

Ayer Personnel Board

October 20, 2010

Ayer Town Hall

Call to order 7:10 p.m.

In Attendance: Kathleen O'Connor, Chair; Andrew Crowley, member; Lisa E. White, clerk

Kathleen distributed copies of a proposed/draft Acceptable Computer Use Policy for this Board's review.

Discussed some of the changes to the Personnel Policies manual.

Lisa proposed a change to the By-Law, Section 5, Subsection C by inserting language that will place a time limit of 60 (sixty) days for the Selectmen's review and response of manual changes. This change will be added to the spring town meeting warrant.

Next meetings scheduled for November 3 and 17.

Motion to adjourn at 7:45 p.m.