

Call to order 5:00pm

Members present: Margaret Kidder, Chair, Mary Spinner, Clerk  
Marilyn McMillan, Member – Not present

Also present: Michelle Carlisle, Administrative Assistant

- Minutes approval – 12/14/09
  - **Mary Spinner motioned to approve minutes from 12/14/09, M. Kidder 2<sup>nd</sup>, A 2/0.**
- M. Kidder stated the school exhaust issue is being resolved. Jim Garreffi, Director, Nashoba Associated Boards of Health met with the school and is satisfied with the progress.
- M. Spinner stated that major renovations will not be done until the school regionalization issue is settled.
- Bills – none.
- Mail reviewed.
  - Letter from DEP to Gabe Vellante, Building Inspector, re: 211 W. Main St.
  - M. Kidder stated the letter seemed very vague and inconclusive and has issues with it. M. Carlisle to call DEP and ask exactly what the letter means.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review
  - Food inspections.
  - Rabbit issue resolved.
  - Mobil Home Park permits.
- M. Spinner reviewed the special permit issued to Roger Kannaird. Nothing specific re: paving. Structure is complete but the board was never notified. Gabe Vellante wouldn't have known to check with the BOH before issuing an occupancy permit. B. Braley will be doing a site walk. Special permit needs to be amended to state that once a structure is complete, the property owners will have to notify the BOH for a final inspection and approval.
- No Smoking Regulation –
  - M. Kidder stated to remove the sidewalk language and M. Spinner agreed.
  - M. Carlisle to let Joan Hamlett, Tobacco Alliance Agent, know and to coordinate who is bringing what for the public hearing.
  - M. Carlisle to post public hearing notice on Town Clerk's board.
  - M. Carlisle to make copies of public hearing rules and also email to M. Kidder.
  - M. Kidder asked what criteria to use for cancelling the public hearing because of bad weather?
  - M. Spinner stated that if there is a big snow storm, should cancel by 1:00PM.
  - M. Kidder had a question from a local business owner – is there a state law that prohibits an employee, specifically a restaurant employee, from smoking anywhere on the restaurant's property? M. Carlisle to ask Joan.
- M. Spinner stated that the budget is due on 1/11/10. M. Carlisle to put it on the agenda for the 1/11/10 meeting.
- M. Spinner stated that the BOH annual report is due by 2/12/10.
- M. Spinner - the State is cutting reimbursement to Hospice and would like to know if NABH will be increasing their fees. M. Kidder will check with Jim Garreffi.
- **M. Spinner motioned to adjourn, M. Kidder 2<sup>nd</sup>, A2/0.**

Meeting adjourned at 5:39pm.

*Mary Spinner - 1/11/10*

*Margaret Kidder 1/11/10*