

## **SELECTMEN'S MINUTES DECEMBER 22, 2014**

The Selectmen's meeting for Monday, December 22, 2014 started at 6:30 p.m. Present were Selectman Bussiere, Selectman Gaudeillo, Selectman Hatch, Selectman Malloy, Chairman Clark, Administrator Scruton and Clerk McNeil

Chairman Clark welcomed everyone, led in the Pledge of Allegiance and wished a Merry Christmas to all.

Chairman Clark opened the public hearing on the issuance of a building permit on Long Shore Drive, a private road, map 103 lot 0038 owned by George Gauthier at 6:33 p.m. Peter Cook viewed the road and he feels the paved section on the hill is in need of repair. He also stated that the driveway needs to have no more than a 10% slope. It was asked what is the town's surety that the work will be done. Selectman Bussiere asked if the town could request a bond. Mr. Cook supplied pictures of the road. He feels that the work could cost \$20,000 - \$50,000. The driveway will need an engineer to confirm that it is less than a 10% grade. Selectman Hatch feels this is a lot to ask of one person. Marcia Gasses feels that the town should not create a situation that a road is unfit for travel by our highway safety services. Selectman Hatch suggested requesting \$5,000 that would go into an account and would be released when the work was done on the hill with the paving. Peter felt \$10,000 would be the minimum not including ditch work. Ms. Gasses suggested inviting the Long Shores Lot Owners Association in to meet with the Board to discuss their future plans for road work. They will be invited to the meeting on January 19, 2015. Selectman Gaudiello moved to recess the hearing until January 19<sup>th</sup>, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

### **APPOINTMENTS**

There were no appointments

### **PUBLIC COMMENTS**

REVIEW OF MINUTES – December 8, 2014 & December 16, 2014 – Selectman Bussiere moved to accept the minutes of December 8<sup>th</sup> as amended and December 16<sup>th</sup>, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

### **STAFF REPORT**

Administrator Scruton

1. Selectman Gaudeillo moved to accept and expend \$200,000 from LCHIP to the closing agent and \$100,000 from DES toward the purchase of the Calef Isinglass Preserve, seconded by Selectman Hatch. It was unanimously voted in the affirmative.
2. The town's responsibility for the closing costs on the Calef Isinglass Preserve purchase is \$1,342.53. Selectman Gaudiello moved to approve the receipt of \$40,000 from Fish & Game, \$200,000 from LCHIP, \$100,000 from DES and \$20,000 from the Moose Plate Grant toward the purchase of the property (\$511,342.53) with \$151,342.53 coming out of the Conservation Fund, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

3. A member of the Planning Board asked about submitting an RFQ for the town's surveying services. There is concern there could be a perception that a planning board member hold a town contract would have undue influence on the board. Selectman Bussiere felt that as long as they recuse themselves on any issue in which they are personally involved, there would be no conflict. The other Selectmen concurred with this view.
4. The Visioning Economic Development subcommittee would like to go out for an RFQ for a realtor to market the town's property on Route 125. Selectman Bussiere is on the committee and they would like to get the ball rolling with promoting the land. The committee was authorized to start the process with an RFQ and gather information but decisions would come back to the Board of Selectmen
5. Selectman Bussiere moved to participate in the 2016 Household Hazardous Waste Collection Event, seconded by Selectman Hatch. It was unanimously voted in the affirmative.
6. The Construction Manager RFQ was approved as put together by Jason LaCombe from SMP. The RFQ is due by January 14<sup>th</sup> and they will be presented at the January 19<sup>th</sup> meeting.
7. Regarding the proposed town office, Jason LaCombe recommends that the town start having a civil engineer work on the project. The town will be going out for a Civil Engineer RFQ however the Board is going to continue with DuBois & King as the RFQ process won't be completed until February. Selectman Bussiere moved to increase the engineering line up \$15,000 and hire DuBois & King, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.
8. Selectman Malloy moved to ask the Trustees of Trust Funds to reimburse expenditures on the following: \$13,295 from the Compactor CR (recycling compactor), \$59,707.80 from Road Improvements (Green Hill Road Engineering), \$2,244.57 (recycling building improvements), \$4,393.51 Communication upgrades equipment, seconded by Selectman Bussiere. It was unanimously voted in the affirmative.
9. The projected yearend balance for the transfer station is as follows: Recycling \$6,000, Contract Waste \$5,042, Tire and Waste \$2,342, Bulky Waste \$4,149.
10. Administrator Scruton is projecting a fund balance increase of approximately \$400,000 – this would fully offset the warrant articles and \$175,000 toward the operating budget.
11. Administrator Scruton provided the percentage of earned time used per department. Selectman Gaudiello moved to direct Administrator Scruton to reduce the earned time line by \$45,000, seconded by Selectman Malloy. It was unanimously voted in the affirmative.

Clerk McNeil

Clerk McNeil requested signatures on the following: Intent to Cut for Holman, Abatements #58 - #60, Supplemental Property Tax in the amount of \$1,803, vendor manifest dated 12/18 and payroll manifest dated 12/14.

Clerk McNeil received a request from Steven & JoEllen Gallant to unmerge two properties on Castle Rock Road. Selectman Bussiere moved to unmerge these properties, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

#### OLD BUSINESS

2015 Proposed Budget – Selectman Gaudiello moved to take \$50,000 out of the paving line and put it in the Winter Road Emergency warrant article, seconded by Selectman Bussiere. It was unanimously voted in the affirmative.

Peter Cook asked the Board if they supported renewing the paving contract with R & D Paving. The Board wanted to go out to bid because of the decrease in oil prices and hoped for a better contract. Peter Cook and Administrator Scruton will put the bid together.

#### NEW BUSINESS

Rick Walker commented on the Board's previous question regarding moving the Cemetery Well & Building Capital Reserve of \$50,076 into the cemetery expansion line. He spoke with the other Commissioners and they supported moving the money.

#### PUBLIC COMMENTS

Paul Mausteller asked if there is any good material on the town's Route 125 property. It was explained that gravel had been removed and timber harvested and the access is challenging.

Library Trustee, Ron St. Jean asked if the civil engineer working on the proposed town office project will include a new library when they are working on the proposed well and septic.

#### SELECTMEN'S REPORT

Selectman Hatch reported that she attended a ZBA meeting – one variance was denied, an appeal was granted and one case was continued for more information.

The meeting adjourned at 7:47 p.m.