



MEETING MINUTES
BARRINGTON PLANNING BOARD MEETING
(NEW LOCATION) 572 Calef Highway (next to Elementary School)
Barrington, NH
Tuesday October 8, 2013
6:30 p.m.

ROLL CALL

NOTE: THESE ARE SUMMARY ACTION MINUTES ONLY. A COMPLETE COPY OF THE MEETING AUDIO IS AVAILABLE THROUGH THE LAND USE DEPARTMENT

Members Present

Anthony Gaudiello-Chair
Alan Kelley, Vice-Chair
George Calef
Dennis Malloy, Ex-Officio

Members Absent

Jackie Kessler
Jason Pohopek

Alternate Members Present

Stephen Jeffery
Daniel Ayer

Alternate Members Absent

Joshua Bouchard

Town Planner: Marcia Gasses

MINUTES REVIEW AND APPROVAL

1. Approval of September 10, 2013 Meeting Minutes

Without objection, the minutes of September 10, 2013 stood approved as corrected.

2. Approval of September 17, 2013 Meeting Minutes

Without objection, the minutes of September 17, 2013 stood approved as corrected.

UNFINISHED BUSINESS

3. Administration Policy on submitting questions to Town Attorney

A. Gaudiello asked if there was any comment on the policy. Gaudiello explained that there was nothing for the board to take action on but to be aware of the policy when discussing questions that were to be brought forth.

Discussion ensued regarding the conflict which would arise if a board member were to offer to pay the fee because they wished to pursue a position adverse to the board on which they sit.

4. Administration Policy on submitting questions to NHMA.

The board looked over the policy and it was noted by the chair that the board was now informed of the policy.

5. Discussion and possible motion to submit question by Alan Kelley to Town Attorney.

A. Gaudiello discussed how the board reviewed applications in the past, explaining the process which occurred prior to the Town hiring a Planner. A change was made in 2011, which had the planner reviewing the application for completion against the checklist and providing a report to the board.

A. Gaudiello explained that 7.3 had been omitted from A. Kelley's presentation at the prior meeting.

Discussion ensued with A. Kelley on what is the filing date of an application.

G. Calef expressed that numerous attorneys had expressed in the past that the filing date was the date stamped in by the town office.

There was further discussion among the board members.

A. Gaudiello expressed that for the record that A. Kelley was missing a significant omission in his presentation, 7.3.1.

A. Gaudiello asked if he wanted to go forward with a motion.

A. Kelley wished to include 7.3.1.

A. Gaudiello wished to see it complete. He instructed A. Kelley to bring in his question in its final form at the next meeting.

6. Readdress formatting of amendment to Site Review and Subdivision issues.

A. Gaudiello explained on May 28, 2013 a motion was made to bring forth the changes in formatting suggested in terms of bulleting and editors notes.

A. Kelley assumed chair so that A. Gaudiello could bring fourth motions.

A motion was made by A. Gaudiello and seconded by D. Malloy that the board was apprised of and reaffirm its vote to bring the governing documents, to include site review, subdivision, and rules of procedure, into a uniform method of presentation and indexing. (The Zoning Ordinance, as of March 2013 had such changes incorporated.

S. Jeffery aye

A. Kelley nay

A. Gaudiello aye

D. Malloy aye

G. Calef aye

D. Ayer aye

A. Gaudiello explained the purpose of the reindexing.

A motion was made by A. Gaudiello and seconded by D. Ayer to adopt the proposed editor's note which provides insight, direction, and continuity as to form and presentation of governing documents. The motioned carried

A motion was made by A. Gaudiello and seconded by D. Ayer to remove the date of the General Edit entries at the level of individual provisions of any and all Governing Documents. Further the except of the minutes of May 28, 2013 presented herewith be attached to the minutes as documentation. The motion carried unanimously

A motion was made by A. Gaudiello and seconded by D. Malloy to place a copy of each of the certification letters of edits to the Town Clerk in the preface section of the appropriate volume. The motion contemplated that a management method would need to be developed to manage the accumulation of pages of this sort and leaves the management detail to be developed by the Planning Board as may be required to fulfill the purpose of this amendment. The motion carried unanimously

A motion was made by A. Gaudiello and seconded by D. Malloy that the volumes be referred to as SRP V2013_1 and SD VG2013_1 and so labeled on the Title Page and so noted on each page of the Regulations proper. The motion carried unanimously

A motion by A. Gaudiello seconded by D. Malloy to notice for public hearing as expeditiously as possible but not to conflict with applications with a date of October 22, 2013. The motion carried unanimously

OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

7. General Discussion on how to approach the matter of Zoning Ordinance amendments for the coming Town Meeting.

Members are to submit suggested changes to the Land Use Office so that the board may consider the changes.

The board will place amendments at the beginning of the agenda.

OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

SETTING OF DATE, TIME AND PLACE OF NEXT MEETING AND ADJOURNMENT

A motion was made to adjourn by A. Kelley and seconded by D. Malloy at 8:30. The motion carried unanimously

Respectfully Submitted,

Marcia J. Gasses
Town Planner & Land Use Administrator