

**SELECTMEN'S MINUTES**  
**MONDAY, AUGUST 5, 2013**

The Selectmen's meeting for Monday, August 5, 2013 started at 6:30 p.m. Present were Selectman Bussiere, Selectman Gaudiello, Selectman Hatch, Selectman Malloy, Chairman Clark, Administrator Scruton and Clerk McNeil.

Chairman Clark welcomed everyone and led in the Pledge of Allegiance.

**APPOINTMENT**

There were no appointments.

**PUBLIC COMMENTS** – Bob Ott noted that there have been quite a few comments around town regarding the town hall decision. He feels that the old building should be looked at from the inside out. He also felt that there is no reason to put the library with the town office. Town office space is needed more than a new library.

**REVIEW OF MINUTES** – July 22, 2013 & July 30, 2013 Selectman Hatch moved to accept the minutes of July 22, 2013, seconded by Selectman Bussiere. It was unanimously voted in the affirmative. Selectman Bussiere moved to accept the minutes of July 30, 2013, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

**STAFF REPORT**

Administrator Scruton

1. Administrator Scruton noted that the Park and Ride across from Calef's is no longer a NH DOT Park & Ride. A small Park & Ride may be possible across the street in front of the Calef building. Selectman Gaudiello was concerned that a new parking lot would not be very attractive and hoped that it wouldn't interfere with the Barrington garden. Selectman Bussiere asked if Barrington Station would be an option for a Park & Ride. Administrator Scruton will discuss this further with District 6.
2. Mallego Road Construction Entrance – The school is interested in opening it up for bus traffic only. There is no interest in opening it up to general traffic because of safety reasons. The School will be going before the Planning Board for use of this entrance.
3. Trustees of Trust Funds – There are a list of capital reserve funds that have not been used for some time. Administrator Scruton would like the Board's input as to how to proceed with the following: 1. Ambulance (\$1,222.79), 2 Town Revaluation (\$3,767.96) 3. Recycling Building (\$2,244.57), 4. Road Reclamation (\$3,952.32), 5. Above and Below Water (\$25,964). Chairman Clark felt that 1 & 3 should go to the general fund. Selectman Hatch stated that more information is needed on 5. It was decided to use #2 & 4, #1 & 3 will go to the general fund and more information will be gathered on #5.
4. Administrator Scruton asked for guidelines in preparing the 2014 proposed budgets as to COLA, granting steps and percentage increase of budgets. Selectman Hatch felt the Board is trying hard to get a building – "time for all of us to bite the bullet and make that the priority and not step and COLA increases". Selectman Bussiere supported

Selectman Hatch's comments. Selectman Gaudiello favors step increases over COLAs and tends to look at the whole compensation package. Selectman Malloy stated that steps are a way to recognize work and competence. What is our overall goal with this budget? Health care is a future component. Chairman Clark agrees with Selectmen Hatch and Bussiere. The tax collector is below the correct grade and Administrator Scruton would like to bring that position closer to being in line with other finance professionals. The Board agreed. Also, a one grade increase for the deputy tax collector to put her in line with the deputy town clerk. Selectman Hatch suggested starting with a level budget and either goes up or down from there. Selectman Bussiere would like level or a reduction but need to get a grasp on health care. It was agreed that the first pass would be level budgeting on the total bottom line. Chairman Clark made note to the Library Trustees that he expects level budgeting on the library budget.

5. Administrator Scruton noted the following proposed building facility issues that need decisions: will the town, through the Board, own and manage all of the building and the surrounding land – yes, how will the design/construction/maintenance be structured for the input of the school and library – the town will design the “shell” the library and SAU will work with what is best for their use inside the building. The town will also be responsible for maintenance of the “shell” and the SAU & library will take care of the inside of the facility. The architect will design the facility with a cohesive look for all entities. Control of the major meeting rooms will be through the Board of Selectmen. Chairman Clark suggested that the Board look at a professional property manager to tend to our buildings. Many of the various questions may be address at the next meeting when SMP Architects is present. It was agreed that the Board continue to invite participation of the Library Board President, Chairman of the Recreation Commission and the Superintendent in consensus decision making.
6. The Board suggested that Administrator Scruton obtain an RFP for asbestos removal from the old town office. This would need to be done whether the town keeps, sells or demolishes the building.
7. The repeater on the old town hall needs to be moved before any demolition of the building. It is a six to seven months process to get the repeater moved. It is recommended that a site survey be done. A 60' to 75' tower behind the recreation building may be the option. It was suggested to hire a consultant at a cost \$1,000. The county is looking for grant money for regional fire/rescue and police service with a county wide repeater system which may be three to five years out. Selectman Malloy felt this should be looked at as an asset and not an expense. The town could rent out space on the repeater. Chief Walker will go back and check his budget for the \$1,000 consulting fee and proceed if he finds funds.
8. Administrator Scruton noted the following property issues: Selectman Gaudiello moved to abate \$35.49 on Map 118 Lot 0071 for an error on a balance due amount from 2012, seconded by Selectman Bussiere. It was unanimously voted in the affirmative. Selectman Hatch moved to renew a tax payment agreement for Robert & Jackie Perry, seconded by Selectman Bussiere. It was unanimously voted in the affirmative. A request was received from Patricia Call requesting that the town waive interest on a property that she acquired as she had not been informed of overdue taxes. Selectman

Bussiere stated that it is the mortgage holder's responsibility to check on past due taxes or liens against the property. Selectman Bussiere moved to deny Mrs. Call's request to waive the interest, seconded by Chairman Clark. It was unanimously voted in the affirmative.

9. Marcia Gasses stated that the surety for Village Place would be \$80,022 for phase I. However, the amount would not be able to be reduced lower than \$42,969 until the road has successfully stood for one year. Selectman Bussiere moved to accept the town planner's recommendation, seconded by Selectman Hatch. It was unanimously voted in the affirmative.
10. Administrator Scruton stated that the Public Land Trust will be doing an appraisal on a proposed conservation easement.

Clerk McNeil

Clerk McNeil requested approval and signatures on the following: abatements #71 & 72, an agreement between the Town and Roger & Tricia Fortin for clean-up of Map 103 Lot 0020 and 0021, payroll manifest dated 7/28/2013 and vendor manifest dated 8/1/2013.

Chief Walker stated that Avis Goodwin was the fiscal agent for the Health & Safety Council of Strafford County. The Health & Safety Council have since split with Avis Goodwin. Avis Goodwin is not at all interested in working with Health & Safety Council of Strafford Council.

#### SELECTMEN'S REPORT

Selectman Gaudiello stated that the School Board has not met since our last meeting but will meet next Tuesday.

Selectman Hatch met with the Library Trustees. Amy Inglis is putting her proposed 2014 budget together.

Selectman Bussiere had nothing to report.

Selectman Malloy said that the planning board has a public hearing on Tuesday night.

Chairman Clark had nothing to report.

Adjourned at 8:20 p.m.