

Ayer Board of Health
Meeting Minutes
January 11, 2010

Call to order 5:00pm

Members present: Margaret Kidder, Chair, Mary Spinner, Clerk

Marilyn McMillan, Member – arrived at 6:35pm

Also present: Michelle Carlisle, Administrative Assistant

- Minutes approval – 12/28/09
 - **Mary Spinner motioned to approve minutes from 12/28/09, M. Kidder 2nd, A 2/0.**
- M. Kidder asked about Roger Kannaird's new building.
 - M. Spinner stated that the board needs to update their Special Permit stating that when construction starts, the BOH needs to be notified and when construction is finished, the BOH needs to be notified for a final inspection before the property owner is issued an occupancy permit by the Building Inspector.
 - M. Spinner stated that Roger Kannaird's new building will be ready within 2 weeks. The electric and plumbing are not finished yet. B. Braley will inspect once finished.
 - M. Kidder suggested that a copy of all Special Permits should be given to the Building Inspector.
- Bills
 - Ayer Police – detail at H1N1 Clinic – charge to H1N1 account - \$209.04
 - Nashoba Publishing – public hearing notice for No Smoking Regulations – charge to Tobacco account - \$61.20
 - Nashoba Associated Boards of Health - \$7,131.00
 - M. Carlisle to ask Jim Garreffi, Director, Nashoba Assoc. Boards of Health, if their fees will increase for FY11.
- Mail reviewed.
 - Invitation to join the National Association of Local Boards of Health (NALBOH) for \$120/year.
 - M. Kidder asked if the BOH has the \$120 in the budget to join. M. Spinner stated she attended the budget meeting on 12/29/09 where it was stated that there might be a 3.5% increase for salaries only. The remainder of each department's budget would have to be level funded.
 - M. Spinner stated that this board cut a lot out of it's budget last year – more than necessary – and some of it could go back in so that this board could join the NALBOH.
 - M. Spinner stated this could give us an opportunity to apply for grant money.
 - M. Spinner will do the budget with M. Carlisle. M. Kidder agreed.
 - Letter from EPA re: Lower Cold Spring Brook Study Area. M. Kidder asked where that location was. M. Carlisle to find out.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review
 - 63 E. Main Street – M. Spinner stated that the first letter B. Braley sent was returned. Some of the big items left outside have been removed. A second letter was sent. There is still a lot of trash outside.
 - Routine food inspections.
- Budget –
 - Transfer Station – M. Spinner stated that John Gamelin, Foreman, found a business in Lexington, MA that will take big truck tires at no fee, but they would need to be

transported there at our expense. The fee to residents of \$5 will almost cover this transportation cost. J.P. Routhier is now charging us over \$17 per truck tire.

- M. Spinner suggested to increase the fee for truck tires to \$5 (one bulk item tag), for passenger cars to \$3 (two bag tags) and to raise the permit fee.
 - M. Kidder asked to see a revenue/expense report before she would vote to increase fees. M. Spinner reviewed the FY09 report with her.
 - M. Kidder asked when was the last time the board voted to increase fees.
 - M. Spinner stated permit fees were increased last year.
 - M. Kidder stated that in theory, she's opposed to raising fees every year.
 - M. Spinner stated that fees for everything increase every year – gas, oil, cable etc.
 - **M. Spinner motioned to increase truck tire fees to \$5 per tire (one bulk item tag), passenger vehicle tires to \$3 per tire (two bag tags) and to recommend that the capital plan request from the Department of Public Works for a ¾ ton pick-up (\$32,000) and a brush chipper (\$17,500) be taken from the Solid Waste free cash, M. Kidder 2nd, A 2/0.**
- Recess 6:10pm
 - M. Carlisle requested vacation time: 2/16/10 – 2/18/10. Granted.
 - 6:30PM Public Hearing for No Smoking Regulation - Joan Hamlett, Tobacco Alliance and DJ Wilson, Tobacco Control Director, in attendance.
 - M. Kidder opened the meeting at 6:30pm.
 - M. Spinner read the public hearing notice aloud.
 - M. Kidder introduced the Board of Health, read the meeting rules and the highlights of the proposed regulation.
 - Joan Hamlett clarified that vehicles owned by town are already covered under Mass. State Law.
 - M. Kidder stated that the board will be following the State Law that was not previously adhered to.
 - M. McMillan joined the meeting at 6:35pm.
 - Joan Hamlett stated that this proposed regulation started with the Parks Department. Joan stated that if passed, she will meet with Dan Nason, DPW Superintendent, to help educate employees.
 - M. Kidder asked if there were any questions from the audience, there being none, she asked for a motion to adjourn.
 - **M. Spinner motioned to adjourn, M. McMillan 2nd, A3/0.**

Meeting adjourned at 6:40pm.

Mary Spinner - 2/8/10
Margaret R Kidder
Mandy McMillan 2/8/10