

Members present: Mary Spinner, Chair, Margaret Kidder, Clerk and Marilyn McMillan, Member  
Also present: Stephanie Elkins, Administrative Assistant

**Marilyn McMillan motioned to approve the July 12, 2010 meeting minutes, M. Spinner 2<sup>nd</sup>, A 2/0.**

- Discussion about Steve Wentzell's property
  - M. Kidder asked if anyone has been out to see Wentzell's property lately
  - Mary said that Tom Gibbons came by because he is going to send out an eviction notice
- **M. Kidder motioned to approve the July 26, 2010 meeting minutes, M. Spinner 2<sup>nd</sup>, A 2/0.**
- Resumes Reviewed
  - Discussing who they think is qualified
  - M. Kidder is interested in people with paralegal experience
  - All agreed a decision needs to be made soon
  - M. Kidder was interested in three candidates
  - Interviews will be next Monday 8/23/10
  - M. McMillan is also interested in a fourth candidate
  - S. Elkins will be calling the four candidates to set up the interviews
- Bills approval :
  - All approved and signed bill from Nashoba Publishing for \$119.97
  - All approved and signed bills from Grainger for \$276.08 and \$2,648.07 which are being for by the Region II Grant money
- Mail reviewed :
  - Have not heard anything else regarding the "No Smoking" signs
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review
  - B. Braley's mail folder from 8/9/10 was reviewed. She was not in on 8/16/10 so there was no mail folder from then.
  - M. Kidder and M. McMillan reviewed the material
  - Most of it was routine follow-up information
- Old Business:
  - 63 East Main St. (Warren Clark's property) has a buildup up trash in the yard that borders a property on Fletcher St.  
The trash is along the fence and is bringing in rodents.  
A complaint was made on July 9, 2010 from the neighboring property on Fletcher St. because they have children who play in the yard.  
This has been happening off and on since last fall.  
B. Braley has not sent a letter yet to Warren Clark about the problem.  
M. Kidder is going to take action on it, she will be calling Jim Garreffi about it.
  - 28 Washington St. (Nancy and Karen) are still having issues with Overcash's chickens  
Overcash is following the regulations correctly.  
M. Spinner suggested that someone from the Board of Health go over to the property with B. Braley and talk to both owners to try and rectify the problem.
  - FYI: Dan Peterson from 56 Groton School Rd has just recently passed away.  
His stuff is currently on the edge of his property bordering the road.  
His sister is working on cleaning up the property and we are going to monitor it  
She needs at least 30 days to clean it.

- M. Kidder motioned to adjourn, M. McMillan 2<sup>nd</sup>, A 3/0.

Meeting adjourned at 5:41pm.

Mary Spinner - 8/23/10  
Margaret M Kidder 8/23/10