

Ayer Board of Health
Meeting Minutes
December 13, 2010

06-01-11 13:06 RCVD *UF*

Call to order 5:00 p.m.

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk; Marilyn McMillan, Member
Also present: Ruth Terry, Administrative Assistant

- **M. Kidder motioned to approve the minutes of November 8, 2010, M. Spinner 2nd, A 2/0.**
- No material was received this week from Nashoba Associated Boards of Health.
 - M. Spinner updated the Board on 63 East Main Street. The property went to auction a few weeks ago. Warren Clark passed away recently. We are continuing to work on getting the property cleaned up.
- Discussion at 5:15 p.m. with John Overcash (32 Washington Street) re Fowl Permit
 - J. Overcash was present requested an increase in the number of chickens from 18 to 40.
 - This is the maximum number the chicken coop can hold.
 - The same techniques will be used as detailed in the original application. There have been no odors or problems.
 - The situation with regard to J. Overcash's neighbor was discussed.
 - Regarding his rooster, J. Overcash stated it is gone as of yesterday. M. Spinner noted that B. Braley's research found that roosters are considered chickens and that the Ayer BOH regulations do not specify with regard to roosters.
 - The Board will ask B. Braley to visit the property and provide her written opinion on the increase to 40 chickens, prior to final discussion at the next meeting.
- **M. McMillan motioned to approve the minutes of November 22, 2010, M. Spinner 2nd, A 2/0.**
- Bills approval – None.
- Mail reviewed:
 - M. McMillan will review the UNH survey on collaboration between Boards of Health and academic institutions.
 - Regarding the DPH Public Health District Incentive Grant Program, the Board felt a public health district was not needed since Ayer is small and already part of NABH.
- Misc.:
 - Region II Emergency Preparedness –
 - The 24/7 calls recently received by Board members will come quarterly in 2011.
 - Ken Gikas will update the Board at its January 10 meeting.
 - Budget –
 - The Finance Committee budget request for FY12 is to reduce by 3% and 5%.
 - The NABH assessment will remain the same next year per Jim Garreffo, Director.
 - Grant money has been used to purchase office supplies.
 - The Board agreed there is nothing to cut from the BOH budget.
 - M. Spinner will meet with the Finance Committee on January 5.
- Old Business:
 - Assistant job description – The Board reviewed the Littleton and Lunenburg descriptions in detail. M. Kidder will provide a draft Ayer job description for the next meeting.
- **M. Kidder motioned to adjourn, M. McMillan 2nd, A 3/0.**

Meeting adjourned at 5:53 p.m.

Mary Spinner - 12/13/10
Margaret M. Kidder 12/13/10
Marilyn McMillan