

# **AUBURN'S HISTORIC & CULTURAL SITES COMMISSION**

Meeting minutes from November 12, 2014, Plaza for the Arts, 161 Genesee St., Auburn

**Present:** M. Alberici, C. Carter, M. Clary, J. Kingsley, D. Lamb, C. Reilley, D. Stankus, M. Vanek, K. Walker

**Excused:** J. Camardo, L. Frank, A. Fuller, J. Loperfido, E. McHugh, S. Muldoon

**Guests:**

M. Alberici welcomed new Commission member, M. Clary, Marketing Director from Auburn Public Theater.

## **Approval of the Minutes**

C. Carter read the Commission's mission and vision statements. C. Reilley made a motion to accept the 9/10/14 minutes as submitted. The motion was seconded by D. Stankus. **All were in favor and the motion carried.**

## **Approval of the Treasurer's Report**

B. Murdoch reported on expenses since 9/10/14. D. Lamb made a motion to accept the Treasurer's Report. The motion was seconded by C. Reilley. **All were in favor and the motion carried.**

## **Site Directors – No report**

## **Marketing Committee**

M. Vanek reported on the low inquiry numbers to date, attributing it to the lack of advertising.

## **Community Outreach – No report**

## **Unfinished Business**

Newspaper column - D. Lamb is currently writing an article on the Quilting Exhibition.

M. Alberici asked John Kingsley if he could submit one for January focusing on what happens during the "down time" of the sites. M. Alberici reminded everyone of the procedure for being reimbursed for the special project allotment monies. Turn in receipts within 30 days of event to B. Murdoch, who will log and forward to K. Walker for payment.

## **New Business**

B. Murdoch stated the updated square space web site for historyshometown.com will soon be live. She will email the link to everyone so they may review their information. D. Lamb suggested identifying and buying some additional URL's that would default to historyshometown.com in the event someone was attempting to search for our web site.

B. Murdoch will see about buying the additional URL's. B. Murdoch asked that everyone submit the information for their Annual Holiday Traditions festivities to her within the next week. M. Alberici asked for volunteers to sit on the nominating committee for members and officers for 2015. K. Walker and D. Stankus volunteered to serve on the committee.

K. Walker presented the details on a weekend bus trip to the Berkshires that could be sponsored by the Commission as a fundraiser. Susan Marteney has put together an educational and interesting tour. It would be funneled through the Community Preservation Committee. M. Alberici will check with the City of Auburn Attorney regarding the bus liability insurance. D. Lamb made a motion to move forward with the Berkshires Bus Trip proposal pending approval from the City of Auburn. The motion was seconded by C. Reilley. **All were in favor and the motion carried.**

### **Announcements**

Commission members shared upcoming event information at their sites.

A motion was made to adjourn the meeting at 10:30 a.m. by J. Kinglsey. The motion was seconded by C. Carter. **The next Commission meeting will be held on 1/14/15 at the Stardust Conference Room.**

Recorded by Barbara Murdoch