

**Minutes November 7, 2016 Meeting at Town Offices, 333 Calef Highway, Barrington, NH**

Present: Chairman Casey O'Brien, Selectmen Dawn Hatch, Susan Gaudiello, Dan Ayer, and Andy Knapp, Town Administrator John Scruton, members of the public and staff.

Chairman O'Brien called the meeting to order at 6:30.

PUBLIC COMMENTS None

REVIEW OF MINUTES – October 31, 2016

Selectman Knapp moved, Chairman O'Brien seconded to approve with corrections. Passed 5-0

STAFF REPORT –

Administrator Scruton reported that the reason for the difference in the Building Inspection Salary line is that the Building Inspector this year received a grade adjustment (similar to what was done with Tom Abbott) after receiving his certifications that places him in a group of less than 15 in NH with that certification. Land Use Benefits. It appears the budget in 2016 was slightly overstated and as I mentioned as I reviewed the line at the meeting we missed two small expenses so the correct land use benefit line is \$21,129, an increase of \$491. The Asst. Building Inspector's computer continues to work but given its age it was scheduled to be replaced this year or next. As was discussed in the Board of Selectmen meeting, it may be possible to remove it with the understanding it is one more item that could end up being covered by the balance in the Executive contingency/incident line.

**Young Road Culvert:** Bids are due and will be opened November 10, this Thursday at 3 PM in the Building Inspector's office. If a quorum of the Board intends to attend, I need to post the meeting. When the bids are opened they will be scanned and sent to HTA for review and analysis and I ask Cheryl to cc you. Each bid with bond, etc. should be about 10 pages.

**Request for approval of 2017 Holidays for Town employees other than Library, excluding Police and Fire as outlined in Personnel Plan:**

1. New Year's Day- Monday. January 2nd
2. Civil Rights' Day- Mon. January 16<sup>th</sup>
3. President's Day- Mon. February 20<sup>th</sup>
4. Memorial Day- Mon. May 29<sup>th</sup>
5. Independence Day- Tue. July 4th
6. Labor Day- Mon. September 4th
7. Columbus Day- Mon. October 9<sup>th</sup>
8. Veteran's Day- Fri. Nov. 10<sup>th</sup>\*(Note Transfer Station unique 11/11 per Personnel Policy)
9. Thanksgiving Day- Thurs. Nov. 23<sup>rd</sup>
10. Day After Thanksgiving- Fri. Nov. 24<sup>th</sup>\*
11. Christmas Day- Monday December 25<sup>th</sup>
12. Day after Christmas-Tuesday December 26<sup>th</sup>\*\*

\* The employees in the Town Offices will not be receiving paid time off for Friday holidays when the office is normally closed, but receive pay for their scheduled hours when a holiday is celebrated Monday-Thursday even though it is more than 1/5<sup>th</sup> of their weekly schedule.

\*\*Some staff will need to work December 26<sup>th</sup> to make sure payroll is done and can float that holiday elsewhere as a personal day with written approval.

There was discussion about the Highway Department's summer schedule and how it impacts how holidays are taken. The issue will be reviewed further. With that caveat of further review on the summer schedule, the holiday schedule will be posted.

Signature items:

1. CAI GIS Maintenance Agreement 2017
2. Minutes October 31, 2016
3. Payroll Manifest 10/30/16
4. Accounts Payable Manifest November 2, 2016

OLD BUSINESS None

NEW BUSINESS None

SELECTMEN'S REPORT

Selectman Gaudiello attended the Conservation Commission meeting and a visit by Sam Faulkner discussing USA Springs Sale and an upcoming hearing. John Wallace is marking a trail on Calef from proposed Parking lot into the site. Commission discussed turtle signs and wetland protection

Selectman Knapp attended School Board which adopted a number of policies. He asked why they were replacing a relatively little-used tractor that they want to replace. Board reviewed a number of budgets.

Selectman Hatch had no meetings

Selectman Ayer Planning Board discussed signs. Planning Board approved subdivision for town to swap with Liberty Truck. Library had a good meeting with a UNH speaker.

Chairman O'Brien had no meetings. He encouraged people to get out and vote and to be patient. It is legal to carry guns so don't be surprised, school is not in session.

## PUBLIC COMMENTS

Rick Walker indicated the inspection showed the brakes needed to be replaced. Consensus of Board is it wanted brakes replaced. Board encouraged him to start looking at a good price on its replacement which will come out of the Capital Reserve.

Ron St. Jean spoke of the book sale at the election to raise money for the library.

Chairman O'Brien noted the NHMA Annual meeting is coming up if anyone is interested in going.

**Selectman Hatch moved and Selectman Gaudiello seconded to enter nonpublic session at PM for Personnel, RSA 91-A:3ii (d)(Land). Dan Ayer-aye, Susan Gaudiello-aye, Dawn Hatch-aye, Andy Knapp-aye, Casey O'Brien-aye. Approved 5-0.**

**Selectman Gaudiello moved and Selectman Hatch moved to exit nonpublic session at 7:40 PM. Dan Ayer-aye, Susan Gaudiello-aye, Dawn Hatch-aye, Andy Knapp-aye, Casey O'Brien-aye. Passed 5-0**

**In open session Selectman Gaudiello moved, Chairman O'Brien seconded to seal the minutes sixty days because it is determined that divulgence of this information likely would render a proposed action ineffective. Dan Ayer-aye, Susan Gaudiello-aye, Dawn Hatch-aye, Andy Knapp-aye, Casey O'Brien-aye. Approved 5-0.**

**Selectman Gaudiello moved, Chairman O'Brien seconded to adjourn at 7:40  
Passed 5-0**