

**SELECTMEN'S MINUTES**  
**JUNE 3, 2013**

The Selectmen's meeting for Monday, June 3, 2013 started at 6:30 p.m. Present were Selectman Bussiere, Selectman Gaudiello, Selectman Hatch, Selectman Malloy, Chairman Clark, Administrator Scruton, and Clerk McNeil.

Chairman Clark welcomed everyone and led in the Pledge of Allegiance.

**APPOINTMENTS**

NHDOT – Kevin Russell & Ron Grandmaison –

Kevin Russell – Works for NHDOT Division VI – He was present to discuss the proposed changes to the Route 125 and Route 9 intersection. The development of a proposed new gas station in the northbound lane gave them the opportunity to do some work at the intersection with 90% of the funds coming from the Federal Government. The proposed improvements would include widening the right turn lane going north on Route 125. After the intersection they would widen up to the church. One of the traffic lights would need to be moved back. Several street lights will be removed from the intersection unless the town wants to pay for them. Wildcat Transport will be losing their shoulder to pull off to leave passengers. Also, a pavement project is proposed for this section of Route 125. Part of the south side island will be removed. Selectman Hatch asked if the intersection would ever become a round-about. Mr. Russell stated that as far as he knows there are no plans. Selectman Hatch moved to not have the town take over maintenance of the two street lights that are being removed, seconded by Selectman Malloy. It was unanimously voted in the affirmative.

Ron Grandmaison – NHDOT Project Manager for Highway Design – He showed a power point presentation with placement of rumble strips on the centerline and on the shoulders. Rumble strips are being proposed for Route 125. Also, he noted statistics and costs of this program. "This is a low cost safety measure". Chief Conway supported rumble strips on the centerline and the shoulders. Selectman Bussiere moved to support DOT's recommendation for centerline and shoulder rumble strips, seconded by Selectman Malloy. It was unanimously voted in the affirmative.

**PUBLIC COMMENTS**

There were no public comments

REVIEW OF MINUTES – May 6, 2013 & May 20, 2013 – Selectman Malloy moved to accept the minutes of May 6, 2013, seconded by Selectman Bussiere. It was unanimously voted in the affirmative. The minutes for May 20, 2013 will be reviewed at the next meeting.

**STAFF REPORT**

Administrator Scruton

1. The architects viewed the old building. They plan to have preliminary information for the Board for the scheduled building meeting on June 10<sup>th</sup>.
2. It was recommended by the town's attorney, regarding the taxation of telephone poles, to amend licenses for poles and set up a public hearing. Selectman Gaudiello moved to set up a public hearing as soon as practical, seconded by Selectman Bussiere. It was unanimously voted in the affirmative.

3. Selectman Malloy moved to authorize the tax collector and treasurer to move forward with setting up a "lock box" system for tax collection, seconded by Selectman Hatch. It was unanimously voted in the affirmative.
4. Selectman Hatch moved to sign the "Memorandum of Agreement Between the Town of Barrington and the UNH Communications Center" for Fire dispatch, seconded by Selectman Malloy. It was unanimously voted in the affirmative.
5. The public hearing on the proposed changes to the personnel plan started at 7:28 p. m. Selectman Gaudiello noted several typographical changes that should be incorporated into the final version. She suggested that the bereavement leave section and the personal leave section more closely reflect the current personnel plan. There were no public comments. Selectman Gaudiello moved to adopt the revised personnel plan with those changes, seconded by Selectman Bussiere. It was unanimously voted in the affirmative. She further requested the Town Administrator Bring back clearer language on the transfer station holiday sentence. The public hearing closed at 7:40 p.m.
6. Selectman Gaudiello moved to approve the Board of Selectmen Rules and Procedures as revised, seconded by Selectman Malloy. It was unanimously voted in the affirmative.
7. Selectman Malloy moved to adopt the Purchasing Policy as developed by Administrator Scruton including amendments, seconded by Selectman Bussiere. It was unanimously voted in the affirmative.
8. Selectman Gaudiello moved to approve the Recreation Memorandum of Understanding, seconded by Selectman Hatch. It was unanimously voted in the affirmative.
9. Administrator Scruton signed the hourly agreement with SMP based on their response to the RFQ. It was suggested that payment of the architect come out of the capital reserve fund for "improvements and/or rehabilitation of town-owned facilities". Selectman Bussiere moved to expend up to \$10,000 from the capital reserve account for any work that deals directly with the old town hall, seconded by Selectman Malloy. It was unanimously voted in the affirmative.
10. There was no date set for the employee barbeque. Selectman Gaudiello felt that recognition should also be given to our volunteers.
11. Selectman Bussiere moved to authorize that either the town administrator or chairman of the Board of Selectmen to sign the Metrocast Franchise Agreement, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.
12. The assessing office received a letter from an abutter to a town owned piece of property asking if they could purchase that piece of property from the town. It was recommended that the piece of land be offered to both abutters with a minimum bid of \$3,500 in order to recoup lost property taxes. Once purchased the new owner will be asked to merge the property with their currently property. The bids would be due by July 1<sup>st</sup>.
13. Regarding two town owned lots, the previous owner would like to acquire the lots back and has requested a meeting with Administrator Scruton and Clerk McNeil. We believe that the total lost tax amounts to be around \$20,000. Administrator Scruton and Clerk McNeil will meet with the previous owner.
14. Building Inspector, Tom Abbott will be cutting back his hours effective the end of June. It is expected that John Huckins will accept the other part-time assistant officer position after the June 4<sup>th</sup> Planning Board meeting when he resigns from the Planning Board.
15. Selectman Gaudiello moved to appoint Christine Morris to the Recreation Commission, seconded by Selectman Hatch. It was unanimously voted in the affirmative. Selectman Hatch moved to appoint Tony Gaudiello to the Advisory Budget Committee, seconded by Selectman Bussiere. Selectman Gaudiello recused herself from this discussion. Chairman Clark noted that this is a tough situation with Selectman Susan Gaudiello a Library Trustee and a Selectman.

Chairman Clark asked for a roll call, Bussiere – aye, Hatch – aye, Malloy – aye, Clark – nay. The motion passes. Selectman Gaudiello moved to appoint David Vincent to the Zoning Board Adjustment, seconded by Selectman Hatch. It was unanimously voted in the affirmative. It was suggested that there be an Attendance Policy developed for Boards and Commissions.

Selectman Bussiere moved to go into non-public session at 8:22 p.m. per RSA 91 A: 3II c, (reputation), seconded by Selectman Hatch. Chairman Clark asked for a roll call, Bussiere – aye, Gaudiello – aye, Hatch – aye, Malloy – aye, Clark – aye. It was unanimously voted in the affirmative.

Selectman Bussiere moved to come out of non-public session at 8:46 p.m. and to seal the minutes indefinitely, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

#### STAFF REPORT

Clerk McNeil

Clerk McNeil requested signatures on the following:

1. Forest Fire Bill from the Division of Forest and Lands
2. Intent to Cut Timber for Larenas
3. Vendor Manifests dated 05/23/2013 & 05/30/2013
4. Payroll Manifests dated 05/19/2013 & 05/26/2013
5. Clerk McNeil noted a letter that was received requesting permission to do work on a portion of the Class VI section of Wildcat Road. Selectman Bussiere moved to authorize the property owner to upgrade a portion of Wildcat Road with the Road Agent reviewing the work, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

#### OLD BUSINESS

Personnel Policy – previously discussed

Board of Selectmen Rules and Procedures – previously discussed

Purchasing Policy – previously discussed

#### NEW BUSINESS

Recreation Commission Appt. – previously appointed

#### SELECTMEN'S REPORT

Selectman Hatch noted that the Planning Board is working on Site Review changes and edits.

Selectman Bussiere has been in contact with “his” boards – Recreation and Conservation.

Chairman Clark noted that the health care study committee is currently on hold.

The Board recessed for a non-meeting at 9:02 p.m. per RSA 91-A:1-a, VI.

The Board returned from the recess and adjourned the meeting at 10:05 p.m.