

**Auburn City Council
Regular Meeting
Thursday, October 18, 2018 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill and Councilors Giannettino, Cuddy and Carabajal were all present. Councilor McCormick was excused.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Police Chief, Shawn Butler
- Superintendent of Engineering, William Lupien
- Fire Chief, Joe Morabito
- Superintendent of Public Works, Mike Talbot
- Director of Municipal Utilities, Seth Jensen

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements

5. Ceremonial Presentations and Proclamations – None

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

7. Approval of Meeting Minutes –

October 4, 2018 Council Meeting Minutes

Motion to approve the October 4, 2018 minutes by Councilor Cuddy, seconded by Councilor Carabajal. Motion to approve carried 4-0.

8. Reports of City Officials

A. City Manager's Report

- The new chiller for the ice rink at Casey Park is up and running. City crews have been installing the ice for the last two days and skating should start next week. We will be updating the status and schedules via our webpage and social media in the coming days.
- The elevator replacement project at City Hall is about to take off. We will be meeting with the contractor tomorrow morning to go over the projected timeline and our plans to provide access to services throughout the building while the elevator is out of service. We expect that the contractor will begin staging equipment and material at City Hall over the next couple of weeks. A temporary ramp will be installed at the front of the building. And yes, we are aware of the upcoming election and will discuss access and timing at tomorrow's meeting.
- Tonight we are presenting the Falcon Park rental agreement between the City of Auburn and Cayuga community College. We will be reviewing the agreement later in the meeting. We would like Councils approval to place the agreement on next week's agenda for a vote – next week is a scheduled work session but we would like to get the project moving as soon as possible if approved to take advantage of good construction weather.

B. Reports from members of Council

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances - None

C. Local Laws – None

D. Resolutions –

FINANCIAL RESOLUTION #144 OF 2018

AUTHORIZING VARIOUS OPERATING AND CAPITAL BUDGET TRANSFERS

By Councilor Cuddy

October 18, 2018

WHEREAS, the City of Auburn staff is requesting various operating and non-operating budget transfers for the fiscal 2018-19 year as outlined in attachment A; and,

WHEREAS, there is no fund balance being used for general fund transfers, however, there is \$113,050 in Solid Waste (AL) fund balance being utilized.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2018-19 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

AGREEMENT RESOLUTION #145 OF 2018

AUTHORIZING CHANGE ORDER NO. 3 TO THE ELECTRICAL CONTRACT FOR THE CONSTRUCTION OF THE EQUAL RIGHTS HERITAGE CENTER

By Councilor Carabajal

October 18, 2018

WHEREAS, the City of Auburn was awarded a 2017 URI Program grant from New York State Empire State Development for the construction of the Equal Rights Heritage Center (the "Project") in Downtown Auburn; and,

WHEREAS, on December 7, 2017, the Auburn City Council passed Award Resolution No. 180 of 2017, authorizing a contract with J&E Electric Inc. for electrical work for the Project; and,

WHEREAS, the Auburn City Council has previously awarded Change Order #1 and Change Order #2 in an aggregate amount of \$75,125.70 related to additional equipment needed for the building security and building design changes; and,

WHEREAS, there are 14 existing city street light poles and luminaires on Lincoln and William Streets that are deteriorated and require replacement in order to provide adequate street lighting within the project area; and

WHEREAS, replacement of the streetlights is considered an increase in the electrical contract scope of work and the City of Auburn is required to authorize Change Order No.3 to J&E Electric Inc. in the amount of \$63,175.25 for this Project; and,

WHEREAS, funding for the additional electrical work will be provided by New York Empire State Development through the Upstate Revitalization Initiative Program.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn does hereby approve Change Order No. 3 to J&E Electric Inc. of Auburn, NY, authorizing the additional electrical work for the Equal Rights Heritage Center project in the amount of \$63,175.25, to be charged to the project capital account HA 1620.440.IM; and,

BE IT FURTHER RESOLVED, that the Mayor of the City of Auburn is hereby authorized to execute any and all necessary agreements and contracts, certifications, and reimbursement requests on behalf of the City of Auburn for said project.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

AWARD RESOLUTION #146 OF 2018

AWARDING A CONTRACT FOR ENGINEERING SERVICES FOR A TRANSFER STATION

By Councilor Cuddy

October 18, 2018

WHEREAS, on February 1, 2018, the City Council of the City of Auburn passed Financial Resolution No. 20 of 2018, authorizing the funding for design services for a small transfer station upon closure of the City’s landfill located at 311 North Division Street; and,

WHEREAS, prior to the closure of the existing Landfill No 2, an engineering firm that is experienced in transfer station design and operation must be retained to design and bid the project; and,

WHEREAS, on September 28, 2018, the City of Auburn opened bids for an engineering services contract including scope summary, preliminary design, final design and bidding and construction services for the design of a transfer station and the following bid was received:

Contractor _____ Phase and Bid

1.	Barton & Loguidice 443 Electronics Parkway Liverpool, New York 13088	Phase 1 – Scope Summary Preparation \$12,150 Phase 2 – Preliminary Design \$19,500 Phase 3 – Final Design and Bidding Services \$31,000 Phase 4 – Construction Services \$50,400
		TOTAL BID \$113,050

; and,

WHEREAS, it is necessary that the Auburn City Council award the contract for engineering services for a transfer station to the lowest qualified bidder, Barton & Loguidice in the amount of \$113,050.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award the contract for the Engineering Services for the Transfer Station to Barton & Loguidice, of Liverpool, NY for their low bid of \$113,050, and that the cost of Resolution is to be charged to account AL8160.451 entitled Solid Waste Administration Consulting Fees; and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign any and all documents in reference to the award of this bid.

Seconded by Giannettino

	Ayes	Noes	Excused
Councilor McCormick			X
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

15. STAFF/VENDOR PRESENTATIONS

F. Tabled Items – None

10. Other Business

Executive Session. Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Giannettino. Council voted to enter an executive session regarding the following matters:

- One matter regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion,

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demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion to enter executive session carried 4-0. The Council entered Executive Session at 6:29 p.m. Executive session adjourned at 6:45 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:46 p.m.

Minutes submitted to the City Council on November 1, 2018 by:

Charles Mason
City Clerk

On November 1, 2018 a motion to approve the minutes of the October 18, 2018 Auburn, NY City Council meeting was made by Councilor Carabajal, seconded by Councilor Giannettino.

	Ayes	Noes
Councilor McCormick	Abstain	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	Excused	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 18th day of October, 2018 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: November 2, 2018