

SELECTMEN'S MINUTES  
APRIL 23, 2012

The Selectmen's meeting for Monday, April 23, 2012 started at 6:30 p.m. Present were Selectman Malloy, Selectman Gaudiello, Selectman Hatch, Selectman Pratt, Chairman Clark, Administrator Scruton and Clerk McNeil.

Chairman Clark welcomed everyone and led in the Pledge of Allegiance

APPOINTMENTS

Kevin Prince - NHDOT - Mr. Prince was present to make the Board aware of a paving project on Route 4 that starts in Northwood and goes 9.9 miles into part of Barrington. New guard rails will be installed. A lot of the work will be done at night. He provided an agreement for the Board to sign that stated that DOT "will be responsible for the management and operation of the highway throughout the duration of the construction of the project including traffic control". The project won't start until the end of June and will finish in September. There will be a preconstruction meeting before the work begins. Selectman Hatch moved to approve the agreement, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.

Steven Paul – Appeal of Administrator Decision – Mr. Paul has been with Highway Department for approximately 12 years. Mr. Paul tried to turn hours into the sick bank and was denied because he did not have a sick bank as he had previously taken all of the hours. He saw nothing in the personnel policy that addresses this issue and feels he should be able to reopen his sick bank account. This is the first request and there may be more. The sick bank is for hires prior to 12/31/2000. Administrator Scruton stated the Board has two issues to consider: can he be reinstated into the sick bank and can people hired after 12/31/2000 create a sick bank account. Chief Conway was part of the original committee putting together the Personal Policy. He stated that it was never discussed if the account was zeroed out. Chief Walker stated that he "ran his sick bank to nothing but put time back in the bank". Selectman Gaudiello felt that this policy needs to be revisited with review of the personnel policy. The cost of short term disability is also being researched. Administrator Scruton will research the issue and bring a recommendation back to the Board. Selectman Hatch moved to reinstate the sick bank for Steve Paul and any other employees hired before 12/31/2000,

## Selectmen's Minutes

April 23, 2012

Page – 2 –

seconded by Selectman Pratt. It was unanimously voted in the affirmative. Selectman Malloy felt that this is another personnel policy question to discuss and we need to administer the changes in an efficient way and also clarify the existing policy and see how it should be applied.

REVIEW OF MINUTES – April 4, 2012 and April 9, 2012. Selectman Gaudello moved to accept the minutes of April 4, 2012, seconded by Selectman Hatch. It was unanimously voted in the affirmative. Selectman Gaudiello moved to accept the minutes of April 9, 2012, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

### PUBLIC COMMENTS

Ron St. Jean stated that the Peeper 5K run is taking place on May 5<sup>th</sup> and he encouraged a Selectmen's team. He also noted that 10 New England colleges and one from Canada had engineering students compete in a cement canoe race on Ayers Pond.

Selectman Hatch stated that the stop sign had been moved at the Pond Hill Road and Second Crown Pt. Road intersection. Mr. Cook will look at the situation.

Ellen Conklin noted that a stop sign had been placed at the end of Hemlock Lane.

### STAFF REPORT

#### Administrator Scruton

1. Selectman Hatch moved to authorize Administrator Scruton to extend the lease of the town office building at 333 Calef Hwy with the same terms from August 1, 2012 to July 31, 2013, seconded by Selectman Malloy. It was unanimously voted in the affirmative.
2. The Selectmen approved getting town e-mail addresses with the format of name@barrington.nh.gov.
3. The meeting for May 14<sup>th</sup> has been changed to May 7<sup>th</sup>.

## Selectmen's Minutes

April 23, 2012

Page – 3 –

4. The job description for town administrator position was reviewed and several changes were noted and agreed upon. Selectman Gaudiello moved to approve the job description as amended, seconded by Selectman Malloy. Selectman Malloy felt this was a good exercise and he got a good understanding of the position. All in favor.
5. Selectman Gaudiello reviewed the town administrator evaluation form and adapted it from other towns. Selectman Malloy felt that it is important to look at objectives that are included in this form. There was discussion of a self-evaluation form and using the same form and comparing it. The Board will prepare their forms for the meeting on May 7<sup>th</sup>.
6. DuBois & King presented their road work oversight for the summer. Selectman Pratt would like more detail and will contact to clarify the scope and talk about fees, Selectman Pratt moved to support the proposal, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.
7. A property owner on Castle Rock Road would like to give their property to the town. It is a small piece of property and they currently owe back taxes. It was suggested to offer the property to the abutter and the town would forgive the back taxes.
8. The Board, along with Peter Cook, had no problem with the American Legion Auxiliary conducting Poppy Day Drive on May 26, 2012 at the transfer station.
9. The Board approved the settlement of the Bedford property tax appeal. It was agreed to split the difference and waive the interest.

### Clerk McNeil

1. The Board approved and signed vendor manifests dated 4/12 & 4/19.
2. The Board approved and signed payroll manifests dated 4/8 & 4/15.
3. Four Intent to Excavate forms were signed for Hatch (2), Guptill and Hiltz.
4. One Gravel Tax Warrant in the amount of \$4,956.48 was approved and signed.

## Selectmen's Minutes

April 23, 2012

Page – 4 -

5. Abatement #13 for the Bedford settlement was approved and signed along with abatement #14 which included all of the refunds for the 2011 property tax abatements.

### OLD BUSINESS

Clark-Goodwill Land Transfer to Turbocam – Selectman Gaudiello moved to transfer a portion of the Clark-Goodwill property to Turbocam or other related company and authorize proceeding with all actions necessary to do so, seconded by Selectman Hatch. It was unanimously voted in the affirmative. Selectman Malloy noted that his wife is an interior designer and whether Turbocam built in Rochester or Barrington she would be bidding on the contract for interior design.

Real Estate Development and Land Transfer Agreement Clark-Goodwill Property – Selectman Pratt was concerned with the turn in the road which he would like shifted away from the town's property which he will note as exhibit A with the Agreement. Selectman Pratt moved to accept and approve along with adding a note on the concept plan regarding with the road, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

### NEW BUSINESS

Appointments to Board and Commissions

Selectman Pratt moved to appoint Bridget Bleckman as a Library Trustee Alternate for one year, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

Planning Board Appointments – It was suggested that the Board wait until the Planning office has more structure before any appointments are made.

Selectman Malloy agreed to wait until there is more clarity. John Huckins stated that Steve Oles would stay as an alternate if Jason Pohopek was a full member as the Planning Board needs surveyor expertise. Three Board members present felt that they could go forward as the Board sits now until a final decision is made.

## Selectmen's Minutes

April 23, 2012

Page – 5 –

Conservation Commission – Selectman Hatch moved to appoint Glenn Gould for a three year term to the Conservation Commission, seconded by Selectman Pratt. It was unanimously voted in the affirmative.

Gerry Gajewski will be asked to complete an Application for an Appointment Request for the Zoning Board of Adjustment. It was also noted that the ZBA is in need of alternates.

Selectmen Liaisons – There was extensive discussion regarding Selectmen liaisons. Selectman Gaudiello will stay with the Library, Selectman Hatch with the School Board and Selectman Malloy with Recreation and possibly Conservation Commission. It was unclear who would handle the Planning Board as both Selectman Pratt and Selectman Malloy had conflicts during the summer with Tuesday evenings.

### SELECTMEN'S REPORT

Selectman Malloy stated that he recently attended the first session of the Selectmen Institute noting that other towns are looking at roads, facilities and infrastructure. Also, discussed at a Recreation Commission meeting was the adoption of a background check policy. There is still a question of the responsibility and vetting process of hiring and who makes the final call along with the duties of personnel and financial not clearly defined between Recreation Commission and Administrator/Board of Selectmen.

Selectman Gaudiello, Selectman Hatch and Selectman Malloy attended a workshop with discussions on the need to review the right to know laws and requirements. This information needs to be shared with the various boards and commissions. The library staff has seen some relief with the hiring of an additional page.

Selectman Hatch reminded any sub-committee of a board or commission that they need to post agendas and keep minutes. She also noted that Diane St. Jean has been working on the history of the middle school land.

Selectmen's Minutes

April 23, 2012

Page – 6 -

Chairman Clark stated that the Planning Board is still busy. With the staff interruption, Barbara Irvine has been "stepping up" and Administrator Scruton has been a good addition at the Planning Board meetings.

Selectman Pratt stated that the Building Committee is still meeting and they hope to have a presentation for the March vote.

Meeting adjourned at 8:40 p.m