

**Auburn City Council
Regular Meeting
Thursday, June 7, 2018 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 5:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill and Councilors, McCormick, Giannettino, Cuddy and Carabajal were all present.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Director of Planning and Economic Development, Jennifer Haines
- Comptroller, Rachel Jacobs
- Director of Capital Projects and Grants, Christina Selvek
- Police Chief, Shawn Butler
- Superintendent of Engineering, William Lupien
- Superintendent of Public Works, Mike Talbot
- Director of Municipal Utilities, Seth Jensen

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements

5. Ceremonial Presentations and Proclamations – none

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Donna Lamb, Executive Director of the Schweinfurth Memorial Art Center spoke to support themoney included in the City budget for a public arts district plan.

7. Approval of Meeting Minutes -

May 17, 2018 Council Meeting Minutes

Motion to approve the May 17, 2018 minutes by Councilor Giannettino, seconded by Councilor Carabajal. Motion to approve carried 5-0.

8. Reports of City Officials

A. City Manager's Report

- Introduced the new City Comptroller, Rachel Jacobs.

- Last week funds for the Owasco Lake Watershed Inspection Program were transferred from Cayuga County Soil and Water Conservation District to the City of Auburn and this week they were transferred from the City to the Owasco Lake Watershed Management Council, finalizing that aspect of the Management Council becoming an independent entity. The only remaining piece is the transfer of vehicles which currently have been registered to the City and will soon be transferred to the Management Council. The slight delay is the result of the administrative process in place at the NYS Dept. of Motor Vehicles.

- As work on the Genesee St repaving project move forward we expect that in the coming weeks we will be transitioning to the new back in diagonal parking. The change will occur once the binder coat of asphalt is installed and will impact Genesee St. from South St. to James St. We are preparing public notifications and educational materials to help inform the public and business owners. Along with this change and in consideration of the anticipated learning curve we are widening the parking slots by approximately one foot to make backing in a bit easier. We will also be working with our parking enforcement crew to distribute courtesy tickets and educational material for those who do not park properly for a period of time.

- This week staff met on two occasions to discuss various housing and code enforcement issues. Among the topics were vacant buildings, the demolition of certain buildings, and target properties that are generating numerous complaints. We discussed the current challenges with each of the identified properties and formulated plans to deal with each. Many of these properties either have been moved into the court system or will be moving there soon. We intend to compile a list of these properties and forward them to Council regularly so that you can have a better idea of the current status when you field questions from the community.

- Assistant Corporation Counsel Nate Garland, was requested to speak on a State-wide conference call today regarding vacant and zombie properties and how the City of Auburn is aggressively pursuing banks and owners that fail to maintain their properties. The City of Auburn continues to be a leader in New York State when it comes to aggressively and creatively battling the blight caused by owners who walk away and neglect their responsibility as a property owner and neighbor.

- Our Code Enforcement lawn and cleanup crew will be hitting the streets in a couple of weeks. Some of the crew is coming from other departments and one individual is coming from outside employment and we needed to allow ample time for notification and backfilling. Equipment is being collected up from other departments and some is on order. In the meantime we are using existing funds and our current contractor to tackle problem lawns.
- The City has an opportunity to acquire approximately 100 acres in the Owasco Flats that would help us protect the watershed by filtering inflowing water and keeping the area wild.

B. Reports from members of Council –

- Councilor McCormick provided an update on the Owasco lake Watershed Management Council. The Owasco Lake Inspection program has relocated to office space provided by the County at Emerson park. They continue to work on the Owasco lake Rules and Regulations and there will be more public meetings on this in the future.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

B. Ordinances – None

C. Local Laws - None

D. Resolutions

BUDGET RESOLUTION #82 OF 2018

**ADOPTING THE 2018-19 CITY OF AUBURN
CONSOLIDATED FEE SCHEDULE**

By Councilor McCormick

June 7, 2018

WHEREAS, the Auburn City Council annually adopts a consolidated fee schedule in June of each year; and

WHEREAS, the City Manager and Department Heads have reviewed the consolidated fee schedule and have determined that certain modifications need to be made; and

WHEREAS, the consolidated fee schedule attached hereto and incorporated herein is proposed for adoption for the 2018-19 fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby adopt the consolidated fee schedule attached hereto for the fiscal year 2018-19.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

**BUDGET RESOLUTION #83 OF 2018
ADOPTING THE 2018-19 CITY OF AUBURN BUDGET**

By Councilor Cuddy

June 7, 2018

WHEREAS, the City Manager has presented to the City Council a final proposed budget for 2018-2019 fiscal year, which encompasses the various funds of the City; and

WHEREAS, a public hearing on this final budget was duly held on May 24, 2018 at 6:00 p.m.; and

WHEREAS, the City Council wishes to adopt said recommended budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn, New York hereby:

1. Adopts the 2018-19 General fund budget in the amount of \$34,257,715, with the amount of \$12,406,858 to be raised by property taxes based upon the 2018-19 taxable assessed valuation of \$1,052,810,588 which will produce a tax rate of \$11.78451 per \$1,000 of assessed valuation; and
2. Adopts the 2018-19 Power Utility fund budget in the amount of \$1,303,737; and
3. Adopts the 2018-19 Refuse Collection fund budget in the amount of \$1,298,650; and

4. Adopts the 2018-19 Solid Waste fund budget in the amount of \$3,930,521; and
5. Adopts the 2018-19 Water fund budget in the amount of \$5,378,500; and
6. Adopts the 2018-19 Sewer fund budget in the amount of \$7,912,300.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

FINANCIAL RESOLUTION #84 OF 2018

AUTHORIZING VARIOUS OPERATING AND CAPITAL BUDGET TRANSFERS

By Councilor Giannettino

June 7, 2018

WHEREAS, the City staff has performed a review of the operating and capital budget accounts and needs authorization to transfer funds between accounts to cover expenditures for the fiscal 2017-18 year as outlined in attachment A; and,

WHEREAS, there is no use of fund balance requested.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2017-18 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

AWARD RESOLUTION #85 OF 2018

AUTHORIZING AN AWARD OF THE BID FOR THE WATER FILTRATION PLANT LAGOON CLEANING PROJECT

By Councilor McCormick

June 7, 2018

WHEREAS, on December 7, 2017, the Auburn City Council passed Financial Resolution #172 of 2017, authorizing the transfer of Water Funds for the Water Filtration Plant Effluent System and Facility Upgrades Project (the Project) in the amount of \$675,000; and

WHEREAS, City staff obtained an engineering firm, GHD Consulting, to assist with the preparation of bid contract documents for the Project; and

WHEREAS, bids were opened on May 22, 2018 and the following bid was received:

- | | |
|--------------------------------|--|
| 1. Denali Water Solutions, LLC | \$ 632,240.00 Total Base Bid |
| Russellville, Arizona | \$ 40,000.00 Alternate Item 5 |
| | \$ 15,000.00 Alternate Item 6 |
| | \$ 20,000.00 Alternate Item 7 |
| | <u>\$ 30,000.00</u> Alternate Item 8 |
| | \$ 737,240.00 Total Bid with Alternates |

; and,

WHEREAS, after review of the bid, GHD Consulting recommends an award to the low bidder, Denali Water Solutions, LLC of Russellville, Arizona; and

WHEREAS, at this time it is requested that Denali Water Solutions, LLC, be awarded the base bid, only, for the Project in the amount of \$ 632,240.00.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby authorize the award of the bid for the Project in the amount of \$ 632,240.00 to Denali Water Solutions, LLC, and further directs that the cost of the bid award be charged to the Water Treatment Plant Effluent System and Facility Upgrades Account #HF 8330-440-JC; and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign any and all documents in reference to the award of this bid.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

AWARD RESOLUTION #86 OF 2018

AWARDING A BID TO ECONOMY PAVING CO. INC. FOR THE N. DIVISION ST. BRIDGE REPLACEMENT PROJECT (PIN#375548)

By Councilor Giannettino

June 7, 2018

WHEREAS, on February 15, 2018, the Auburn City Council passed Agreement Resolution #34 of 2018, authorizing the City to enter into an agreement with New York State Department of Transportation to proceed with the North Division Street Bridge Replacement Project (the “Project”) in all phases; and,

WHEREAS, the Project is a Locally Administered Federal Aid Project which is eligible for 80% Federal Highway Administration Reimbursement, 15% NYS Marchiselli Reimbursement, and 5% BridgeNY Reimbursement of all qualified construction costs, however, the estimated \$79,485.60 of Water betterments do not qualify for reimbursement; and

WHEREAS, on May 22, 2018, the City opened bids for the Project and the following bids were received:

- | | | |
|----|---|-------------------------------------|
| 1. | Economy Paving Co. Inc.
Cortland, New York | \$ 4,516,516.16
Alt (79,485.60) |
| 2. | G. DeVincentis Construction
Binghamton, New York | \$ 4,879,000.00
Alt (65,000.00) |
| 3. | Slate Hill Constructors
Warners, New York | \$ 4,990,130.21
Alt (129,247.75) |
| 4. | Kubricky Construction Corp.
Wilton, New York | \$ 5,395,331.10
Alt (87,694.50) |

- | | | |
|----|---|------------------------------------|
| 5. | Vector Construction Corp.
Cicero, New York | \$ 5,535,879.50
Alt (94,493.80) |
| 6. | Sealand Contractors Corp.
Rush, New York | \$ 5,557,000.05
Alt (94,193.80) |

and;

WHEREAS, in order to move the project forward it is necessary to award the construction portion of the Project at this time.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council hereby authorizes an award of contract to Economy Paving Co. Inc. for the construction portion of the N. Division Street Bridge Replacement Project for their low bid in the amount of \$4,516,516.16, with said agreement being contingent upon the approval of the New York State Department of Transportation; and

BE IT FURTHER RESOLVED, that the Auburn City Council hereby authorizes the Mayor, or appointed designee, to sign any and all documents necessary for the above-referenced award on behalf of the City of Auburn; and

BE IT FURTHER RESOLVED, that the Auburn City Council hereby directs that the cost of the general construction in the amount of \$4,437,030.56 be charged to the N. Division Street Bridge Replacement Project Account #HA 5110-440-HM, and the amount of the water line work \$79,485.60 be charged to N. Division St. Bridge Water Line Acct. #HF 8340-440-HM-F.

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

E. Staff/Vendor Presentations –

2018 Downtown Revitalization Initiative Grant Application (DRI) Presentation – by Christina Selvek, Director of Capital Projects and Grants. (see attached)

F. Tabled Items – None

10. Other Business

Councilor Giannettino asked when the Council would be able to take up the topic of a rental housing registry. The topic was on a previous Council work session and he would like to see continued discussions on the topic brought back to the Council this summer.

Councilor Carabajal asked on the status of the new Public Art Commission and when they would be meeting for an organizational meeting.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:20 p.m.

Minutes submitted to the City Council on June 21, 2018 by:

Charles Mason
City Clerk

On June 21, 2018 a motion to approve the minutes of the June 7, 2018 Auburn, NY City Council meeting was made by Councilor Giannettino, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 7th day of June, 2018 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: June 22, 2018