



Town of Ayer Conservation Commission

Town Hall * One Main Street * Ayer, MA01432 * 978-772-8218 * 978-772-3017(fax)

Minutes for **07/12/07** – **Approved**

Location: Town Hall (Great Hall partition)

Members present: Bill Daniels (BD, Chair), David Bodurtha (DB, Vice-chair), George Bacon (GB), Takashi Tada (TT, Clerk)

Members not present: Susan Tordella-Williams (ST)

Associate Members present: Patrick Hughes (PH)

APAC taped: YES

Start time: 7:05 pm

- **General business**
 - Payables
 - \$35.70 for Lowell Sun advertisement, re: 71 Sandy Pond
 - GB motion to approve, TT second
 - Motion approved (Aye 3, Nay 0)
- **Informational Meeting: 82 Groton School Road**
 - Sean Hale (David E. Ross & Associates) is the new representative for property owner Brent Routhier. Mr. Hale presented an incomplete site plan dated June 2007.
 - Enforcement Order issued by Commission in December 2006 for expired Order of Conditions (OOC) and work beyond scope of original permit.
 - Violations include construction of retaining wall adjacent to brook and excavation behind house for sub-surface structure (excavation/structure not shown on plan). Retaining wall is intended to reduce flooding in basement.
 - Site physiography is not ideal for wetland replication. However, owner will need to provide Commission with a new Notice of Intent (NOI) for work beyond original scope, along with a full wetland restoration plan to address impacts to wetlands and possible loss of flood storage capacity.
 - Commission will plan a site walk after receiving the draft restoration plan.
- **Continued Public Hearing – NOI re: Stratton Hill Development on Wright Road**
 - **Not present (again)**
 - This is the second “no show” by Drew Garvin, representative for developer Dave Moulton.
 - NOI is for installation of sewer main under Wright Rd, which requires crossing an intermittent stream.
 - GB motion to continue, TT second
 - Motion approved (Aye 4, Nay 0)
- **Request for Certificate of Compliance (COC): 10 Amandrey Way**
 - Presented by Kathleen O’Connor, new homeowner
 - OOC issued to Seven C’s Realty Trust for Amandrey Way subdivision.
 - COC requested to complete sale of home.
 - Ms. O’Connor will contact Sue Sullivan about copies of original NOI plans.
 - Site walk scheduled for Saturday, 7/14 @ 8:30 AM.



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- **Associate Member Issues**
 - Presented by Patrick Hughes (PH)
 - Great Ponds issue (Chapter 91)
 - DEP is trying to get an extension to the 12/7/07 deadline for permitting of permanent docks on Great Ponds within an Area of Critical Environmental Concern (ACEC).
 - ACEC Stewardship Committee would like to see regional cooperation on the issue.
 - Wetland funds can be used to pay for the required Resource Management Plan
 - BD would like to see public interest/initiative prior to expending wetland funds.
 - There are no pond associations in Ayer at this time.
 - Devens Open Space and Recreation Plan Update
 - Plan is being updated with new land conservation/protection language, based on proposals originally included in the “2B” disposition scenario.
 - PH to email copies to members of Commission for review and comment.
 - Commission should present recommendations to Planning Board.
 - Greenway Committee Trail Signage
 - PH presented samples of trail signs/markers to be produced, along with budget spreadsheet.
 - Payment from the CPA fund will require two invoices: half payment up-front as a deposit for the printers, then second half payment upon satisfactory completion.
 - PH will provide two invoices of \$1,413.90 each (\$2,827.80 total) for Commission signature, to be then forwarded by PH to Town Accountant.
 - DB motion to approve invoices, GB seconded.
 - Motion approved (Aye 4, Nay 0)
 - Reappointment
 - PH indicated he would not seek reappointment due to other commitments.
- **Order of Conditions: 1 Wagon Road**
 - Ted Staples (applicant) indicated in email that he has changed the plan to include retaining wall and geotech fabric liner on the slope above the road.
 - The current draft OOC does not contain any conditions that address the construction and maintenance of the wall or liner (not part of original plan).
 - GB motion to continue hearing, TT second
 - Motion approved (Aye 4, Nay 0)
- **Meeting Minutes Approval**
 - Meeting minutes from 5/24, 6/14, and 6/28 were amended and approved unanimously.
- **Other Issues**
 - Ayer Planning Director: BD invited Chris Ryan to attend an upcoming meeting.
 - Request for COC from MassBay Commuter Rail (MBCR): GB will contact MBCR to schedule site inspection of Bennetts Brook culvert replacement on Ayer-Littleton town line.
 - Request for Determination of Applicability (RDA) for B&M Railroad weed spraying: BD will contact B&M to schedule a site walk on 7/28.
 - Location of spraying is unclear.



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- Joint BOS/Planning Board Meeting: Scheduled on Monday, 7/16/07 @ 6:30 PM. Meeting will discuss office space reorganization in Town Hall.
 - Commission members should plan to attend in support of Town Administrator's reorganization proposal.
- Conservation Administrator & Temporary Conservation Assistant
 - Temporary administrative assistance will be provided by Janet Berube, under Chris Ryan's supervision.
 - Position will require temporary office space and 1-week training with former assistant, Sue Sullivan.
 - BD to invite Ms. Berube to attend an upcoming meeting.
 - Duties to include: posting agendas, preparing meeting packages, DEP mailings, checking Commission mail, processing payables.
 - Training expenses can be recouped using wetland funds.
 - Notarization can be done by Town Clerk if Commission approval is documented on-camera.
 - GB motion to approve Ms. Berube as Temp. Administrative Assistant, TT second.
 - Motion approved unanimously.
 - Permanent Conservation Administrator
 - Applications are being received, mostly non-biologists.
 - BD will respond to applicant who requested further information.
- Central Avenue Pumping Station
 - NOI will be submitted in near future.
- Possible wetland violation: Snake Hill Road
 - DB drove by to observe but did not see clear evidence of a violation.
- File management
 - DB will resume file audit after returning from vacation.
- Violation Notice: 6 Wright Road
 - BD will contact DEP for guidance on next steps.
- DPW Stormwater Committee
 - DB agrees to continue representing Commission on stormwater group.
- Public Inquiry
 - Denis Luken (sp?) introduced himself and expressed interest in assisting the Commission in its work. Mr. Luken has a degree in geology and some wetland experience.
- GB motion to adjourn, DB second
 - Motion approved unanimously (**Adjourn 9:47 PM**)