

**The City of Auburn**  
**Historic Resources Review Board**  
*c/o Office of Planning and Economic Development*  
*Memorial City Hall - 24 South Street*  
*Auburn, New York 13021*  
*(315) 255-4115 Fax 253-0282*

**Meeting Minutes**

July 12, 2016 7:00pm

Present: Michael Deming, Ed Onori, Jim Hutchinson, Andrew Roblee, Linda Frank, Paul McDonald

Excused: Richard Stankus

Staff Present: Christina Selvek

Meeting opened by Chair Michael Deming.

**Approval of Meeting Minutes**

Motion to approve the meeting minutes of June 14, 2016 made by Paul McDonald, seconded by Andrew Roblee. All in favor. None opposed. Motion carried.

Chair opens the Public to be Heard portion of the meeting. There being none the Chair closes Public to be Heard.

**Certificates of Appropriateness**

**5 Elizabeth Street- Mr. and Mrs. Paul Dungey**

Mr. Paul Dungey and Mrs. Kim Dungey introduce their application. The addition was put on in the 1960's and over the years there has been a lot of snow melt, ice damming and water leakage on the roof. Liberatore Larry, an architect at Beardsley Design created the plans distributed to Board members. The recommendation is to remove the roof from the kitchen addition, raise the wall to meet the height and put a new roof with a greater pitch on. We would like the roof line to extend south over the entrance and put a porch area in to make entering and exiting the home safer. The two existing casement-style windows will be replaced with two double-hung windows, which match the windows originally on the house. The new porch will match the existing front porch area.

The applicant requests recommendations from the Board.

Discussion between the Board members and the applicant take place. Discussion includes keeping with the historic look of the house with trim work around windows, using natural (wood) materials, aluminum clad, and in kind match cedar shake. The material on the front porch is a tongue and groove decking. The gutters and downspouts will be replaced.

Motion to approve the application as presented made by Andrew Roblee, seconded by Ed Onori. All members in favor. None opposed. Motion carried.

**b. 111 South Street- Mr. and Mrs. Robert Cotter**

Bob Cotter presents his application to the Board. The application is to rehabilitate the existing two (2) chimneys on the north and south facades of the residence. The boiler, which was recently replaced, vents out the south chimney. I believe that moisture may have accumulated in the chimney, causing bricks to pop out, so I would like to line it. We had the roof replaced and approved by HRRB about 12 years ago and had copper flashing put around the chimneys. The south chimney will be partially demolished and reconstructed to match existing brick on the

lower portion of the chimney. The northern chimney will be demolished and reconstructed utilizing distressed brick. They will corbel the north chimney and will install a limestone cap on the south chimney.

Jim Hutchinson asks if the southern chimney is currently lined and the applicant replies that the lining is currently a masonry lining and he is proposing an aluminum lining.

Andrew Roblee asks the applicant if a corbeled chimney cap is stylistic accurate with the house? Mr. Cotter responds that it was the contractor's recommendation but he would be happy to ask if there is any reason that the chimney had to be corbeled or if it could just go straight up. Ed Onori mentions that the corbel will keep water away and it appears that they have a water problem now.

Motion to approve the application as presented made by Ed Onori, seconded by Jim Hutchinson. All members in favor. None opposed. Motion carried.

Applicant questions what is needed for a driveway repair. Christina Selvek responds that if the driveway is existing and is staying within the same limits, it can be a staff issued approval. However if the materials and/ or design is changing then it needs approval by the Board.

**Other Matters:**

Board discussion around sign guidelines, the ordinance and preservation plan took place. Christina Selvek will continue to work on the sign guidelines and ordinance and will look into a preservation plan.

The next regular scheduled meeting is Tuesday, August 9, 2016 at 7pm. Motion to adjourn made by Andrew Roblee, seconded by Linda Frank. Meeting adjourned.

*Recorded by Renee Jensen*