

AVON WATER POLLUTION CONTROL AUTHORITY

**May 23, 2011
Selectmen's Chambers 4 p.m.
Town of Avon**

I. CALL TO ORDER

The Avon Water Pollution Control Authority was called to order at 4:06 pm by Michael Farrell, Chairman.

Present: Michael Farrell
Thomas Armstrong
Lawrence Baril, Town Engineer
Tim Foster, Superintendent of Sewers, Town of Avon
Eric Johansen
Terry Ryan

Absent: Jim Miller

II. MINUTES OF PRECEDING MEETING – April 14, 2011

MOTION: Mr. Farrell motioned for approval of the April 14, 2011 minutes, as submitted. The motion, seconded by Mr. Armstrong, received unanimous approval.

III. COMMUNICATION FROM THE AUDIENCE – Mr. Farrell mentioned Mr. Brandon Robertson, Town Manager was present.

IV. NEW BUSINESS - Mr. Farrell suggested that members revisit the topic of revising the fee schedule.

V. OLD BUSINESS –

2010-9 Haynes Road Update – Mr. Baril provided a summary of progress made to date and noted Avon Water company water main replacement has not started. The Haynes Road design is nearly completed. Mr. Baril met with the son of the owners of Avon Health. Avon Health is already tied into the sewer. He also discussed the efforts by Mr. Ferrigno of Sunlight Construction has made in an attempt to meet with a resident on Meadowbrook. A meeting was scheduled to discuss the possibility of gaining easement rights but the homeowner cancelled the meeting. A reschedule date has not been scheduled. Mr. Baril mentioned he has drafted a sewer permit agreement for the members to review and ultimately resolve to approve the Town Manager to enter into a sewer permit agreement for the Haynes Road sewer project.

2011-2 Deepwood Drive Assessments – There is no further action to be taken on the Deepwood Drive Assessments but Mr. Farrell noted that the sewer assessment caveat for Mr. Dubiel’s deferment request for 28 Deepwood Drive has been officially recorded onto the land records.

2011 – 3 Fats, Oils and Grease (FOG)

Discussion was held regarding the best process to move the FOG regulations forward. Mr. Farrell raised the question to Mr. Robertson who replied the best choice would be to handle the matter as an administration ordinance. Mr. Armstrong provided a summary of the documents he prepared regarding the general permit for the discharge of wastewater associated with food preparation establishments. Discussion between members and Mr. Foster highlighted outstanding issues such as penalties and enforcement. Mr. Farrell suggested such language should be made clear in the lease agreement between tenant and building owner. The timing of issuing (FOG) permits was discussed and whether a permit should be for one or every three years. Mr. Johansen stressed the importance of maintaining consistency when enforcing the FOG program. Mr. Foster mentioned that when it’s time to make site visits to the Class 3 and 4 restaurants, it’s important to ensure he meets with someone who is knowledgeable about the process and the equipment in use at the site. The permittee or owner is to provide the personnel and tools required to facilitate the inspection. Mr. Armstrong suggested sending a letter in advance. Mr. Baril mentioned that after the first year, he may petition for additional assistance to perform inspections and record keeping. Discussion was held about contacting Farmington Valley Health District (FVHD) regarding the process and to set up a meeting before meeting with the restaurant permittees and property owners. All felt that it’s important to know the procedure to follow if a restaurant is in non-compliance. Mr. Armstrong mentioned he will make additional edits to the FOG document and will send a revised copy to members. Mr. Farrell mentioned the July 1, 2011 deadline so it’s an active item that should continue to move forward. A tentative date of June 15th was mentioned to meet in anticipation of DEP’s July 1 deadline. A meeting with FVHD should be scheduled to determine what they are willing to do. Mr. Farrell mentioned it’s important to remain business friendly and to be as minimally intrusive as possible. Mr. Baril suggested contacting Mr. Richard Matheny of the FVHD to set up a conference call or an in-person meeting before the next AWPCA meeting.

VI PLANNING & ZONING MATTERS – None

VII COMMUNICATION FROM STAFF – None

VIII COMMUNICATION FROM MEMBERS – None

IX OTHER BUSINESS – Mr. Farrell suggested that discussion should be held at the next meeting to appoint a Vice Chairman.

X ADJOURNMENT

MOTION: Mr. Farrell motioned to adjourn the meeting at 5:04 pm. The motion, seconded by Mr. Armstrong received unanimous approval.

Respectfully submitted,

Suzanne Essex, Clerk

