

**Auburn City Council
Regular Meeting
Thursday, July 5, 2018 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill and Councilors McCormick, Giannettino, Cuddy and Carabajal were all present.

The following City Staff was present for the regular meeting:

- Acting City Manager, Director of Planning and Economic Development, Jennifer Haines
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Police Chief, Shawn Butler
- Superintendent of Engineering, William Lupien
- Fire Chief, Joe Morabito

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements

5. Ceremonial Presentations and Proclamations – none

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. No speakers.

7. Approval of Meeting Minutes - none

June 14, 2018 Council Meeting Minutes

Motion to approve the June 7, 2018 minutes by Councilor Giannettino, seconded by Councilor Cuddy. Motion to approve carried 5-0.

June 21, 2018 Council Meeting Minutes

Motion to approve the June 7, 2018 minutes by Councilor McCormick, seconded by Councilor Cuddy. Motion to approve carried 5-0.

8. Reports of City Officials

A. City Manager's Report

- Auburn Fire Department is out flowing and testing hydrants in the city. This will be going on throughout the months of July, August and September. There may be wet spots in the road or on the sidewalks and possibly some discolored water. The hydrant maintenance is conducted twice annually as both a best practice and also to help must maintain favorable ISO ratings that can impact property insurance rates.

- The Code Enforcement Blight Busters crew has been out and about tackling lawns and brush. Most of their equipment has now arrived and they are diligently trying to mow down their list. Due to how tall and overgrown some yards are it is not uncommon for some parcels to take 2-3 hours to clean up.

B. Reports from members of Council –

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

B. Ordinances – None

C. Local Laws – None

D. Resolutions

FINANCIAL RESOLUTION #97 OF 2018

AUTHORIZING VARIOUS OPERATING AND CAPITAL BUDGET TRANSFERS

By Councilor Giannettino

July 5, 2018

WHEREAS, the City of Auburn has performed a year-end review of the operating and capital budget accounts and needs authorization to transfer funds between accounts to cover expenditures for the fiscal 2017-18 year as outlined in attachment A; and,

WHEREAS, there is no use of fund balance requested.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2017-18 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

COUNCIL RESOLUTION #98 OF 2018

AUTHORIZING A 2018 NYS CONSOLIDATED FUNDING APPLICATION (CFA) FOR A LAND ACQUISITION PROJECT TO PROTECT SURFACE DRINKING WATER

By Councilor Giannettino

July 5, 2018

WHEREAS, the City of Auburn owns and operates a municipal water filtration facility that provides drinking water for nearly 45,000 residents located in the City of Auburn and throughout Cayuga County; and

WHEREAS, the City of Auburn recognizes that protecting water quality is essential to a healthy and vibrant community, a high quality of life and supporting recreational uses that benefit the local economy; and

WHEREAS, the 2018 NYS Consolidated Funding Application (CFA) program has released a request for proposals for land acquisition projects for the purposes of source water protection; and

WHEREAS, the City of Auburn intends to apply for 2018 CFA funding to acquire sensitive lands that drain into the Owasco Lake at an estimated project cost up to \$100,000 with a local City match of 25%; and

WHEREAS, the City anticipates economic benefits attributed to avoided filtration costs as well as long-term protection for the source of Auburn’s high-quality drinking water supply, the Owasco Lake; and

WHEREAS, the City of Auburn does not currently have 100% of the funding to pay for land acquisition within the Owasco Lake Watershed in order to protect the quality of public drinking water and therefore it is necessary to apply for New York State funding assistance for the project development and implementation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York:

1. That the Mayor, or appointed designee, is authorized to submit an application for funding under the 2018 CFA to acquire lands that protect the Owasco Lake drinking water in an amount not to exceed \$100,000 in total project costs; and
2. That the Mayor, or appointed designee, is authorized upon award to execute the grant contract, submit project documentation and otherwise act for the City in all matters related to the project and state assistance; and
3. That the City Comptroller is authorized to recognize grant revenue, provide for the local match requirement of 25% from the City Water Fund Balance, and create a designated capital project account;
4. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor McCormick

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

COUNCIL RESOLUTION #99 OF 2018

AUTHORIZING A 2018 NYS CONSOLIDATED FUNDING APPLICATION (CFA) FOR A WASTEWATER ENGINEERING PLANNING GRANT

By Councilor McCormick

July 5, 2018

WHEREAS, the City of Auburn owns and operates a municipal wastewater collection system that is comprised of nearly 100-miles of sanitary sewer lines, stormwater lines, and combined sewer overflow buildings located along the Owasco River; and

WHEREAS, the City of Auburn recognizes that sections of the City’s wastewater collection system are combined sewers that convey both sewage and stormwater and that during periods of heavy rain fall the combined sewer system requires treatment from the Combined Sewer Overflow buildings that are nearing the end of their useful life; and

WHEREAS, the 2018 NYS Consolidated Funding Application (CFA) program has released a request for proposals for wastewater engineering planning grants that would focus on advancing water quality project to construction to seek future financing through the Clean Water State Revolving Fund or other wastewater funding entities; and

WHEREAS, the City of Auburn intends to apply for 2018 CFA funding to finance the cost of engineering and planning services for the production of an engineering report regarding the City’s combined sewer system in the grant amount of \$36,000 with a local City match of \$6,000; and

WHEREAS, the City of Auburn does not currently have 100% of the funding to pay for these professional services associated with the production of an engineering report and therefore it is necessary to apply for New York State funding assistance for the project development.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York:

1. That the Mayor, or appointed designee, is authorized to submit an application for funding under the 2018 CFA to secure professional engineering services in the amount of \$36,000 in total project costs; and
2. That the Mayor, or appointed designee, is authorized upon award to execute the grant contract, submit project documentation and otherwise act for the City in all matters related to the project and state assistance; and
3. That the City Comptroller is authorized to recognize grant revenue, provide for the local match requirement of 20% from the City Sewer Fund, and create a designated capital project account;
4. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

**COUNCIL RESOLUTION #100 OF 2018
AUTHORIZING APPLICATIONS FOR THE
2018 NYSDEC URBAN & COMMUNITY FORESTRY GRANT PROGRAM**

By Councilor McCormick

July 5, 2018

WHEREAS, the New York State Department of Environmental Conservation (DEC) has announced the 2018 Urban & Community Forestry Grant Program, which includes grants offered for the Tree Inventory Project #DEC01-UCF1-2018 and the Tree Planting Project #DEC01-UCF2-2018; and

WHEREAS, the City of Auburn would like to apply for the Tree Inventory Project #DEC01-UCF1-2018 grant in the amount of \$50,000, which requires no City match; and

WHEREAS, the City of Auburn would like to also apply for the Tree Planting Project #DEC01-UCF2-2018 grant in the amount of \$50,000, requires a 25% match by the City which would be in the amount of \$12,500 and paid out of the City's tree operating budget account; and

WHEREAS, as a requirement of this Program, the applicant must obtain the approval/endorsement of the governing body of its municipality, the Auburn City Council, in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby authorize as follows:

1. That the City is authorized to submit a grant application for the Tree Inventory Project #DEC01-UCF1-2018 in the grant amount of \$50,000, and for the Tree Planting Project #DEC01-UCF2-2018 in the grant amount of \$50,000, which will require an additional 25% match of \$12,500 and shall be paid out of the City's tree operating budget account;
2. That the Mayor, or other appointed designee, is authorized to submit all documents, required for the application of the grants and, upon award notification, execute any and all grant agreements and submit any and all documentation necessary for the grants;
3. That the City Comptroller is authorized to receive and appropriate grant funding into the appropriate departmental accounts;

4. That a certified copy of this Resolution shall be forwarded with the grant application, as required; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

LAND SALE RESOLUTION #101 OF 2018

**AUTHORIZING THE SALE OF PROPERTY AT 277 GRANT AVENUE,
AUBURN, NEW YORK, TO FRONTIER DEVELOPMENT, LLC**

By Councilor Giannettino

July 5, 2018

WHEREAS, the City of Auburn is the owner of .39 acres of real property located at 277 Grant Avenue (the “Property”), which is located at the corner of Grant Avenue and John Walsh Boulevard and is designated on the Cayuga County Tax Map as No. 109.48-1-3.2; and

WHEREAS, the City has owned the Property for approximately fifteen years since it acquired ownership in 2003, but the Property has sat dormant since it is not suitable for building or redevelopment; and

WHEREAS, Frontier Development, LLC (“Frontier”), has presented a written offer to purchase the Property for the price of \$30,000, which is attached hereto and incorporated herein; and

WHEREAS, Frontier intends to purchase the Property together with an adjacent property for the purpose of combining and developing the joint properties; and

WHEREAS, the sale of the Property will relieve the City of a remnant parcel, while simultaneously support local business development and the creation of jobs in the City of Auburn.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby approve a sale of approximately .39 acres of land located at 277 Grant Avenue, Auburn, New

York, Tax Map No. 109.48-1-3.2, to Frontier Development, LLC, for the purchase price of \$30,000, subject to the terms and conditions set forth in the Purchase and Sale Agreement, which is attached hereto and incorporated herein; and

BE IT FURTHER RESOLVED, that the foregoing sale is conditioned upon the development of the Property within four years from the date of the delivery of the Deed, or ownership of the Property shall revert back to the City; and

BE IT FURTHER RESOLVED, that the Mayor, or other appointed designee, is authorized to sign any and all documents in order to carry out the purpose of this Resolution..

Seconded by Councilor Carabajal

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill	X		
Carried and Adopted	X		

E. Staff/Vendor Presentations –

2018 July – December Streamline Presentation. Superintendent of Public Works Mike Talbot presented on the most recent Streamline newsletter that was mailed out to City residents in time for July 1, 2018.

F. Tabled Items – None

10. Other Business

Executive Session. Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Carabajal. Council voted to enter an executive session regarding the following matters:

One matter pertaining to pending litigation.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 5:25 p.m. Executive session adjourned at 6:15 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:16 p.m.

Auburn City Council Minutes July 5, 2018

Minutes submitted to the City Council on July 26, 2018 by:

Charles Mason
City Clerk

On July 26, 2018 a motion to approve the minutes of the July 5, 2018 Auburn, NY City Council meeting was made by Councilor Giannettino, seconded by Councilor Carabajal.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 5th day of July, 2018 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: July 27, 2018