

Members present: Mary Spinner, Chair, Margaret Kidder, Clerk
Not Present: Marilyn McMillan, Member
Also present: Michelle Carlisle, Administrative Assistant

- Mark Miller currently not in attendance. Chair moved Mark to later on the agenda to give him a chance to arrive.
- Board signed requests to renew permits to keep chickens for Lora Haines and Susan Tordella-Williams.
- Board reviewed request from Becky and Michael Audette to keep 6 chickens.
 - Property is located at 33 Groton Shirley Road.
 - Private well water.
 - Bridgette Braley, Nashoba Associated Boards of Health, inspected the property on 6/8/10 and she has no issues.
 - M. Kidder and M. Spinner see no issues.
 - **M. Kidder motioned to approve the Audette's request to keep 6 chickens, M. Spinner 2nd, A 2/0.**
- Minutes approval for 5/17/10 and 5/20/10.
 - **M. Kidder motioned to approve the minutes for 5/17/10 and 5/20/10, M. Spinner 2nd, A 2/0.**
- Bills approval – None.
- Mail reviewed –
 - Letter from Rich Doherty, Engineering & Consulting Resources commenting on the Draft 2009 Annual Operations and Maintenance and Monitoring Report for AOC 50 (Moore Army Airfield). M. Spinner stated that the board is very well informed of what is happening at all the contaminated sites on Devens from the reports they receive from Rich Doherty. The board will continue to rely on his expertise.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review
 - B. Braley informed the board that PanAm (at the time of typing these minutes, it was determined that the property is M.B.T.A., not PanAm) moved 25K railroad ties from a location in Littleton to a location off Willow Road in Ayer. M. Carlisle spoke with Jim Garreffi, Director, Nashoba Associated Boards of Health and he is working on getting them moved from the location in Ayer.
- Miscellaneous
 - Board is going to update the job description for the BOH Administrative Assistant position to reflect what is currently required.
 - M. Carlisle will email the current description to M. Kidder and M. McMillan for their input.
 - M. Spinner consulted Karen Swanfeldt regarding any issues the Union might have with updating the job description. K. Swanfeldt stated it was fine as long as it stated what is currently required.
- Board signed updated FY11 Transfer Station Policies and Procedures to reflect the change from using bag tags to using bags.
- M. Carlisle to contact the Mass. Association of Health Boards regarding the proposed amendment to the senate budget to limit local board of health authority regarding smoking/cigar/hookah bars.
 - M. Kidder and M. Spinner vigorously oppose this proposed change.

- M. Carlisle to contact the chair of the Conference Committee and Rep. Hargraves to give them this board's opinion.
- Mark Miller's request to amend his permit to keep chicken by adding 5 additional chicken – totaling 15 chickens.
 - Mark was not in attendance; therefore, the board moved this request to the next agenda, June 28th.
 - M. Carlisle to contact Mark and let him know.
- **M. Kidder motioned to adjourn, M. Spinner 2nd, A 2/0.**

Meeting adjourned at 6:08pm.

Mary Spinner - 6/28/10
Margaret Kidder 6/28/10