

**Auburn City Council
Regular Meeting
Thursday, November 1, 2018 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Councilor Cuddy.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy and Carabajal were all present. Mayor Quill was excused.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Deputy Police Chief, Roger Anthony
- Director of Planning and Economic Development, Jennifer Haines
- RSVP Program Director, Mary Anne Kolo

2. Pledge of Allegiance to the Flag – Councilor Cuddy led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Councilor Cuddy asked for a moment of silent prayer.

4. Public Announcements

5. Ceremonial Presentations and Proclamations – None

6. Public to be Heard – Councilor Cuddy opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. The following individuals spoke: Tim Lattimore, 63 South Street, Mr. Lattimore is the County Legislator for District 13. He submitted a document with the Council of an idea he has for a potential project.

7. Approval of Meeting Minutes –

October 18, 2018 Council Meeting Minutes

Motion to approve the October 18, 2018 minutes by Councilor Carabajal, seconded by Councilor Giannettino. Motion to approve carried 4-0.

8. Reports of City Officials

A. City Manager's Report

- The Court St parking lot expansion is wrapping up. Approximately half of the lot has received the first coat of asphalt and by next week the parking surface should be mostly complete.
- The North St water main improvement project is also moving along. This week the new 12" main was activated and is now supplying water from Carpenter St to the City line. The next phase of the project is the connection from North St. down York St. to approximately the Chase St. Extension.
- The North Division St Bridge project is progressing. The center pier and northern abutment have been formed and poured. Work is underway to excavate for the relocated southern abutment. As with all of our construction projects weather has been a significant factor on the ability for certain work to progress.
- Later in November we will have a presentation from our auditors and our comptroller to go over both the recent audit and provide an update on the final budget numbers for last fiscal year.
- Our most recent sales tax numbers for the first quarter of this fiscal year are showing a 10% or roughly \$200k increase from the same period last year. We are cautiously optimistic that this is a trend that will continue.

B. Reports from members of Council

9. Matters to Come Before Council

- Councilor McCormick discussed that she was notified by an area resident this week about meeting notifications. She asked that the City do some extra promotion of the texting option that allows people to sign up for City emails by texting AUBURN to the #42828.
- Councilor Giannettino and Councilor Cuddy thanked all City staff responsible for assisting with organizing the annual tree planting day sponsored by the Grow Auburn's Trees program.

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances - None

C. Local Laws – None

D. Resolutions –

COUNCIL RESOLUTION #148 OF 2018

AUTHORIZING THE CITY OF AUBURN TO APPLY FOR FUNDING UNDER THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICE RSVP GRANT

By Councilor Giannettino

November 1, 2018

WHEREAS, the Corporation for National and Community Service (CNCS) administers various service and volunteering programs as well as the Senior Corps RSVP Grant Program which supports volunteers 55 years and older serving in a diverse range of activities that meet specific local and community needs in response to National Performance Measures; and

WHEREAS, the City of Auburn RSVP program was established in 1973 and has grown to 420 volunteers that service the City of Auburn and Cayuga County through 3 main Focus Areas including Healthy Futures, Economic Opportunity and Other Community Priorities; and

WHEREAS, the City of Auburn RSVP Program is submitting an application to the CNCS Senior Corps RVSP Grant Program in an effort to secure a 3-year continuation grant for FY 2019-2022 in the amount of \$40,000 annually for a total aggregate amount of \$120,000; and

WHEREAS, the City of Auburn does not currently have the funding to pay for 100% of the RSVP Program costs and it is necessary to obtain federal funding for this important community service program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Mayor, or approved representative, is authorized to submit a City of Auburn RSVP Program Grant application to the CNCS in the amount of \$40,000 annually for FY 2019- 2022 by the submittal date of November 7, 2018; and
2. Upon award notification, that the Mayor, or approved representative, is authorized to execute the grant assistance contract, submit project documentation, and otherwise act on all matters related to the project and federal assistance; and
3. That the City Comptroller is authorized to recognize grant revenue, if awarded, and to appropriate the funds into the correct departmental budget.

Seconded by Councilor Carabajal

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill			X
Carried and Adopted	X		

COUNCIL RESOLUTION #149 OF 2018

**AUTHORIZING CHANGES TO THE CITY COUNCIL MEETING CALANDAR IN
THE MONTH OF NOVEMBER 2018**

By Councilor Carabajal

November 1, 2018

WHEREAS, the rules and procedures of the Auburn City Council require that the Auburn City Council meet on the first four Thursdays of each month at 6 p.m. to conduct regular business; and

WHEREAS, the month of November 2018 contains five Thursdays and the Council desires to cancel the regular meeting scheduled for the fourth Thursday in November, namely November 22 2018, due to the Thanksgiving Holiday; and

WHEREAS, the fifth Thursday of the month, November 29, 2018 the Council desires to schedule a work session meeting that will commence at 6 p.m..

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby cancel the Auburn City Council meeting scheduled for Thursday, November 22nd at 6:00 PM; and

BE IT FURTHER RESOLVED that the Auburn City Council schedules a work session meeting to be held on Thursday, November 29, 2018 commencing at 6 p.m.; and

BE IT FURTHER RESOLVED that the City Clerk is hereby requested to notify the public of the changes in the Council meeting calendar as set forth herein.

Seconded by Councilor McCormick

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill			X
Carried and Adopted	X		

15. STAFF/VENDOR PRESENTATIONS

F. Tabled Items – None

10. Other Business

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:28 p.m.

Minutes submitted to the City Council on November 29, 2018 by:

Charles Mason
City Clerk

On November 29, 2018 a motion to approve the minutes of the November 1, 2018 Auburn, NY City Council meeting was made by Councilor Giannettino, seconded by Councilor Cuddy.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 1st day of November, 2018 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: November 30, 2018