

**Auburn City Council
Regular Meeting
Thursday, December 6, 2018 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill and Councilors McCormick, Giannettino, Cuddy and Carabajal were all present.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Rachel Jacobs
- Deputy Police Chief, Roger Anthony
- Director of Municipal Utilities, Seth Jensen
- Director of Capital Projects and Grants, Christina Selvek

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements

The City Clerk read the announcements which included a letter from City Court Judge Michael McKeon outlining the process the Council would need to undertake to appoint the next Associate City Court Judge due to a vacancy that will be created January 1, 2019 due to the election of current Associate Judge David Thurston to the full time City Court Judge position. (letter attached)

5. Ceremonial Presentations and Proclamations – None

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. The following individuals spoke: Rob Overstretter, 6 Maple Street. Spoke in favor of establishing a scooter rental program in Downtown Auburn and stated he can provide the Council with information on the program.

Tim Donovan, 23 Chedell Place. Announced the Winter Coat Drive sponsored with the Auburn Public Theater.

7. Approval of Meeting Minutes

November 15, 2018 Council Meeting Minutes

Motion to approve the November 15, 2018 minutes by Councilor McCormick, seconded by Councilor Cuddy. Motion to approve carried 5-0.

8. Reports of City Officials

A. City Manager's Report

- Tomorrow, Lincoln St by the parking garage will reopen to two way traffic. The street is slated to reopen at 8am. We would like to remind drivers that the street configuration has changed slightly and most importantly – there is now a three way stop at the intersection of Lincoln and William St.
- Tomorrow afternoon our Director of Municipal Utilities, Seth Jensen, will be accepting an award from SUNY ESF as a Graduate of Distinction. Congratulations Seth.
- In the coming weeks we will have a land sale resolution before Council for the sale of city-owned vacant land at 171 Cottage St. We have followed our typical procedure for selling this land and notified the adjacent owners. We received only one offer for the landlocked parcel.
- Sometime next week work will start to replace the City Hall elevator. A temporary ramp has been installed at the front steps to provide access to the building – this means there will be access to both the basement level and the first floor. We are aware that the Assessor's Office is busy accepting paperwork from our senior property owners and we will be providing a satellite office in the basement to accommodate those who need to file with the Assessor's Office.

B. Reports from members of Council

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances - None

C. Local Laws – None

D. Resolutions –

APPOINTMENT RESOLUTION #153 OF 2018

FOR THE APPOINTMENT OF COMMISSIONERS OF DEEDS

By Councilor Giannettino

December 20, 2018

WHEREAS, the Auburn City Council appoints individuals as Commissioners of Deeds in order to authorize them to take affidavits, depositions and acknowledgments for use in the City, which gives them powers similar to that of a Notary Public; and

WHEREAS, the law for appointment of Commissioners of Deeds is set forth in New York State Executive Law, Section 139, and the Auburn City Code, Section 62-1, which provide that the City Council shall appoint Commissioner of Deeds for a designated term; and

WHEREAS, the law requires that term of each Commissioners of Deeds expire on December 31 of the even-numbered year following appointment; that the appointed person reside or work in the City of Auburn; that the appointed person only administer the Commission within the City; and that the appointed person file an Oath of Office with the City Clerk and with the County Clerk; and

WHEREAS, the proposed list for Commissioners of Deeds is set forth on the list attached hereto and incorporated herein, and includes 35 persons. It is estimated that a total of 50 appointments may be necessary within the next two years.

NOW, THEREFORE, BE IT RESOLVED, that the Auburn City Council does hereby appoint the list of persons attached to this Resolution as Commissioners of Deeds pursuant to the authority provided by New York State Executive Law, Section 139, and that said appointments shall be effective from January 1, 2019, and shall continue until December 31, 2020; and

BE IT FURTHER RESOLVED, that the Auburn City Council does hereby determine that the number of Commissioners of Deeds for the City of Auburn shall be a maximum of 50, which is the number of Commissioners of Deeds appointed by the list attached to this Resolution plus additional numbers to be reserved for future necessary appointments.

Seconded by Councilor Carabajal

Motion to table Resolution 153 of 2018 by Councilor McCormick, seconded by Councilor Giannettino.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

The motion to table Resolution 153 of 2018 carried.

FINANCIAL RESOLUTION #154 OF 2018

AUTHORIZING THE PURCHASE OF A NEW ICE RESURFACER FOR CASEY PARK

By Councilor Giannettino

December 6, 2018

WHEREAS, the City of Auburn owns and operates an ice rink at the Casey Park recreational facility; and

WHEREAS, the ice resurfacer that is used to maintain the ice has deteriorated and become so unreliable that it should be removed from service immediately; and,

WHEREAS, the City will need to rent an ice resurfacer, which is approximately \$6,500/month, however, the Zamboni Company has agreed to provide a short-term rental unit at \$100/month during production of the City’s new Zamboni equipment; and

WHEREAS, the new Zamboni equipment has a projected useful life of 15 years; and,

WHEREAS, an ice resurfacer was originally included in the City’s 2019-2020 Capital Improvement Plan, but was removed when a 3rd party took over rink management, and, therefore, general fund balance in the amount of \$139,598.85 must be used to purchase a new Zamboni ice resurfacer.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City Auburn hereby authorizes the use of general fund balance for the purchase of a new ice resurfacer from the Zamboni Company in the amount of \$139,598.85, by a budget increase to account No. A7143.250 – Casey Park Equipment; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

AGREEMENT RESOLUTION #155 OF 2018

**AUTHORIZING A LEASE AGREEMENT WITH
WEGMAN’S FOOD MARKET’S INC FOR PARKING SPACES**

By Councilor Carabajal

December 6, 2018

WHEREAS, the City of Auburn has historically leased underutilized parking spaces located on the south side of Genesee Street between Loop Road and South Street to Wegman’s Food Markets, Inc. (“Wegman’s”) for exclusive employee use; and

WHEREAS, the existing lease agreement terminated on February 28, 2018, and the parties would like to enter into a new agreement; and

WHEREAS, under the proposed agreement, Wegman’s will pay the City the sum of \$1,500 for eight (8) designated parking spaces for the next four (4) months commencing on December 1, 2018, and ending on March 31, 2019; and

WHEREAS, Wegman’s has already approved the proposed Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby approve a Lease Agreement between the City of Auburn and Wegman’s Food Markets, Inc., under which Wegman’s will leases eight (8) designated parking spaces on the south side of Genesee Street between South Street and Loop Road beginning December 1, 2018, and ending on March 31, 2019, for the payment of \$1,500; and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign any and all documents in order to finalize the agreement.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

15. STAFF/VENDOR PRESENTATIONS

F. Tabled Items – None

10. Other Business

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:38 p.m.

Minutes submitted to the City Council on January 3, 2019 by:

Charles Mason
City Clerk

On January 3, 2019 a motion to approve the minutes of the December 6, 2018 Auburn, NY City Council meeting was made by Councilor McCormick, seconded by Councilor Giannettino.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of December, 2018 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: January 4, 2018