/Utilities because we are overspent this year and will likely need to be increased further after expenses for a full year is set.

Patriotic Purposes - \$1 in this budget to keep it left open.

Long Term Bond – There was an increase of \$240,000 to cover the Conservation Commission payment toward the purchase by SELT of Stonehouse Forest.

The Advisory Budget Committee joined the discussion – Dale Sylvia, Steve Saunders and Peter Royce.

The following questions were asked: Admin. Contracts has been overspent this year why a decrease of \$8,000 in the budget – with new software the MuniSmart contract has not been renewed. What is “shelters” in general assistance – a donation to several shelters that we send homeless people to a total of \$2,000 in this line. The ABC would like the balances that are in the various capital reserve accounts.

The Board had the following questions: Selectman Knapp asked if the executive incident fund amount could be cut back because less than half has been sent. Administrator Scruton noted transfers were not made but some lines like welfare are overspent and that too is part of the reason to keep this at \$75,000. It was suggested to look at the line at the end of the budget

discussion. Selectman Knapp suggested adding money to conferences and training because of the proposed hiring of a deputy town administrator. Selectman Knapp asked about equipment maintenance which includes Seacoast Computer and office equipment update. The assessing contracts may go out to bid after the certification year. It was suggested to look at buying out sick bank at the end of 2017 if the budget is underspent.

PUBLIC COMMENTS

There were no public comments

REVIEW OF MINUTES – September 25, 2017 - Selectman Bailey moved to accept the minutes as written, seconded by Selectman Hatch. Chairman O'Brien abstained from the vote as he was unable to attend the meeting. The motion passes.

STAFF REPORT

Administrator Scruton

1. Chairman O'Brien moved to accept the proposed job description for the deputy town administrator, seconded by Selectman Ayer. It was unanimously voted in the affirmative.
2. Selectman Knapp moved to purchase a 2018 Dodge pick-up truck for \$31,272 using the Fire Truck Capital Reserve Fund and to request the funds from the Trustees of the Trust Fund, seconded by Selectman Ayer. It was unanimously voted in the affirmative.
3. Selectman Ayer moved to support Administrator Scruton borrowing for six months money for the Conservation Bond, seconded by Selectman Knapp. It was unanimously voted in the affirmative.
4. The Tax Collector is reviewing the paperwork for the town owned properties on Castle Rock Road.
5. Selectman Knapp moved to accept as complete the Young Road culvert project, seconded by Selectman Ayer. It was unanimously voted in the affirmative.

Clerk McNeil

Clerk McNeil requested signatures on the following:

1. Payroll manifest dated 10/01/2017
2. Vendor manifest dated 10/04/2017
3. Road and land deeds for Cedar Creek and St. Matthews Drive to be held until review by the title company.

OLD BUSINESS

Waste Management Contract – previously discussed

Personnel Policy/Job Description – the credit card policy still needs to be reviewed.

Meeting with Recreation Commission Reminder – the meeting was cancelled.

NEW BUSINESS

There was no new business

SELECTMEN'S REPORT

Selectman Ayer reported that the Conservation Commission will be talking with Forester, Charlie Moreno, regarding logging the Tamposi property. The Con. Commission discussed having a warrant article to acquire three lots that are owned by the town to include in the Stonehouse Forest acquisition.

Selectman Bailey and several members of the Board attended a joint Library Trustees meeting.

Selectman Hatch will be attending the Law Lecture Series.

Selectman Knapp also attended the Library Trustees meeting where they showed pictures of the proposed new library. They hope to have a warrant article at the 2019 town meeting. They were looking for support from the Board of Selectmen. Selectman Knapp attended the October 3rd School Board meeting where they discussed the facilities report, school district goals and a Memorandum of Understanding with Coe-Brown Academy.

Chairman O'Brien did not attend any recent meetings.

PUBLIC COMMENTS

Selectman Bailey stated that one of his relatives had to use the Barrington ambulance service. He said that there was an excellent response and the ambulance service and Police Department worked very well together.

Peter Cook wanted clarification on the paving of Cedar Creek. Selectman Knapp moved to support the paving of Cedar Creek, seconded by Chairman O'Brien. Chairman O'Brien asked for a roll call, Ayer –aye, Bailey – nay, Hatch – aye, Knapp – aye, O'Brien – aye. The motion passes.

Marcia Gasses gave a Planning Board update – one lot line adjustment, Huckins subdivision that is located in both Rochester and Barrington, conceptual for a 20 unit multi-family development.

Selectman Ayer moved to go into non-public session at 8:50 p.m. per RSA 91-A:3 II for personnel and legal, seconded by Selectman Knapp. Chairman O'Brien asked for a roll call, Ayer – aye, Bailey – aye, Hatch – aye, Knapp – aye, O'Brien – aye. The motion passes.

The Board discussed hardship cases related to tax deeding – no decisions were made. Clerk McNeil left the meeting. Administrator Scruton discussed personnel compensation – no decision was made.

Selectman Bailey moved to exit non-public session at 9:03 p.m., seconded by Selectman Knapp. Chairman O'Brien asked for a roll call, Ayer – aye, Bailey –aye, Hatch –aye, Knapp – aye, O'Brien –aye. The motion passes

The meeting adjourned at 9:04 p.m.

