

**AVON TOWN COUNCIL
MEETING MINUTES
AUGUST 6, 2007**

I. CALL TO ORDER

The meeting was called to order at 7:30 p.m. at the Avon Senior Center by Chairman Carlson. Members present: Mrs. Hornaday, Messrs Shea, Woodford and Zacchio.

II. PUBLIC HEARING - None

III. MINUTES OF PRECEDING MEETING: July 2, 2007

On a motion made by Mr. Woodford, seconded by Mrs. Hornaday, it was voted: **RESOLVED:** That the Town Council approve the July 2, 2007 minutes as read. Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

IV. COMMUNICATION FROM AUDIENCE – None

V. COMMUNICATION FROM COUNCIL

Mr. Shea reported as a follow up on a question he had last month concerning the state budget finally being approved and our understanding the money that we were going to be receiving from the state budget and how we were going to continue the conversation regarding reinvesting in our roads. We took some money out in an effort to shore up the budget, without the knowledge or understanding of how the state budget was going to be finalized.

The Town Manager reported the only significant change from what we had been told in terms of state grant money was the ECS (Educational Cost Sharing) money, which will be increased by \$332,000 over our budget estimate and can be used for whatever purpose we desire, with the Board of Finance approval. The other source of potential revenue is the conveyance tax which was renewed for one more year and will probably be about \$200,000 in unbudgeted income. There is a total of about \$500,000, money that we did not budget in anticipation of not receiving it. We will not receive the ECS money until later this year.

Mr. Shea reported we made some adjustments in the budget so the budget would work. We pulled money out of two areas with the anticipation that if other money came in, we planned on returning it to those areas that we had taken from. The Town Manager reported if you wish to do that, you have to put an item on the agenda requesting a supplemental appropriation for the Capital Budget and we can prepare it for the next meeting. He reported it would be phrased as such, that in the budget deliberations on April 10, 2007 the decision was made to reduce the Capital Improvement Program by \$110,000 in order to balance the budget in accordance with the Board of Finance, and that decision was made predicated upon the fact that, should additional funding come from the state, that the money would be returned to those accounts. Chairman Carlson requested this to be put on the agenda for the September meeting.

The Town Manager also reported the paving program was done basically at prices under the State contract. Also, we appropriated money to do a pavement management priority program which we are still waiting for and should be coming in September, so other than paving work that has already been scheduled as part of the 06/07 budget, we are not spending any of the money from the 07/08 year until we have the pavement management program. We will be adding that money back in to be utilized either this fall or next spring/early summer.

Mrs. Hornaday reported we have several residents that use the Senior Center, who are in wheelchairs. She reported we do not currently have push button entry for handicapped people to this facility and questioned how much it costs, and thought we should get an estimate because it would make access much easier for them. The Town Manager reported the funds are in the current 07/08 budget and the cost is approximately \$7,500.

Mr. Zacchio reported he received a call from a resident who lives just north of the landfill and frequently uses what was the Edwards Road cut through from the landfill side, to access the new playground. Nothing has been kept up in that area to the standards that you can really cross over it and there is debris that has been thrown there over time. This area is getting a lot more use now from the residents and needs to be cleaned up.

VI. OLD BUSINESS

07/08-06 Appointment: Inland Wetlands Commission (R-12/31/09)

On a motion made by Mr. Woodford, seconded by Zacchio, it was voted:

RESOLVED: That the Town Council table this item to the September meeting.

Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

VII. NEW BUSINESS

07/08-08 Review and Discussion: Request for Approval of Statement of Needs and Appointment of Building Committee: Avon Free Public Library

The Town Manager reported the library has been doing long term planning for expansion and renovation on the facility for a number of years. As part of our 07/08 budget deliberations, we included \$70,000 for schematic drawings and cost estimates. The next step now that the budget is in place is to move to create a building committee. One of the issues that has come up is the timing of this debt issue. Originally, we were planning on starting this a little later in the year. However, there have been some extenuating circumstances that have been brought to our attention, in a statement of needs concerning the scheduling and the requirements for the application to the State of Connecticut. The application to receive any in-state funding, the maximum grant is about \$500,000, and has to be submitted prior to early next summer, because the state makes it's decision in September, 2008. We would know in September 2008 whether we would be getting any state money. In order to start the process early and gather the information to put the application in place and hopefully save money, it would be better to start sooner rather than later. A couple of issues that need to be clarified in terms of the finances include the possibility of development efforts on the part of the Library Board, in terms of how the library raises money, and how those funds will be utilized. If you decide to move ahead, we need to know the size of the building committee that you will create. In the past, the size has ranged between five to nine members. Basically, we are starting earlier then planned because of the state application process.

Mr. Shea questioned, by doing this now instead of March or April of 2008, what do we do in terms of planning efforts? The Town Manager reported most of our bond and note issuance schedules occur in October or May, so we would be moving it up six months but the cost or construction schedule would not vary tremendously because of it.

The Vice President of the Library Board of Directors who was filling in for the President, Mary Suter thanked the Town Council on behalf of the Library Board for their support and also for the support of the Avon taxpayers for the future expansion of the library. He reported we also want to obtain the maximum amount from the state so it is important that we get the grant application in as soon as possible. We are here to answer any questions that the Town Council may have.

Chairman Carlson reported the questions we have are as follows:

1. The size of the Building Committee that needs to be formed.
2. The composition of it, in terms of library board members versus non-board members.
3. The charge that needs to be written up for this committee.
4. The issue of money raised outside this effort by the Library Board and its impact on this program.

Chairman Carlson also recommended a building committee consisting of seven members, if you have five members and a couple does not attend a meeting, you will not have a quorum. With nine members, you always have issues. Mr. Shea, having served on several building committees, agreed that seven is just right.

Mr. Woodford reported he did not want the \$70,000 put into the 07/08 budget for this because he did not want to do any new bonding at this point on anything until that peak starts going downhill. He also stated he would like to delay this project, based on that. The Town Manager reported that peak should happen in the 09 year. The issue is, when we do bond the library, it probably will not be until after construction is completed because of the fact that we need to know the maximum amount that you want to bond. We will do bond anticipation notes, which are usually one-year notes for construction work in progress, until we know the net amount that we have to borrow. Hopefully we will get \$200,000 to \$300,000 from the state, which would reduce the town's borrowing cost and depending upon the decision of the Town Council, the money raised by the library, can be used to offset the town's expenses. That would further reduce the amount of money that the town needs to borrow. It is anticipated that we will not be borrowing for this until the 2010/2011 year, because the construction will be a two-year process.

Mr. Shea questioned does that mean that we will not be borrowing money until after the peak? The Town Manager reported you will be borrowing the money prior to the peak and that will show up in the expense side of the budget, which will be the interest cost of the short-term borrowing. You will not be paying down the principal during that period of time, the principal is what is added to the peak. As soon as the peak starts to go down, you will be adding in the decline with the library for the next project.

Chairman Carlson requested input from the Town Council members.

Mr. Zacchio stated we should proceed, we put \$70,000 into the budget to go ahead with the schematic drawings and the plan. We can go ahead with the process and apply for the state funding in time for the building time frame.

Chairman Carlson questioned if the application for state funding presumes that we have gone to referendum on this project. The Town Manager reported he anticipated we would go to some form of referendum after we know what we will get for a state grant. That would probably take place in the fall of 2008.

Mrs. Hornaday stated that we should at least get things going and do what we need to do to establish a Building Committee, and apply for the grant. Her recollection has been in the past, if there is the possibility of grant money, we have known that when we went to Referendum, so the residents have that information. She also reported that the library raised money and a portion of it was used to offset the cost of the library expansion last time.

Ms. Vocelli reported the library Board of Directors and the library staff are continuing to make progress in planning for the library expansion project. She also stated there is a possibility that the State of Connecticut will increase the grant money from \$500,000 to \$1,000,000. The most important date is the State Library Board's submission deadline of September 1, 2008 for application for a state grant, which is a once-a-year opportunity and therefore, would not again be available to us until September 2009.

Mr. Shea reported he is in favor of moving forward on this project, with a couple of contingencies. Mr. Woodford's point is a valid one. Moving forward would require that any funds raised by the Library Board go to offset the cost of the project. There also has to be some sort of coordination between the Building Committee, the paperwork for the state funding and trying to match up with that debt service and how we try to avoid that peak. Based on what we have heard, it can be done. Presently, the maximum is \$500,000, but based on what has been said, it may go to \$1,000,000. That does not guarantee that the Town is going to get the maximum of \$500,000 or \$1,000,000. Time will be generous to us, in that it will give us some time to collect ourselves, and understand what the debt service is going to be. If the Library Board raises a significant amount of money, it will enable the community to see there is a great deal of support out there. I believe we can bridge the timing of this to match up with the debt service. I am in favor of going forward, under those conditions.

Mr. Shea questioned Ms. Vocelli when you apply for the state grant, do they say you get \$250,000 or we will give you \$90,000 now, how does that process work? Ms. Vocelli reported it depends on who else is applying. The State Library asks before the budget year as to who are going to apply and how much they will be applying for. She reported it also depends on the economic and social levels of the town. Mr. Shea questioned does that mean it is unlikely that we would get the maximum? Ms. Vocelli stated that is an unknown factor, but it could be based on need.

Mr. Shea requested the Library Board to give the Town Council a sense of their approach or their philosophy to the fundraising effort and questioned if they would agree that it would be used to offset the cost of the project? The Vice President of the Library Board reported we would most likely employ a professional fundraiser to help us in this effort and we have a very strong grass-root support group who have the capital to help us. He also stated any money raised would be used to offset the cost of the project, not to increase the size of the project.

Chairman Carlson reported of the seven members, the question has to be answered how many of those should be library affiliated. The Town Manager reported, in terms of the High School Building Committee, the guidelines were that no more than two members of the Board of Education could be on the Building Committee. Chairman Carlson reported he would be comfortable with limiting it to two members from the Library Board. It was the general consensus of the Town Council that the Town Council would appoint two Library Board members, based on recommendations from the Library Board and the other five members would be appointed at the discretion of the Town Council.

Mrs. Hornaday questioned if the Town Council will instruct the Building Committee to bring this to a Referendum? The Town Manager stated it is up to the Town Council as to how far we go with this. We only have \$70,000 - we will be doing schematics, costs and selection of an architect through a referendum. Then there will be a second charge to take it through construction.

On a motion made by Mrs. Hornaday, seconded by Mr. Zacchio, it was voted:

RESOLVED: That the Town Council authorize the Town Manager to draft a charge for a Library Building Committee, consisting of seven members, two on recommendation of the Library Board, and five members to be from the general public, and the charge to the Building Committee will be to select an Architect, develop schematic plans, and carry the project to a referendum.

Mrs. Hornaday, Messrs Carlson, Shea and Zacchio voted in favor. Mr. Woodford voted nay.

Mr. Shea requested the Town Manager to put together a calendar chart that would match up the schedule of events, fundraising events, state grant events along with our debt service so we can get a grasp of the timing of all this. That will allow us some flexibility as we go forward as to when we do things. It will also give the Building Committee and the Library Board a better understanding of how things work.

07/08-09 Review and Discussion: Board of Education Request for Use of Capital Project Fund Balances

Mr. Franzi reported at the June 12th Board of Education meeting a status report was submitted on capital projects that were completed over the last two years and the fund balances in those particular accounts, and also projects that we had requested in the 07/08 Capital Plan which did not get funding from the town. He reported the Capital Projects that were completed over the last couple of years; Track Resurfacing at Avon High School, the Fire Alarm Project and bathroom replacement at the Middle School, and also the Pine Grove School Roof Replacement. There is a current residual balance in those accounts of \$10,074.07. In our Capital Projects in the current year, we have Roaring Brook Elementary School Roof Replacement, the funds that were approved by the Town Council and Board of Finance was \$715,000. The expected expenditures will be \$627,149 leaving a balance of \$87,851. The combined amount between the projects that have been completed and the Roaring Brook roof, that is coming in under budget, leaves the estimated balance in these accounts of \$97,925.07. We also have money for the Middle School Fire Alarm Project coming back from the State of Connecticut, which is approximately 24% of that project cost. The project cost was \$233,500 so the estimated return from the state is between \$55,000 and \$60,000. He reported also on the Roaring Brook Elementary School there would be a 24% reimbursement, which will be in the range of \$150,000. That is estimated on the costs we have to date. He reported in deliberations the Board of Education moved to request the potential use of these remaining funds balances, which would be a total of \$97,925.07, to be applied towards some of the Capital Projects that were requested in the 07/08 Capital Plan, but not approved. We are also requesting \$27,000 to establish a contingency fund for replacing compressor units in the 08/09 budget. We had projects requested for 07/08 --- the replacement of floor covering at Avon Middle School, resurfacing of the tennis courts, roof repair at the Middle School, a playscape upgrade at Pine Grove and an architectural analysis for renovations to Towpath Annex. The request for you this evening is for consideration on the use of \$97,925.07 with a portion of the funds to be used for the floor covering replacement at Avon Middle School. The total cost of that project in the last budget estimate was \$69,804.

Mr. Woodford questioned how far along is the roof replacement at Roaring Brook? Mr. Franzi reported it should be completed next Thursday or Friday. We were able to not only complete the roof covering, but also had enough money to put eaves around the perimeter of the building, which makes it highly functional in keeping the building dry.

Mr. Woodford questioned if the \$27,000 would become part of the Capital-operating budget? Mr. Franzi reported, that is correct and it was approved at the Town Council meeting last month. We are also asking for \$69,804 to start the Middle School floor covering.

The question was raised as to the pricing on floor covering replacement this year. Mrs. Hornaday also questioned what floors need to be replaced. Mr. Franzi reported they are primarily throughout the hallways and on some of the stairs. Mrs. Hornaday reported there is a history with the Morefloor, and we know the maintenance and cleaning, in terms of day to day custodial work, sometimes it is better to spend a little more money on a surface so you are not going to be spending so much later in the way of maintenance and custodial service. She also stated we should use this type flooring at the Middle School, based on the good experience we have had with its use at the High School.

Mr. Shea questioned how do we consistently share with the taxpayers our philosophy on Capital Projects and the savings of such on the town side versus the Board of Education side? When we do a project for the town that comes in under budget, that money lapses and goes right into surplus. There is no discussion on how that works. How can we, and should we approach the school issues differently than we approach a town situation? Mr. Franzi reported one of the things, when we develop a capital list for the Board of Education, we look at it first from a priority perspective, then a safety perspective and then a bargaining perspective because we do not want to have to come back requesting the same things next year. Mr. Shea reported the Board of Education projects have come in under budget and the money is left in the surplus. I view this as a bit of a change in how we approach this and was curious as to how the Board of Education discussed that change and approach. He also stated there will always be some projects that come in under budget and if, in three to five years, other projects come in under budget, how will you handle it at that time? You will always have priorities, you have a lot of worthy needs- and questioned if this is a one time thing or is this going to be the approach, going forward? Mr. Franzi reported we would like to keep an open mind about that tool because about 10 years ago, there was some money left in the building fund for the Middle School and it got approved to transfer funds of about \$30,000 for another project.

Mr. Woodford reported we are doing a similar thing with the road fund, when we removed the funds from the town road budget, we said if the budget came in as expected, we will put it back, when the budget came in as expected, we put it back.

Chairman Carlson reported yes, but normally it goes into surplus. I do not like the idea of reallocating money when the project is not completed. We have been involved with too many building projects when, at the last minute we need extra funds. Reallocating money this early in the fiscal year has concerned him as well because we do not know what is around the corner tomorrow or the day after. It could be another boiler problem or a safety problem in one of these buildings. I would hate to have spent the money on flooring when that would take precedence over the flooring. We also know there is no wiggle room in the budget. I am all for making these buildings look as good as possible but we have an obligation to the town and the taxpayers and I am just not comfortable reallocating the money this early in the year. I would also have a problem if the Town Manager told me we were going to use the \$150,000 surplus in the road fund, but it is my understanding it will not be used until spring of next year. Given the fact that we are operating on a very low contingency on both side of the budget, and the last thing I want to do is set a precedence where we say we are going to make sure we do not come under budget anymore. I would rather return the surplus with a note to the Board of Finance, that says, if in the spring we find ourselves in good fiscal shape, we will then approach the Board of Finance for funds for additional projects. My personal opinion is we should have this discussion in the spring when we have a better handle on all of our expenditures and all the capital items.

Mr. Zacchio reported he liked the approach of waiting until next spring, which will allow us to look at things that might be a safety issue or if it is clearly a capital emergency. If it does not pertain to health and safety or environmental issues, I would have a hard time supporting this.

It was the general consensus of the Town Council to keep this item as an open issue and review it in the spring of 2008 when we know what our expenditures will be.

On a motion made by Mr. Woodford, seconded by Zacchio, it was voted:

RESOLVED: That the Town Council remove this item from the agenda.

Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

07/08-10 Approval: FY 07/08 Animal Control Agreement; Town of Avon/Canton

The Town Manager reported this is basically an update of the Annual Animal Control contract. The same person, who is Beverly LaPlume, will be on the contract for the next year. She has done a good job of enforcement in the past.

On a motion made by Mr. Zacchio, seconded by Mr. Zacchio, it was voted:

RESOLVED: That the Town Council approve and authorize the Town Manager to sign on behalf of the Town of Avon the FY 07/08 Animal Control Agreement; Town of Avon/Canton.

Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

07/08-11 Approval Tax Refund: \$58,407.92; Abington, LLC

The Assessor reported the amount of the refund is based upon a legal decision made earlier this year in which the Town did not prevail. Accordingly, the refund is based upon the prorated amounts to the appellate in the case.

On a motion made by Mr. Woodford, seconded by Mr. Zacchio, it was voted:

RESOLVED: That the Town Council approve a Tax Refund to Abington, LLC in the amount of \$58,407.92

Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

07/08-12 Approval: FY 08/09 Budget Calendar

On a motion made by Mr. Woodford, seconded by Mr. Shea, it was voted:

RESOLVED: That the Town Council approve the FY 08/09 Budget Calendar as follows:

ACTIVITY	2008/2009 BUDGET CALENDAR LATEST DATE PER TOWN CHARTER	RECOMMENDED DATE
Capital Budget Forms Prepared And sent to Departments		August 07, 2007
Operating Budget Forms Prepared And sent to Departments		September 07, 2007
Completed Capital Budget Forms Returned to Town Manager		October 05, 2007
Completed Operating Budget Forms returned to Town Manager	February 15, 2008	November 02, 2007
Town Manager's Proposed Operating and Capital Budget		

submitted to Town Council	March 01, 2008	January 17, 2008
Board of Education Budget to Town Council	February 15, 2008	February 15, 2008
Capital Improvement Program Submitted to Planning & Zoning Commission for Sec. 8-24 Review		March 11, 2008
Budget Work by Town Council completed and Budget Submitted to Board of Finance	April 01, 2008	March 24, 2008
Public Hearing on Budget held by Board of Finance not later than three (3) weeks before May 05, 2008 Town Meeting	April 09, 2008	April 07, 2008
Board of Finance Completes Work on Budget		April 16, 2008
Copy of Budget approved by the Board of Finance printed in Newspaper at least five (5) days before the Annual Town Meeting	April 30, 2008	April 21, 2008
Annual Town and Budget Meeting First Monday in May	May 05, 2008	May 05, 2008
First Referendum	May 19, 2008	May 14, 2008
Second Referendum	June 17, 2008	June 04, 2008
Third Referendum	July 07, 2008	June 25, 2008

Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

VIII. TOWN MANAGER'S REPORT/MISCELLANEOUS

The Town Manager reported the Assistant to the Town Manager is on vacation but has given us a construction update memo on both the High School and Buildings 5/6 Project. There is also a purchasing update with the purchasing activities we are working on. He reported we are three quarters through the Deercliff Road project. We have extended it about 150 feet, we are having one problem with one homeowner on a driveway agreement, which he signed and then decided to back out the following day. We will work on this at the appropriate time, when we have an agreement with him.

Mr. Woodford questioned what happened with the bid regarding Avon Day? The Town Manager stated there was a problem with the timing on the fireworks program, in terms of what they would have to be bonded in order to have them, but we will have to get more information and report back to you.

Mr. Woodford also questioned the change order for the Media Center modifications - \$51,701.09 at the high school. The Town Manager reported that had been discussed earlier and apparently there was a change in staff. The new staff person requested that other modifications need to be done. The Building Committee spent a fair amount of time going over that and agreed to move forward with the new modifications but would not approve any further changes. Mr. Woodford reported when the scope of a project changes, it has to come back to the Town Council for approval. The Building Committee does not have the right to change the project.

Mrs. Hornaday reported this situation had come up before, when a new Librarian was hired. It was decided, just because a new staff person comes on the scene does not mean that the project can be change to suit them.

Mr. Woodford suggested it could be mentioned in a dollar amount – if a change is going to be made in excess of xxx dollars, it must be brought before the Town Council for approval.

Chairman Carlson requested that a letter be drafted to the Building Committee and to the school administration stating that any change order outside of those related to construction, need to come back to the Town Council for approval, prior to contracting.

Mr. Shea reported, his only concern is that, we only meet once a month, for timing sakes, it could go six weeks without a decision being made. The Town Manager reported that if one of these issues does come up, we will make sure we get in touch with you, and then we can go ahead and schedule a special meeting.

The Town Manager reported you have a letter in your file from the State saying that a generator grant of \$100,000 may not be forth coming, however this project is under budget.

The Town Manager reported we have our first copy of the Wild and Scenic Rivers in Connecticut, which was set up to designate the Farmington River as a wild and scenic river procession through Avon. If that goes through-this is a two or three year process that takes an act of Congress to designate it as wild and scenic, there will then be power line regulations that the planning and building commission will be asked to implement. It will constrict any activity along the river corridor, within 100 or 150 feet on either side of the river.

The Town Manager reported we received another Freedom of Information request from the attorney representing the Neumans. The Town Attorney responded to that – they wanted copies of our legal bills.

The Town Manager reported, in the course of our routine testing at the landfill, one of the test wells showed a very minor level of PCB pollution. In a subsequent test it showed none. We are working with the DEP on this and we may have to do additional testing. We have found that the testing on this particular well can be affected by the running of an auto engine that is adjacent to the well. That is how sensitive it is.

The Town Manager reported we received a memo from Simsbury Volunteer Fire Department, in terms of the extension of the tax abatement to their veteran volunteer firemen. We have not received a formal request from the Avon Volunteer Fire Department, but are anticipating getting something from them in the near future, regarding extension of the tax abatement to our veteran firemen.

The Town Manager reported you have a copy of the quarterly financial report, which is the year end report. There are some financial issues with the town side; the town budget will come out all right. It is the revenue and expenditures, in terms of the town general government – we have been working heavily with the Board of Education to make sure their side of it comes out right. There may be some year-end budget transfers, and supplemental appropriations, like there normally are every year. We will not know until the auditors complete their report. We can not over emphasize, how the hydrant costs and the utilities this past year, have really hammered at our budgets. On the positive side, the increased revenues from a number of sources, but primarily the

conveyance tax has accrued on a positive basis for the Town. Overall, on the gross budget, all budgets included, were fine in terms of an operating surplus, we received more revenues, and the expenditure side has been pretty tough on both the Town and the Board expenditures.

The Town Manager reported we had an OSHA inspection of all the town facilities and were fined \$1,750.00. We will appeal the fine; the landfill was fined \$350 because we did not have a material safety data sheet available on Dextron transmission fluid and on farm tractor lubricant. We had a fine on the fact that a guardrail on one recycling container was inadequate and had to be replaced. At the Department of Public Works we had a \$700 fine because we did not have a material safety data sheet on some Sherman Williams paint and on some thinner; we did not have a floating guard on a saw. The grinder, which is supposed to have a maximum of one-eighth inch between the grinding wheel and the table, was closer to one-quarter inch. Recreation and Parks was fined \$700 because Sycamore Pool did not have written certification of a protection meter, which requires a written certificate stating that it has been tested on site; one of the four cover drains was not adequately secured; we also had an electrical connector that was not connected directly to the plate. There were no problems at the town office buildings. We anticipate that the fines will be reduced and we will update you, as we go along.

The Town Manager reported we have been approached by a company that wants to take us to a higher level with our web page and have some video screening instead of just a flat status page, which would be paid for by advertising from vendors who save it as their logo. Most of the towns in Connecticut, about 115 are signing up for this. You can have six or more video screening links, one for educational facilities, one for real estate in town. There is no direct cost to the town but there is some staff time. It might mean that the Chairman of the Town Council might have to participate in it. Chairman Carlson reported he would not participate in that and does not like the idea of advertisements on a town web page. It was the general consensus of the Town Council members not to participate in this program because of the advertising.

IX. EXECUTIVE SESSION: Litigation/Negotiations

On a motion made by Mr. Woodford, seconded by Mr. Shea, it was voted:

RESOLVED: That the Town Council go into Executive Session at 8:55 p.m.
Mrs. Hornaday, Messrs: Carlson, Shea, Woodford and Zacchio voted in favor.

Present: Town Manager, Town Attorney and Town Council Clerk.

On a motion made by Mr. Zacchio, seconded by Mr. Shea, it was voted:

RESOLVED: That the Town Council come out of Executive Session at 9:35 p.m.
Mrs. Hornaday, Messrs: Carlson, Shea, Woodford and Zacchio voted in favor.

X. ADJOURN

The meeting was adjourned at 9:35 p.m.

Attest:

Caroline B. LaMonica
Clerk