

Ayer Personnel Board

April 14, 2011

Ayer Town Hall

In attendance: Kathleen O'Connor, chair; Lisa E. White, Clerk; Dennis Curran, member, Andrew Crowley, member

Audience: Dan Nason, DPW Superintendent; Robert Pontbriand, Town Administrator; Pauline Conley, citizen; Mary Spinner, citizen; Mary Arata, Public Spirit reporter

Single agenda item: Employee Re-classification

Dan explains how the request for re-class came about as part of union (AFSCME) negotiations. The DPW Office Manager position will be removed from the union and made non-union. Request for reclassification as there is an increase in responsibilities and the position will be classified as a confidential employee. Dan explains the particulars of increased responsibilities and confidentiality and presents this Board with both the current and proposed job descriptions. He has additional information, specifically a salary survey and other job descriptions of similar positions elsewhere which he will later provide for this Board's perusal.

This Board will review pertinent information and have a decision on or before May 6.