

Ayer Board of Health
Meeting Minutes
October 4, 2010

11-02-10 11:13 RCVD *UF*

Call to order 5:00 p.m.

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk; Marilyn McMillan, Member
Also present: Ruth Terry, Administrative Assistant

- The minutes of August 23, 2010, were signed.
- The meeting of September 27, 2010, was cancelled due to no quorum.
- **M. Kidder motioned to approve the minutes of September 13, 2010, M. Spinner 2nd, A 3/0.**
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
 - B. Braley's mail folder from 10/4/10 was reviewed.
 - Kentucky Fried Chicken violations in response to complaint. B. Braley inspected, and KFC complied.
 - All approved and signed sewer permit for 81 Fitchburg Road.
 - Reviewed yearly permits, routine inspections, and code violations.
- Bills approval:
 - All approved and signed quarterly bill from NABH for \$7,131.00.
- Mail reviewed:
 - An anonymous letter was received re smoking at the Rod and Gun Club, which is a private club. There is no contact information for us to respond.
 - A message will be added to the BOH website that to provide a helpful response, we need to have contact information (name, address, phone number, etc.).
- Site Plan Approval for 200 W. Main Street:
 - Project is a self-storage facility rental.
 - The plan shows aquifer protection limit crossing a small piece of the property, but no mention of aquifer protection district is made in the text of the application.
 - Dan Nason, DPW superintendent, was present. He confirmed that the aquifer protection line in the plan depicts Devens aquifer protection. We will notify Devens as a courtesy.
 - All approved and signed comments for above site to go to the Planning Board.
- Approval of 4 New England Way Proposed Tenant Leases - Reviewed leases received today. Listed are what cannot be stored as well as what is to be stored.
M. Kidder motioned to approve the review of the leases from Roger Kanniard as presented, M. McMillan 2nd, A 3/0.
- Misc.:
 - No Smoking Signs at Town Hall issue were discussed in light of the recent Board of Selectmen meeting.
- Old Business:
 - Aquifer Protection Regulations Review – This will be discussed at the next meeting.
 - Assistant Job Description Review - Board will get job descriptions from surrounding communities and the state. This will be reviewed in November.
- **M. Kidder motioned to adjourn, M. McMillan 2nd, A 3/0.**

Meeting adjourned at 6:23 p.m.

Mary Spinner - 10/10/10 *Marilyn McMillan*
Margaret M. Kidder 10/18/10