

**AVON TOWN COUNCIL  
MEETING MINUTES  
NOVEMBER 2, 2006**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. in the Selectmen's Chamber by Chairman Carlson. Members present: Mrs. Hornaday, Messrs Woodford, Shea and Zacchio were in attendance.

**II. PUBLIC HEARING: None**

**III. MINUTES OF PRECEDING MEETING: October 5, 2006**

On a motion made by Mr. Woodford, seconded by Mr. Zacchio, it was voted:

**RESOLVED:** That the Town Council approve the minutes of the August 28, 2006 meeting as read. Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

**IV. COMMUNICATION FROM AUDIENCE - None**

**V. COMMUNICATION FROM COUNCIL**

**VI. OLD BUSINESS**

**06/07-02 CIP Budget Presentations**

**a. 7:45 p.m. Secret Lake Association**

Ms. Rioux reported the Road Improvement Project will allow for safer travel on the roads that are located within the Town of Avon side of the Secret Lake community. Although the width standards may not be met, newly paved roads will provide easier passage for vehicles and pedestrians, due to road marking that meet current design standards. The roads will also have improved drainage which will allow for disposal of excessive water accumulation, due to improper road design. She also reported the Storm Water/Curbing Projects will direct the flow of storm water into Secret Lake, but will have catch basins to reduce the amount of sand and other debris which is currently being deposited in the lake. Ms. Rioux reported the total estimated cost for this project is \$800,000 to be paid over the next three years; \$275,000 in FY 07/08, \$275,000 in FY 08/09, with the last payment of \$250,000 in FY 09/10.

The Town Manager reported the ponding of the water in that area has created problems during inclement weather, especially in the winter months due to freezing, so this is something that has to be addressed.

Ms. Rioux reported the Public (Domestic) Water Project will accomplish three objectives: it will offer residents with shallow point wells a source of fresh water, it will provide for an interconnection between the Avon Water Company and the Canton Water Company, and will also provide for fire hydrant protection within the Avon side of the Secret Lake area. She stated the total estimated cost will be \$1,200,000 with estimated expenditures to be done over a five year period. To date, the dollar amount for each fiscal year has not been determined. This cost includes the following:

- A) Coordinate road improvement drawing with Avon Water Company.
- B) Avon water Company to install water mains along Canton Water Company.
- C) Avon Water Company to install water mains along secret Lake Road's adjacent streets.
- D) Avon Water Company to install fire hydrants along Secret Lake roan and adjacent streets – cost to be born by the town of Avon.
- E) The cost of installation of public water lines will be assessed to those

Avon SLA residents who do not currently have access to public water.

- F) The cost of connecting to the main water supply is born by the individual residents.

The Town Manager reported it is estimated that it will cost approximately \$2,000,000 but that may have to be updated next spring and maybe plan a referendum soon after so that it will not interfere with the fall elections. Ms. Rioux reported there will be a meeting in March whereby the community will be voting on this issue and she will then come back to the Council and report the results. She further reported if there is a lack of interest and the water line is not approved, the residents will be informed that after the road is reconstructed, they will not be able to proceed with the installation of the waterline.

Ms. Rioux requested that the Police Communication Officer for the Secret Lake area be reinstated.

The Capital Budget for the Secret Lake Association is made part of these minutes.

**b. 8:15 p.m. Police Department**

Chief Rinaldo and Lieutenants Welch and Whiting reported we are requesting two projects to be completed as part of the Capital Improvement Program for FY 07/08. The first is the replacement and upgrade of the communication center, which is due to the fact that the surrounding towns have decided not to participate in the regionalization efforts. Therefore, Mr. Langone, our communication consultant, has recommended to redesign the center. He reported the estimated cost of this project is \$500,000. We are suggesting \$250,000 to be allocated in FY 07/08 and \$250,000 in the FY 08/09.

Chief Rinaldo reported the second project is the expansion of our emergency management operations center, to include space for police, fire, public works, Town Manager and public health operations in the event of a disaster, public health catastrophe or major crime. The area of expansion will include the alcove off the Detective Division. The estimated cost for this is \$38,000 to be included in the FY 07/08 budget. The total cost of the two projects is \$538,000.

The Police Department 2007/2008 Capital Requests are made part of these minutes.

**c. 8:45 p.m. General Government: Assessing**

The Assessor reported legislative changes in the frequency of revaluations have caused Avon to adopt a five-year cycle starting with the 2003 Grand List. Last year's revaluation was performed with the assistance of a Computer Assisted Mass Appraisal system. This system allows the Assessor's Office to maintain information on each property, as well as the cost tables needed to complete the revaluation. He also reported a consultant was hired to assist in the development of these tables and to handle both informal hearings and formal appeals when needed. He stated the 2008 revaluation project will be handled in a similar manner and we will also be working with the Town of Canton on a joint revaluation similar to the one done in 2003. The total estimated cost of the 2008 Revaluation Project is \$300,000 with \$100,000 allocated for each FY 07/08, 08/09 and 09/10.

The Assessor's 2007/2008 Capital Requests are made part of these minutes.

**VII. NEW BUSINESS**

**06/07-24 Approve Memorandum of Agreement: Town of Avon and State of Connecticut  
DEMHS for \$13,870 Grant**

The Town Manager reported the State of Connecticut Department of Emergency Management has approved the allocation of grant fund in the amount of \$13,870 if we execute a memorandum of Agreement. He recommended that the Council enter into such an agreement.

On a motion made by Mr. Woodford, seconded by Mr. Shea, it was voted:

**RESOLVED:** That the Town Council acceptance of the Memorandum of Agreement between the Town of Avon and State of Connecticut and approval for the Town Manager to accept the DEMHS Grant of \$13,870 on behalf of the Town.

Mrs. Hornaday, Messrs Carlson, Woodford, Shea and Zacchio voted in favor.

**06/07-25 Approve Holiday DUI Enforcement Grant: \$16,500**

Chief Rinaldo requested the Town to take part in this year's DUI Enforcement Program. He reported \$16,500 is the total cost of the program but the State of Connecticut will reimburse 75% (\$12,375). The balance of 25% (\$4,125) is available in our overtime account. This supports law enforcement efforts during the Thanksgiving, Christmas and the New Year's holiday season.

The Town Manager reported the application to participate in this program has already been submitted to the State because the deadline was November 1, 2007. If the Council decides not to take part, the application can be withdrawn.

On a motion made by Mr. Woodford, seconded by Mr. Shea, it was voted:

**RESOLVED:** That the Town Council approve the acceptance of the Holiday DUI Enforcement Grant of \$16,500.

Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

**06/07-26 Resignation: Avon High School Renovations/Addition Building Committee: Robert Paine**

On a motion made by Mr. Woodford, seconded by Mr. Zacchio, it was voted:

**RESOLVED:** That the Town Council accept with regret the resignation of Robert Paine from the Avon High School Renovations/Addition Building Committee.

Mrs. Hornaday, Messrs Carlson, Woodford, Shea and Zacchio voted in favor.

**06/07-27 Appointment: Avon High School Renovations/Addition Building Committee**

On a motion made by Mrs. Hornaday, seconded by Mr. Woodford, it was voted:

**RESOLVED:** That the Town Council table this appointment until the next meeting.

Mrs. Hornaday, Messrs Woodford, Shea and Zacchio voted in favor.

**06/07-28 Resignation: Avon High School Renovations/Addition Building Committee: Ann Dearstyne**

On a motion made by Mr. Woodford, seconded by Mrs. Hornaday, it was voted:

**RESOLVED:** That the Town Council accept with regret the resignation of Ann Dearstyne from the Avon High School Renovations/Addition Building Committee.

Mrs. Hornaday, Messrs Carlson, Woodford, Shea and Zacchio voted in favor.

**06/07-29 Appointment: Avon High School Renovations/Addition Building Committee**

On a motion made by Mr. Zacchio, seconded by Mr. Shea, it was voted:

**RESOLVED:** That the Town Council table this appointment until the next meeting.

Mrs. Hornaday, Messrs Carlson, Woodford, Shea and Zacchio voted in favor.

**06/07-30 Approve 2007 Meeting Calendar**

In accordance with the requirements of P.A. 723 of the 1967 Session of the Connecticut General assembly, the following is a list of scheduled meetings for 2007 and January of 2008.

Thursday, January 4, 2007	7:30 p.m. – Town Hall
Thursday, February 1, 2007	7:30 p.m. – Town Hall
Thursday, March 1, 2007	7:30 p.m. – Town Hall

Thursday, April 5, 2007	7:30 p.m. – Town Hall
Thursday, May 3, 2007	7:30 p.m. – Town Hall
MONDAY, MAY 7, 2007	7:30 P.M. – AVON SENIOR CENTER ANNUAL BUDGET MEETING
Thursday, June 7, 2007	7:30 p.m. – Town Hall
Thursday, July 5, 2007	7:30 p.m. – Town Hall
Thursday, August 2, 2007	7:30 p.m. – Town Hall
Thursday, September 6, 2007	7:30 p.m. – Town Hall
Thursday, October 4, 2007	7:30 p.m. – Town Hall
Thursday, November 1, 2007	7:30 p.m. – Town Hall
Thursday, December 6, 2007	7:30 p.m. – Town Hall
Thursday, January 3, 2008	7:30 p.m. – Town Hall

John F. Carlson, Chairman  
Avon Town Council

On a motion made by Mr. Woodford, seconded by Mr. Shea, it was voted:

**RESOLVED:** That the Town Council approve the Schedule of Meetings for 2007 and January of 2008. Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

**06/07-31 Approve Tax Refund: \$1,109.55**

The Assessor reported a clerical error in the assessment of property owned by Peterson D L Trust as follows:

OWNER: PETERSON D L TRUST  
PERSONAL PROPERTY TAX  
ADDRESS: PO BOX 13085  
SPARKS, MD 21152

GRAND LIST OF : 2005 M

Assessment	53,600	Taxes Paid
Actual Taxes Due		\$1,331.96
Refund		<u>222.41</u>
		\$1,109.55

On a motion made by Mr. Woodford, seconded by Mr. Shea, it was voted:

**RESOLVED:** That the Town Council approve a Tax Refund in the amount of \$1,109.55 to the Peterson D L Trust.

Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

**06/07-32 Road Acceptance: Skyview Drive**

The Town Manager reported the developer of Skyview Estates Subdivision has requested acceptance of Skyview Drive which runs a distance of 1,156 lineal feet (0.22 miles). He also reported the Engineering Department inspected the road after each phase of construction and found it to be in accordance with the Towns standards for road construction. Acceptance of this road will bring the total mileage accepted during this fiscal year to 0.22 miles.

On a motion made by Mr. Woodford, seconded by Mr. Zacchio, it was voted:

**RESOLVED:** That the Town Council accept Skyview Drive, 0.22 miles, as recommended by the Deputy Town Engineer, into the Town road system.

Mrs. Hornaday, Messrs Carlson, Shea, Woodford and Zacchio voted in favor.

**VIII. TOWN MANAGER'S REPORT/MISCELLANEOUS**

The Town Manager reported that the Town Historian has suggested that the Council recognize Jeannie Parker for the wonderful job she did with organizing and preparation for the reunion that was held at Towpath School this year. It was the consensus of the Town Council to send a letter of appreciation to Ms. Parker.

The Town Manager reported he met with the representatives of Citibank who are locating in Avon. They are looking for opportunities to make donations to our community and he reported he recommended the Library, Parks and Recreation and Special Needs.

The Town Manager reported at the December Town Council meeting, he will be requesting approval of the salary range for the non-organized and unclassified employees.

The Town Manager reported we are working on a tentative draft for a significant payment to Simsbury. It will be an approximately \$600,000 payment within a 12 month period. We will be looking at our fees for our cash flow. We have not increased our fees for several years, so we may be coming back in 2008/09 to look at increasing sewer fees. We expect to have a Sewer Master Plan completed within 60 to 90 days.

He further reported in line with the budget, we expect to have an operating surplus of approximately \$3,600. We were able to absorb all over-expended items such as the Police overtime and increased utilities. Our surplus is a \$3,900,000 to 4,000,000 level, or a 5.8%.

The Town Manager reported on proposed developments such as: Pro line Building is being expanded, Sutton will be building a new building. Ferrigno is planning a 12 lot subdivision and Francoline is planning to build 40/50 units.

**IX. EXECUTIVE SESSION: None**

**X. ADJOURNMENT**

The Town Council meeting was adjourned at 8:50 p.m.

**ATTEST:**

**Caroline B. LaMonica  
Town Clerk**