



**BARRINGTON PLANNING BOARD
BARRINGTON ELEMENTARY SCHOOL LIBRARY
570 CALEF HIGHWAY
BARRINGTON, NH**

**THURSDAY, FEBRUARY 24, 2011
MEETING MINUTES**

***Items 1 & 2 moved to follow Item 3.**

PRESENT:

Alan Kelley-Chairman Pro Tem
Jacqueline Kessler, Ex-Officio
George Calef
Anthony Gaudiello-Alternate
Stephen Jeffery- Alternate

ABSENT:

Dawn Hatch-Alternate
Steve Oles
David Vincent
John Huckins, Chair
Edward Lemos, DVM; Vice-chair

STAFF:

Connie Brawders, Town Planner
AuBriana Morency, Temporary Staff Transcriptionist

GUESTS:

Lance Harbour - Hazard Mitigation Officer;
NH Homeland Security and Emergency
Management
Kyle Pimental - Regional Planner; Strafford Regional Planning
Commission
Shane Csiki - Fluvial Geomorphology Specialist; NH Geological
Survey; NHDES
Cynthia Copeland, AICP - Executive Director, SRPC
John Wallace - Barrington Conservation Commission
Pam Failing - Barrington Conservation Commission

Pam Skeffington- Isinglass River Local Advisory
Committee
Mike Zareuski- IRLAC
Liz Evans- IRLAC

CALL TO ORDER

The meeting was called to order by Chairman Pro Tem Alan Kelley at 7:09 PM.

ROLL CALL

Members were introduced by the Chair confirming members and guests present as stated above.

As there were guest speakers present, Member Gaudiello moved to set aside regular order and procedure to accommodate the presentation. PB member Stephen Jeffery seconded the motion. The motion carried unanimously by a vote of five (5) to 0 (zero).

MINUTES REVIEW AND APPROVAL

*Items 1 & 2 followed Item 3

3. Fluvial Erosion Hazards-Introduction of Lance Harbour, NH Department of Homeland Security, Shane Csiki, NHGS & NHDES, and Kyle Pimental, SRPC.

Lance Harbour facilitated the presentation brought before the Board, to introduce the topic of Fluvial Erosion Hazard area zoning along the Isinglass River. The purpose of FEH zoning is to protect the public and private property by adopting fluvial erosion hazard areas and limiting development within river corridors.

S. Csiki shared his knowledge as the geomorphologist and the expert in fluvial erosion for NHDES and NHGS. Csiki offered findings of fact noting that rivers do not stay fixed in place, they move through the land depending on water flow and sediment. Erosion at river banks leads to damage to property and diminished value. Maps of the Isinglass River were presented illustrating the sensitivity areas along the river in Barrington. Portions of the Isinglass River have been artificially straightened at the Barrington/Rochester town line. Should the Isinglass right its course due to an increase flow event, extensive harm could occur to property and place.

Guest participation included comments in favor of FEH zoning and an area map by members of Isinglass River Local Advisory Committee. Of note, was the dated information referenced by the FIRM (Flood Insurance Rate Maps) provided for the public by FEMA and the need to establish the means of improved mitigation for flood events.

The Board has requested that additional information be featured and mapped for further review in order to take the matter under advisement. The revised map should show the 100-year flood, the 100-foot shoreline protection setback along the Isinglass River, Barrington parcel overlay, and extreme fluvial erosion hazard areas.

The Planner will work with Kyle Pimental of SRPC to produce the map for a follow up presentation to the Planning Board.

Items 1 & 2 following Item 3

1. Approval of February 17, 2011 Regular Meeting Minutes.

The Planning Board discussed the February 17, 2011 draft minutes and suggested minor changes to be made to the draft.

Member Calef and Member Gaudiello recused themselves from the discussion of the February 17, 2011 Regular Meeting Minutes, specifically Item 14, Case 11/612 (Harbor Street Limited Partnership-Village Place).

Planning Board Member Gaudiello moved approve February 17, 2011 Minutes with the corrections as mentioned. PB Member Jeffery seconded the motion. The motion carried unanimously, with a vote of five (5) to zero (0) in favor.

STAFF COMMUNICATIONS

*Planner Brawders requested to reopen Item 2, in Staff Communications, which was approved by the Board.

2. Finance Director Carolyn Berryment to discuss Bonds, Impact Fees and Off-sites.

Due to the absence of the Finance Director, the Board postponed the discussion of Bonds, Impact Fees and Off-Sites improvement fees. Carolyn Berryment has again requested that a list of questions be submitted to her in writing by the Board so that she may have materials available to address the concerns. Brawders submitted a list for the Finance Director's review, but asked if the Board had any additional remark that members please individually email to her for compilation. There are several parties involved with the processing of surety, Impact Fees and Off-site Improvement Fees. The objective of the Planning Board, as administration of these provisions is vested with the Planning Board (Article 14 of the Zoning Ordinance, Town of Barrington Subdivision Rules and Regulations 11.3 Performance and Maintenance, and RSA 674:21), is to establish a cohesive tracking process for accurately monitoring critical affective deadlines.

Ex-officio member Kessler reopened the discussion of minutes in general and requested legal opinion regarding recusal of members from case hearing and any subsequent participation in draft minute review. Alan Kelley-Chairman Pro Tem responded with suggestions to offer to seek assurance. Kelley presented two memos outlining case concerns that he requested be presented for legal review and opinion. The Board asked Ex-officio member Kessler to put her question in writing to be passed to Town Administrator Carol Reilly for recommendation for legal opinion regarding discussion, objections, changes, and participation in the review of draft minutes.

Ex-Officio Kessler wrote, "People Allowed to Approve Minutes: Can Planning Board Member (sic) be a part of Minutes Approval, including the section where he or she was recused from actual presentation?"

Board member Gaudiello moved to present the above stated question to Administrator Reilly for her opinion and recommendation to submit the question to legal review, if appropriate. Ex-Officio Kessler seconded the motion. The motion carried, with a vote of five (5) to zero (0) in favor.

ADJOURNMENT

With no further business, Member Gaudiello made the motion to adjourn at 10:45 p.m.; Ex-officio Member Kessler seconded the motion. The motion carried unanimously, five (5) to zero (0) in favor.

Respectfully submitted,
AuBriana Morency, Temporary Staff