

Ayer Board of Health
Meeting Minutes
June 8, 2009

Call to order 5:09pm

Members present: Margaret Kidder, Chair and Marilyn McMillan, Member
Also present: Michelle Carlisle, Administrative Assistant

- Minutes approval – 5/18/09 – unable to approve because M. Spinner is not present for this meeting.
- Bills approval – None
- Mail reviewed –
 - 211 West Main Street – M. McMillan has recused herself and left the table. Because of this, there is no quorum.
 - M. Kidder reviewed the material and made notes. M. Carlisle to add to next meeting's agenda.
 - M. McMillan has returned to the table.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review
 - No information this week.
- Susan Tordella-Williams' request to keep chickens –
 - Report from B. Braley stated there were no Board of Health issues.
 - **M. McMillan motioned to grant Susan Tordella-Williams a permit to keep 15 chickens, M. Kidder 2nd A2/0.**
 - M. Kidder asked M. Carlisle if animal permits are renewed annually – M. Carlisle stated yes.
- Miscellaneous
 - Board signed the already approved permit for Lora Haines to keep chickens.
 - Mark Velardi request to keep chickens –
 - M. Kidder and M. McMillan reviewed Mark's request.
 - M. Carlisle to ask B. Braley to review and do a site visit due to Mark's close proximity to water.
 - Ruth Maxant's request to jointly vacate the agreement between the Board of Health and Ruth. M. Kidder was not present for the last meeting and asked Ruth to go over her request. Ruth spoke with the Clerk of the court to get the correct working for the motion. She has not had her attorney review it yet.
 - M. McMillan stated that all three board members should be present to discuss Ruth's request.
 - M. Kidder explained that the document has not been reviewed by Town Counsel and she would not sign anything that hasn't been reviewed. M. McMillan agreed.
 - M. Kidder asked Ruth what has changed regarding her property since the legal agreed had been signed. Ruth stated that her neighbors installed a 6 foot privacy fence.
 - M. McMillan reviewed the legal agreement and stated there are other issues in the agreement aside from the fencing issue.
 - **M. McMillan motioned to consider Ruth Maxant's request at the next board meeting with all members present, to discuss and then decide if Town Counsel is needed, M. Kidder 2nd A 2/0.**
 - M. Carlisle to forward a request for Town Counsel to the Board of Selectmen.

- MRC 2nd letter signed by M. Kidder.
 - M. McMillan said she and her husband got a similar letter from the state. She will give M. Carlisle a copy to avoid redundancy.
- Ralph McNiff's farm – new pictures
 - M. Carlisle to send a 3rd letter to Ralph, certified mail, requesting an updated clean-up time-line.
 - M. Kidder asked M. Carlisle to call the vendors who Ralph state he used for disposal and ask if there are any removal records for his property.
- Central Ave. –
 - M. Carlisle to ask B. Braley to send a formal housing violation to the Town.
- Mark Velardi – appeared before the board regarding his request to keep chickens.
 - M. Kidder asked, as a matter of courtesy to zoning and the Conservation Commission as done for the previous requests to keep chickens, that M. Carlisle give a copy of Mark's request to them.
- Communication between town boards and departments –
 - A reverse 911 call went out to all parents who have students in the Ayer School System to let them know of a confirmed case of the H1N1 Virus in the schools. It also stated the School was "working very closely with the local Board of Health".
 - M. McMillan suggested she meet with the school nurses to understand their protocol and report back to the board.
 - M. Kidder asked M. Carlisle to set up a group email for all health related issues and email it to all town boards, departments and both school nurses.
 - M. Kidder asked that this be added to the next meeting agenda.
- **M. McMillan motioned to adjourn, M. Kidder 2nd, A2/0.**

Meeting adjourned at 6:09pm.

Mary McMillan 6/22/09
Mary McMillan 6/22/09

06-25-09A11:39 RCVD *CF*