Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432

<u>Tuesday, September 17, 2013, 7:00pm</u>

MEETING AGENDA

7:00pm: <u>Call To Order</u>- Review, Amend, and Approve the Agenda

<u>State Representative Sheila Harrington</u>
Legislative Update

<u>Approval of Minutes</u>
- August 22, 2013; September 3, 2013

<u>PUBLIC INPUT</u>

<u>Authorization for Posting of COA Admin./Outreach Coordinator AFSCME 93 (For Approval)</u>

<u>Ms. Sandy Stapczynski, President, Human Resources Services Inc.</u>
Update on the Non-Union Personnel Classification and Compensation Study

<u>Fire Chief Robert Pedrazzi and Mr. John Regan of Greenwood Emergency Vehicles</u>
Contract for Refurbishment of Engine No. 4 $139,469.00 (For Approval)

<u>Representatives from the Conservation Commission and Dam and Pond Committee</u>
Comprehensive Pond Study for the Town of Ayer – Next Steps (For Discussion)

<u>Town Administrator's Report</u>
- Appointments: Recycling; CPC; I.T.; Energy/Green Com. (Recommended for Approval)
- Easy Street Public Street Acceptance (For Approval)
- Interim Downtown Streetlight Replacement Proposal (For Approval)
- Special Fall Town Meeting Warrant DRAFT #2 (Review/Update)
- Proposed Policy for the Posting of Town Boards, Committees, Commissions Meeting Minutes to the Web-Site (Review/Discussion)
- Proposed Policy for I.T. Hardware/Software Acquisition (For Review/Discussion)
- Meeting Room Audio/Video Solution Proposal (For Review/Discussion)
- Proposed Policy for the Acquisition of Furniture; Equipment; and Alterations for Town Hall (Review/Discussion)
- Town Administrator's Electronic Communications Policy Protocols (For Discussion)
- OML: 940 CMR 29.10: Remote Participation for Public Meetings (For Discussion)
- Town Counsel Personnel Bylaw Opinion (For Review/Discussion)

<u>BOS Policies and Procedures Review and Update (On-going)</u>
- Final Review and Update of BOS Policy 99-26 (1999)/99-27 (2001)
- Review of BOS Policy 01-01

<u>BOS Open Discussion</u>
- <u>New Business</u>
- <u>Future Topics/Meeting Schedule</u> (See Packet Attachment)
- <u>ADJOURNMENT</u>