

Town of Barrington Community Profile Steering Committee

Minutes from March 13, 2014

Attending: Dawn Hatch, Anne Melvin, Marcia Gasses, Liz Rivet, Ron St. Jean, Julie Coleman, Sam Boduch, Liz Dorsett, Jim Farnham, Anna Kovalcik, Marika Wilde, Laura Williford, John Huchins, Molly Donovan.

Ron made a motion to accept the minutes. Dawn seconded the motion. All approved.

I. Invitation and Program Sub-committee report:

The steering committee reviewed the program. Minor changes were suggested. All agreed to supply names for the thank you section. The Invitation and Program sub-committee to make changes.

John reported that WTSN radio is interested in a piece. John will follow up.

The committee agreed to use Facebook to promote the action committees following the Community Profile.

Invitations (postcards) are to be delivered by the post office in the next few days.

Press release was reviewed and accepted. Molly will send photo to go along with press release.

Program was reviews and accepted with minor changes and suggestions. Molly will make the copies and fold the week of the Community Profile. To be done in yellow.

Middle school to send out information 2 or 3 times before event.

Everyone is encouraged to get fliers and posters out around town.

An email reminder will be sent on April 1 or 2 and again on April 8.

II. Food Sub-committee

Planning is well underway with no concerns.

Liz and Marcia to meet to finalize numbers to give to those providing food.

III. Other

Julie is working on babysitters from the high school(s) or middle school

Transportation is arranged through Ready Rides.

Facilitator training is scheduled for March 27th. Molly encouraged everyone to consider who they might invite. Molly will write up a short piece committee members can use.

IV. Next meetings

March 27th Facilitator training

April 3rd to finalize details

April 10 (if needed)