



SEP 27 - 2013
10:35AM

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**Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432**

Tuesday, October 1, 2013, 7:00pm

Meeting Agenda
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7:00pm CALL TO ORDER – Announcements; Review, Amend and Approve Agenda

Approval of Minutes

- August 22, 2013; September 3, 2013

PUBLIC INPUT

Fire Chief Robert Pedrazzi

- BOS Approval of FEMA Reimbursement Grant (\$30,777.84 for Feb. 2013 Blizzard)

Mr. David Maher, Director, Department of Community and Economic Development

- Advocates Grant
- TIF Agreement for L3 Update
- Business Certificates Update

Ms. Cindy Knox, I.T. Systems Administrator

- Proposed Policy for I.T. Hardware/Software Acquisition

Mr. Mark Wetzel, DPW Superintendent

- Crabtree Wastewater Pumping Station Upgrade
- Sidewalk in front of 21 Main Street Update
- Proposed Changes to Industrial Pretreatment Permits
- DRAFT Wastewater NPDES Discharge Permit Update

Town Administrator's Report

- OML (Open Meeting Law) 940 CMR 29.10: Remote Participation for Public Meetings
- Proposed Policy for the Posting of Meeting Minutes to the Web-Site
- Proposed Policy for the Acquisition of Furniture; Equipment; and Alterations for Town Hall
- Proposed Town-Wide Policy on Cell Phones
- Proposal for Placement of Signs on Public Lands
- Easy Street Public Street Acceptance
- Special Fall Town Meeting Warrant DRAFT #3 and DRAFT #4
- Town Administrator's Electronic Communications Policy Protocols
- Rates and Fees Study Committee
- Habitat for Humanity Update

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BOS Policies and Procedures Review and Update (On-going)

- Final Review and Update of BOS Policy 99-27 (2001)
- Review of BOS Policy 01-01
- Review of BOS Policy 99-24 Minutes

JBOS Update

- Devens Transition & Integration Matrix
- Selection of BOS Alternate Representative to JBOS

BOS Open Discussion

- Times on the BOS Agenda (Selectman Fay)
- Landscaping of Memorial Garden Next to Town Hall (Selectman Hillman)
- Construction and Placement of a Town Gazebo (Selectman Hillman)
- Electronic Devices for BOS Meetings (Selectman Luca)
- Purchasing of Street Lights (Selectman Luca)

Future Topics/Meeting Schedule (See Packet Attachment)

- Fri. Oct. 11, 2013, 12pm (Noon) Final Deadline for Fall Town Meeting Warrant
- Tue. Oct. 15, 2013, 7pm, BOS Regular Meeting
- Mon. Oct. 28, 2013, 7pm, Special Fall Town Meeting (Great Hall)
- Tues. Nov. 5, 2013, 7am-8pm, Special Town Election
- Discussion on BOS November 2013 Meeting Schedule

ADJOURNMENT