



**Meeting Minutes**  
**BARRINGTON PLANNING BOARD MEETING**  
**Early Childhood Learning Center**  
**77 Ramsdell Lane, Barrington, NH**  
**Tuesday January 8, 2013**  
**6:30 p.m.**

J. Huckins called the meeting to order at 6:30 p.m.

**ROLL CALL**

**Members Present**

John Huckins, Chair  
Alan Kelley, Vice-Chair  
Dawn Hatch, Ex-officio  
George Calef  
Anthony Gaudiello  
Jackie Kessler

**Members Absent**

Steven Oles

**Alternate Members**

Stephen Jeffery

**Town Planner**

Marcia Gasses

**Town Lawyer**

Jae Whitelaw

NOTE: THESE ARE SUMMARY ACTION MINUTES ONLY. A COMPLETE COPY OF THE MEETING AUDIO IS AVAILABLE THROUGH THE LAND USE DEPARTMENT

**MINUTES REVIEW AND APPROVAL**

1. Approval of December 18, 2012 Regular Meeting Minutes.

*A motion was made by A. Kelley and seconded by J. Kessler to move public hearing items and review of the prior meeting minutes to the end of the agenda. The motion carried unanimously.*

## **ACTION ITEMS**

- 2. SR12/410 (Gas Station and Convenience Store)** Request by applicant to construct a 5,000 s.f. convenience store and gas station on a 1.84 acre site located at 491 Calef Highway (Map 238, Lot 4) in the Town Center (TC) and Stratified Drift Overlay (SDA) Zoning Districts. Applicant: The Three Socios, LLC; 321 D Lafayette Road, Hampton, NH 03842

G. Calef recused himself

*A motion was made by D. Hatch and seconded by J. Kessler to continue application to February 5<sup>th</sup>. The motion carried unanimously.*

- 3. 210-57-GR-12-SR Daniel Hussey (Trinity Conservation-Gravel Excavation Operation)** Request by applicant to propose a Gravel Excavation Operation with access through Map 210, Lot 44 on a 100 acre site located on Green Hill Road (Map 210, Lot 57) in the General Residential (GR) Zoning District. By: Jeff Kevan; TF Moran, Inc.

D. Hatch recused herself.

FX Bruton representing the applicant introduced himself and then two engineers from TFMoran Jeff Kevan and Jason Hill. He talked about the last meeting and how the town had wanted them to send plans to the town engineer. Jeff will be going to present what was sent to the engineer in hopes of helping the board and the abutters understand what was sent. He then mentioned the possibility of scheduling a site walk. He then asked Jeff to go through criteria that was sent to the engineers and additional information about operation.

Jason Hill started a review of what was on the screen. He explained the first map, describing what the different colored lines displayed and also gave an overview of the existing conditions such as the access, Isinglass River, roads etc.

Hill informed that the proposed project is an excavation project where at any one time 10 acres would be under excavation. Showed maps of phase 1 and phase 2 and these phases will last about 4-5 years projected. Third Phase would be the last phase. Talked about limits of work, and then distances from blasting to current subdivisions. Blasting would only occur on order of once every two months.

There is a proposed 75' no disturb buffer to closest properties and minimum 250' buffer to Isinglass River. He explained that the driveway will be updated and there will also be 2 new concrete culverts updated. Limits of phase 3 would be 200' from the limits of the pit to the back of the Stillwater circle properties. There will also be 700' buffer from the nearest blasting activities to the back of the Stillwater circle properties.

Jason Hill then went to a detail map of the Rochester town line and Stillwater circle which displayed distances of no disturb buffers and existing open space. From the back of the Stillwater circle properties to the top of the slope is 190' which includes 115' of open space and then 75' buffer on property. He also explained the interaction of the property owned by Trinity Conservation.

Next he briefly touched on operations proposing that operation will be working from 7am -6pm Monday-Friday with occasional Saturdays. There will be 1 loader with a backup loader on site. Loading each vehicle should take 30 minutes each load. Says there will be minimum grinding activities. The applicant and engineers have been in consultation with wetlands fish and game about any potential endangered species concerns. There are no specific identified habitats on the property but they have chosen to provide a habitat for native woodland turtles.

Jason Hill moved on to drainage and the proposed storm water pond which will be designed to handle a storm greater than a 100 year event. They have also provided an overflow spillway. The storm water pond will be able to treat the water and will recharge the water into the ground. They have conducted borings to test the level of groundwater and these boring pits will be retested again.

Hill stated how they attended the regional planning commission meeting and a neighborhood meeting. He then said that the town engineer has begun reviewing the construction plans for this project. They are also looking at a geotechnical review to evaluate pavement condition of Greenhill road. Based off of comments heard in the neighborhood meeting they have considered relocating the security gate to move it closer to gravel pit and make it easier for trucks to cue in the morning. They also plan to plant trees or seedlings in the northerly sector to increase buffer in order to provide enhanced visual blocking for Stillwater circle. He added that there will also be a 6 foot high slatted fence to provide additional screening.

J. Huckins asked if the length of the fence will span to cover the entire Stillwater subdivision.

Jason Hill said that the fence would cover it all. He then touched on performance standards for section 7.1 in the zoning ordinance which regulates activities for proposed excavation site. With regards to drinking water and groundwater protection, the state and the town have different regulations that have provisions designed to protect drinking water supplies from these activities. The operator of this site is required to identify drinking water wells within 2,000 feet within blasting sites. They also need to monitor drinking water and test for nitrate and nitrite levels. There are numerous Best Management Practices (BMP) that are usually required such as blast hole loading practices, keeping drilling logs, and stringent requirements of storing and handling explosives as well as the types of explosives being used.

Hill then stated that none of the activities of the operations will be felt across northern property line and they don't anticipate any adverse effects from activities. In terms of sound, activities will not exceed 75 decibels at property line. Additionally the pit floor will be 20'-30' underground which will hope to further mitigate sound associated with blasting or crushing sound.

In terms of dust creation there is a mandated protocol BMP that these operators will utilize such as stock piles being vegetated. There will be ongoing seeding practices to prevent dirt from blowing away in summer months. Operator will handle loads in a professional way that will minimize dust creation.

TFMoran will be preparing a complete response to the Strafford County regional planning commission to address last month's meeting. They will be meeting with Isinglass local advisory committee to discuss the

project as well. They are completing survey work as requested by the board. They will be submitting geotechnical report for Greenhill road report to look at with the town's consultant. They will complete the borings within pit to reaffirm applicant supplied data of ground water table. Blasting operator will prepare a pre-blast survey of existing foundations within a certain distance of operations.

J. Huckins asked about things that they asked for that were not included in presentation such as a traffic signal for the entrance and also an assessment for site distance and geotechnical road analysis where 202 and Greenhill meet and 125 and Greenhill meet.

Jeff Kevans explained that they are going to survey the site lines. Jason went and looked at them and it appears that they had a minimum of 300' in either direction for site lines. They will survey that and provide a site line profile to the town's engineers.

J. Huckins then asked about the things with the state DOT regarding the intersection of 202 and Greenhill road and 125 and Greenhill.

Jason Hill stated that the board should have a memo regarding the site distance measurement he took at the intersection and the site driveway. He will submit that back to the board.

J. Huckins expressed that he wanted these things to be submitted to the engineer as well.

Jeff Kevans: We spoke briefly with the district engineer at the DOT and they are aware of the project. They will look at the turning radiuses for both intersections.

J. Huckins mentioned how there must be a vibration monitoring device of what a normal person can and can't feel at the property line and if this gets approved they will continue to monitor it to make sure they are staying within the standards. Huckins requested a written documentation of dust management practices.

Jeff Kevans then said a storm water management report is required for this project. What they will do is write up a draft for the board to have that will outline how materials will be handled if spilled as well as dust management.

J. Huckins stated that the survey of the land must be completed before they do the site walk so they can see property lines.

Jeff Kevans stated that the survey requires a weeks' worth of work in the field. Other research on the town line must be done as well so a site walk should be set 3 weeks out in order to make sure that the land is flagged.

J. Huckins asked about the boring pits to test for seasonal high ground water table.

Jeff Kevans responded by saying that there will be 12 borings and there will be monitoring wells used too. These will be shown on the plans.

J. Huckins opened meeting up to the public.

Celia Bannenberg from 231 Greenhill Road read the letter to board members from lawyer John J. Rattigan. This letter gives some suggestions to the board on engaging following experts to advise some technical matters. Blast Specialist, Noise Specialist, Hydro geologist and bridge consultant should all be hired. She added the right way to monitor wells should be done over a year's period because of the fluctuating water levels. She also mentioned vibrations of trucks and blasting noting personal experience from 25 years ago. Finally she addressed dust that could potentially get onto road.

J. Huckins responded by saying that tires get cleaned by required rip rap by the entrance of the road and also that they had asked for monitoring wells.

Celia Bannenberg: She urged the board to make sure that they hire these experts

J Huckins made sure that the specifics of questions will be answered and approved by our engineers. If the firm they hire doesn't have the expertise to answer a question then they will hire other experts to come in.

J. Kessler reminded board of 3 minute rule.

Bill Potter from 37 Jessica drive in Rochester asked where the wetlands were defined in the maps.

Jeff Kevans responded by stating that they had a wetland specialist do a walk of the site and delineate the wetlands within the excavation property.

Bill Potter asked where will the foundations be looked at and by whom?

Jeff Kevans said that all foundations within 2000' radius from the blasting will be looked at from where the blasting is occurring.

Bill Potter didn't think that the board should go on a site walk during this wintery condition. He also talked to two gravel specialist who stated that this project would only profit if they pulled 60 to 70 loads per day. He then asked who is going to pay for the inspections of foundations.

J. Huckins said that the cost will come from the applicant.

Russ Bracket from 198 green hill road mentioned how at a previous meeting the board had asked assessments for homes in the area. He had heard no talk of that since one of original meetings. He asked will this be done.

J Huckins responded saying that the board will have a discussion about this matter.

M. Gasses legal counsel and asked whether with a permitted use they can ask the applicant to perform this request. She mentioned how before it was a conditional use thing but now this is a permitted right.

Attorney FX Bruxton explained there is a distinction where you have a conditional use permit, a special permit or a special exception that might be under the criteria. He then explained that under RSA155 if it is not a permitted use then you should proceed as if you're asking for a special exception and then that criteria will apply.

Jae Whitelaw the town attorney explained to Attorney FX Bruxton that the question is whether or not in site plan review regulations the applicant has to show that there is not an adverse impact on market value.

Russ Braxton wanted to make it a requirement to get a real assessor of homes. He talked about hours of operations and suggests that they make sure work is only done in normal business hours not on weekends. He then expresses concerns about noisy truck brakes and back up alarms and urges board to put regulations on these types of things.

Eve Faulkner from 232 Greenhill road is a direct abutter. She cites RSA 155E it states that the board should determine if this gravel pit will have detrimental effect on neighborhood based on 3 criteria. She then reads the criteria and explains how all of the 3 criteria are met to prevent this type of project. She then asks the lawyer on what basis did you totally dismiss the permanent injunction that the superior court granted and the Supreme Court upheld?

Jae Whitelaw explains that the permanent injunction was lifted because the land use changed to make the excavation a permitted use. The reason for issuing an injunction was then lifted.

Jim Andrews who lives on the Stillwater side of the project stated that all bases and facts should be correct when making a presentation and there are a lot of questions still left unanswered.

Chris Baughman of 51 Stillwater discussed the hours of operation and trucks. He advised the board to prevent Saturday work days and unreasonable hours Monday through Friday. He states that the buffer is a very narrow strip. He hoped to see the board take a serious look at these buffers and extend them. Then he gave an invitation to take a walk through his backyard to see how the tree line is not a sufficient buffer. He then requested a timeline for the project tasks.

Mellissa Silvey from 60 Stillwater circle claimed that there was a lack of handouts to follow along with presentation. She then asks to go back to close up detail slide of Stillwater circle. She expressed how the buffer is nonexistent because the trees had been clear-cut. She then expressed feelings of lopsidedness between residents and nonresidents of Barrington. She wanted to make sure that people know that the regional planning commission is an advisory capacity and don't have the weight of a local planning board.

J. Kessler reminds everyone that the board can only act within their abilities written within the book.

J. Huckins asked for clarification of the clear cut strip.

Jeff Kevans said that it appeared that the area has been cleared.

Denise Leferte from 505 Greenhill road asked about water quality impacts as well as water level impacts. Then she asked for the parameters set for water quality.

Jeff Kevans responded by saying that there are existing borings and there will be monitoring wells that monitor water quality and water level. He could not answer to what parameters at that time.

Denise Leferty also mentioned that because of the history of industry at the 125 Greenhill intersection that volatile organics are tested for to ensure that blasting will not mobilize these into private wells.

Leo Brodeur from lot 24 Stillwater circle asked for clarification about a certain strip of land on site and asked who owns it. Leo stated that this needs to be answered. He said that the buffer of trees is gone and the seedlings will not be sufficient for buffer because they are only a foot high. He then asked about the effect on the adjacent natural gas lines.

John Wallace from conservation commission of Barrington. He started off by summarizing a memo that reads off a few suggestions from the regional planning commission meeting. Sediment basin should be located further than the 250 feet to give extra protection for river. Wallace also wanted to make more measures for protection of siltation of a river. He then talks about the issue of turtles on the property and advises that hopefully the construction crews can be trained to learn how to spot turtles. Protection of the isinglass is paramount in this project. He then asked a question about the impact of wetlands related to the road of adjoining property and replacement of culverts. He also asked about widening of road and if it is still happening.

Jeff Kevans stated how they will be bottlenecking the road and providing signage for trucks. They will also culverts with strength designed to handle the loads of trucks.

Elizabeth Doran Healey from 15 Cahon way tells the board that she is biggest abutter to this whole project on the other side of river. She expressed concerns of her house and well being on granite slab that is connected to the site under the river. She said that the wetlands aren't marked properly and the buffer must be bigger citing unexpected catastrophes such as hurricane sandy and the mother's day flood. She then talks about safety on Greenhill road, saying it's a wonderful area for recreation. She was upset because no one will be able to do any recreation safely if the project is approved. After this she asked how zoning got changed to make this permissible?

M. Gasses stated that zoning was changed by vote in 2005.

J. Huckins Talks about last master plan update and how the board had brought in consultants to give suggestions. They held public hearings and design charettes. The gravel pit was an oversight.

Jeff Smith from 205 Greenhill road asked a question to the attorney. Did planning board have a legal obligation to inform the abutters of the lift of the injunction and zoning change?

Jae Whitelaw answered that there was no legal obligation for planning board to inform public that the effect of the proposed zoning change would be to have an impact on a prior legal case.

Jeff Smith then goes on to say that it goes against the laws that Eve Faulkner cited earlier and therefore this plan should be terminated and brought to court.

Jae Whitelaw then responded by saying that the parts of RSA155E are only in effect and are applied within the town if the town does not regulate excavations in the zoning ordinance. Those provisions in 155E are not applicable in Barrington because the town allows excavations.

Jeff Smith asked for more clarification on the reclamation process of each phase.

Jeff Kevans explained the process in more depth by explaining as they work they will vegetate with grasses while staying under 10 acres.

Jeff Smith stated that originally the plan was 5 years per phase and now it is 12 years total. He then went on to ask the planning board to put an end date on this project so the public and the neighbors can at least see an end to this.

Jeff Kevans: To clarify, it is 2 plus years per phase so 5 years was the first two phases. We can't specify an exact end date.

T. Gaudiello asked if the frequency of hauling will be market based.

Jeff Kevans explained that as part of our application we would see an average of 12 truck loads leaving the site on average with a maximum of 30. He also clarified about potential time span of the project saying it is impossible to know how fast the product will sell.

Jeff Smith asked the board to make a motion to make sure that the town hires experts.

M. Gasses explains that the town has a firm that is made up of multiple engineers and if it goes beyond the expertise of any of those they will hire out.

Cindy Andrews asked who takes care of notifying home owners that are within the 2,000 foot area of analyzing property and foundations.

Jeff Kevans told Cindy that those residents will be contacted by the people doing the blasting survey.

Cindy Andrews asked if that applies to non-abutters.

A. Kelley informed of process of pre blast notifications.

Jae Whitelaw asked if it would be helpful if the applicant produced a map of the 2000' radius around blasting.

Jeff Kevans agreed saying they would be happy to do that.

M. Gasses then suggests to bring in a blasting specialist for questioning

Ann Melvin from Barrington conservation commission encouraged everyone to read all the recommendations of the report from the regional planning commission. The first 2 pages gives 14 recommendations that give a good overview of various ways the recommendations address many issues. She then asked the applicant how they felt about the 14 recommendations and if they are going to implement them?

Jeff Kevans stated that they will respond to every recommendation but they weren't ready at that time to respond to them.

Jim Klenley of 231 Greenhill Road recalled being told by a gas line engineer that inside house gas explosions can happen from outside the line. He then went on to ask for clarification on what is considered a trip for the trucks. Then he expressed concerns of the vibrations from trucks. He then reaffirmed that it is reasonable to request that they won't work on Saturdays. Jim then went on to say that

the entire town would feel good if the board hires their own consultants to work with TFMorans consultants. Finally he suggested the idea of giving permits by phase and asked if the road is up to standard for these trucks to use and should the town bear the cost of usage.

J. Huckins stated that this is all being discussed.

Debra Rogers from 68 Greenhill road started off by saying that her house is 30 feet from edge of Greenhill road and her well is 20 feet. There is already a traffic problem and a problem with tractor trailers. She asked who is paying for the new traffic lights on 125 and Greenhill road?

M. Gasses informed that the state is paying for this but because of a separate traffic issue.

Jeff Winters from the Rochester conservation committee came in with a few suggestions from the report. He started by expressing concerns for Isinglass River and an abutting farm. He then asked that everyone read the regional planning commission report on this project saying that it answers a lot of questions. He recommended that during the wintertime there should only be 1 acre exposed and there should be no blasting because of lack of vegetation. He suggested that people should grow evergreen trees for the buffer. He then talked about some concerns he had with the endangered turtles and their habitats. He suggested a type of culvert that is utilized out west that is more animal friendly. After this he talked of blasting BMPS and then offers a recommendation to send muck piles from blasting to waste management. He requested that the wildlife protection areas and prime soils map includes a state and local importance map. There needs to be a better buffer of 300' for larger animals.

Kyle Barnaby who lives on 41 Brook road asked a few questions regarding blasting and potential damage to foundations. He asked what happens if the foundation is cracked and how it will be assessed. Also he asked about being outside of the 2000' radius for blasting.

J. Huckins stated that if you're within the 2000' radius the blasting company will come and assess the foundations.

A. Kelley adds that he had done this before and they take pre blast pictures of your entire house with a special camera.

J. Kessler asked if someone outside the area get an inspection of foundations.

J. Huckins said that anybody outside of the 2000' radius can have someone come in and take pictures with their own money.

Kyle Barnaby asked then would this hold up in court if there was damage outside of the 2000'?

Jae Whitelaw stated that she does not know the exact process of fixing damage or who pays for the damage but if you're outside you could take pictures and if there is a problem you can take them to a lawyer.

Kyle Barnaby asked if the town put a variance against this happening again?

J. Huckins responds saying the board can't arbitrarily say that this is not allowed across town.

J. Kessler reminds the public that gravel pits can't be placed everywhere gravel is only in certain areas.

M. Gasses talks about form of government for Barrington and how zoning processes are different from selectman forms of government

J. Huckins then went on to talk about how the public votes on decisions instead of electing a board of members to make decisions.

Kyle Barnaby asked the board how can we make sure the blasting companies insurance policy is adequate?

J. Huckins stated that the board is having an ongoing discussion about this in terms of what types of bonds and performance standards must be met.

Kyle Barnaby then asked if there will be an assessment done on the bridge after the project is complete to check for potential damage.

J. Huckins responded by saying that there is constant monitoring of the bridge and there is a warrant article being presented by the town on the bridge. They are not anticipating doing new work on the bridge for 10 years this is because the town would receive an 80% cost share from the federal government.

Kyle Barnaby then asked about the roads and if they will be repaired after the project is complete. He also asked if the engineers who work on the roads are aware of the effects of this project.

J. Huckins stated that the town cycles through doing roads by performing so much road maintenance every year and that the geotechnical study will show how much the extra traffic and heavy trucks will affect them. If studies show that the roads will quickly be deteriorated and the town is not ready to fix the roads then that cost will come from the applicant.

M. Gasses said that this will be a slow process because there are many questions and the board is being diligent in trying to get all the questions answered. A lot of these questions require research and review so some of these questions won't be ready to be answered until all research is complete.

Elizabeth Healey then came up and read a message from her daughter that states "just stand up and talk as much as you can and make sure you mention bike rides and turtles. Tell them my childhood will be ruined."

Karen Mongemen from the Stillwater circle development asked J. Kessler if the updated view of the vegetation has been complete and ready for use.

J. Huckins responded by saying people's views on vegetation will differ that is why it is important for us to do the site walk.

Jeff Kevans explains that they tried to show vegetation on the aerial map with different shades of green.

J. Kessler stated that she had asked twice for these maps to clearly show where there are trees and where there are not trees.

M. Gasses responds by saying that the best advice is for everyone to take a site walk to see the type of vegetation for themselves.

Karen Mongemen asked if it is the resident's responsibility to notify the gas company of the potential hazards to the gas company Unitil.

J. Kessler noted that she wants to make sure that this request is in the written minutes in order to make sure that this is addressed.

Steve Bostrom is a lifelong resident 113 Greenhill road who showed concerns about fencing to prevent dogs and kids from going onto the site. Steve wanted to make sure that people don't fall into the pit or into the storm water pond.

Dwayne Lozier a resident of Stillwater Circle requested Barrington to be a good neighbor to Rochester by working with Trinity Conservation to make it a smaller scale project and have a bigger buffer.

J. Huckins ended the public comment session.

*A motion was made by A. Kelley and seconded by G. Calef for continuation to February 5th meeting. The motion carried unanimously.*

J. Kessler left meeting at 9:40

**250-79-RC-12-SR Associated Buyers (Steppingstone Farm Partnership)** Request by applicant for a minor site review to add one 7250 s.f. freezer on a 4.35 acre site located at 54 Commerce Way (Map 250, Lot 79) in the Regional Commercial (RC) Zoning District. By: Chris Berry; Berry Surveying & Engineering.

Chris Berry: Introduced himself and his company. He then went into explaining where the site is and the basic outline of project. He explained that the plans and drainage submissions to the town to be put into review. 8 months ago there was a waiver to bring in 3 phase power from commerce drive in anticipation of a new freezer.

Currently the building consists of freezers space in general area and they are at capacity and use a freezer trailer run by a generator that generates a lot of sound. He also explained how the building was designed to have a refrigerator in the center of it and not a freezer. The freezer actually causes the concrete underneath the move and break.

Chris informed the board that they are not looking to change anything about parking. He noted that Stepping Stone owns the property next door and has advised the owners to establish an easement so that incase of selling the property the parking would not be effected. The survey for this project has been updated and they created a new existing conditions plan. They have tied it to USGS data as required and had the wetlands reflagged. They are not proposing any disturbance to any wetlands.

The actual proposal is to put in a freezer off the rear loading dock. It will be about 7200 square feet in size 58' wide and 125' in length. He then gave a few reasons as to why this placement was chosen which includes preventing movement of ground underneath freezer and the relative placement to the loading dock.

Chris Berry talked about drainage of storm water. He explained the proposed rain garden that will handle the water coming off the roof. When water enters the rain garden it treats the water and then is stored underneath the rain garden and infiltrates back into the wetlands. During larger rain events there is an emergency rock drainage system. They have analyzed all storm water events and talked how they have reduced the cubic feet per second runoff of each type of storm. He then explained about the plans details on erosion controls. Parking in this zone is required to have 47 parking spaces and there are currently 61 parking spaces provided. Finally he stated that there will not be any additional employees.

J. Huckins asked what will be the total impervious area after the building is complete and what is the percentage of the lot. He also asked for clarification of moving the septic system.

Chris Berry responds with 89,172 square feet. 46.9% of the lot and he explains where the septic tank will be moved and says that they are leaving the leeching field where it is.

J. Huckins asked when the lot was created.

Chris Berry responded with 1989

J. Huckins then addresses the issue of the waiver of gravel parking.

M. Gasses stated that she would consider the application complete but they need to wait for the drainage report to come back.

*A motion was made by A. Kelley and seconded by G. Calef to accept the application. The motion carried unanimously.*

J. Huckins said they will send it out to Dubois and King to get the drainage taken care of.

M. Gasses stated that the board needs to wait until Dubois and King come back with the drainage.

Chris Berry Asked procedural questions.

M. Gasses answered procedural questions

J. Huckins opened up for public comments

J. Huckins closed public comments section

*A motion was made by D. Hatch and seconded by A. Kelley to continue to February 5<sup>th</sup>. The motion carried unanimously.*

## **REVIEW OF MINUTES**

M. Gasses had a suggestion saying that the board should attach the updated copy of the review done by Tony to the minutes.

A. Kelley mentions that on line 47 amendments spelled wrong and on line 598 the wording should be changed.

*A motion was made by D. Hatch and seconded by A. Kelley to accept meeting minutes after minor changes. The motion carried unanimously.*

## **COMMUNICATIONS RECEIVED**

### **REPORTS FROM OTHER COMMITTEES**

#### **OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

M. Gasses mentioned how Tom Abbot came to her today about the CO of the child care center on Commerce way. There were a couple of items from site review that they will not be able to complete. Tom Abbot wanted to know if the board would take some surety for the cost of the repairs.

D. Hatch explained that usually they would give some kind of deadline so it wouldn't be going on all summer

The board discusses some specifics of this issue.

M. Gasses then goes onto ask another issue about John Wallace being an alternate member of the board.

J. Huckins responded by saying that this will be handled in the March meeting and saying that it might be worth having John come in.

#### **SETTING OF DATE, TIME AND PLACE OF NEXT MEETING AND ADJOURNMENT**

J. Huckins states that the next meeting will be at 6:30 pm in the same place next week on January 15<sup>th</sup>

*A motion was made by A. Kelley and seconded by D. Hatch to adjourn the meeting. The motion carried unanimously.*

Respectfully Submitted

Gabriel J. Budds