

**Auburn City Council  
Regular Meeting  
Thursday, April 26, 2018 6:00 P.M.  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**Minutes**

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Councilor Carabajal.

**1. Roll Call** – The City Clerk called the roll. Mayor Quill and Councilors McCormick, Giannettino, Carabajal were all present. Councilor Cuddy was excused.

**The following City Staff was present for the regular meeting:**

- City Manager, Jeff Dygert
- Assistant Corporation Counsel, Nate Garland
- City Clerk, Charles Mason
- Director of Planning and Economic Development, Jennifer Haines
- Director of Capital Projects and Grants, Christina Selvek
- Police Chief, Shawn Butler
- Superintendent of Engineering, William Lupien
- Superintendent of Public Works, Mike Talbot
- Code Enforcement Officer, Brian Hicks
- Director of Municipal Utilities, Seth Jensen

**2. Pledge of Allegiance to the Flag** – Mayor Quill led the Pledge of Allegiance.

**3. Moment of Silent Prayer or Reflection** – Mayor Quill asked for a moment of silent prayer.

**4. Public Announcements** – none

**5. Ceremonial Presentations and Proclamations** –

**5.A. New Hires and Employees Leaving City Employment by City Manager Jeff Dygert**

**5.B. Arbor Day Proclamation by the Office of Mayor Quill and accepted by Mike Talbot, Department of Public Works.**

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, trees, wherever they are planted, are a source of joy, spiritual renewal, and beautify the community; and

**WHEREAS**, trees express the order of the nature, and show us all the strength of diversity, and the advantages of interdependency in adapting to a changing world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, and fuel for our fires; and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, 2018 is the 146<sup>th</sup> anniversary of the holiday and Arbor Day is now observed throughout the nation and the world.

**NOW THEREFORE**, I, Michael D. Quill, Mayor of the City of Auburn, New York, on behalf of the City Council and the Citizens of Auburn, do hereby do hereby proclaim April 27, 2018 as

## **ARBOR DAY**

in the City of Auburn, and we encourage our citizens and visitors to support efforts to protect our trees and woodlands and to support our city's community forestry program.

**In witness whereof I have  
hereunto set my hand and caused  
the seal of the City of Auburn to  
be affixed this Twenty-Sixth day of  
April 2018.**

**Michael D. Quill, Mayor**  
City of Auburn, New York

**5.C. Tree City USA Award - John Graham, Forester from the NYS DEC presented Mayor Quill with the Tree City USA Award for 2018.**

**6. Public to be Heard** – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Monika Salvage, 140 Perrine Street. Ms. Salvage discussed the recent adoption of the Public Art Ordinance, the Casey Park Playground Community Build project, and, the proposal for a rental

registry for landlords in the City. She stated that she supported a rental registry in principle but she had concerns about some of the specifics in the presentation provided for the Council in the agenda packet.

Brett Tracy, Nelson Street. Mr. Tracy represents the Cayuga County Landlords Association. He spoke in regards to the proposed rental registry.

## **7. Approval of Meeting Minutes**

### **April 12, 2018 Council Meeting Minutes**

Motion to approve the April 12, 2018 minutes by Councilor Giannettino, seconded by Councilor Carabajal. Motion to approve carried 4-0.

## **8. Reports of City Officials**

### **A. City Manager's Report**

- Our Civil Service Office has made some enhancements and there are now fillable employment forms available on the City webpage. Civil Service has also just started an e-mail blast that will send out notices of job openings and tests to those who sign up; again through the City's webpage.
- The City is looking for seasonal laborers, more information can be found on the City webpage and applications should be submitted through our Civil Service Office. The seasonal laborer positions vary in the type of work and location.
- Requests for bids on our water filtration facility lagoon clean out have been released.
- The RFPs for the design our UV Disinfection system upgrade at the Waste Water Treatment Plant are due back next Friday and we will be presenting Council with those results and a recommendation to award in the coming weeks.
- The Director of Municipal Utilities sent each of you an update on the North Street Water Main replacement project and the need to expand the project to address some serious issues that have been impacting businesses in that area. In the next few weeks we anticipate asking council to approve additional funding to cover the cost of necessary repairs in that area. During that time we will be collecting and analyzing data to better understand and eventually address some water distribution problems in that area.
- Many residents have probably noticed the new crosswalk signage being installed along East Genesee St, South St. and other areas. This is a NYS DOT project, not a City project.
- There are two water shut offs scheduled that will impact various areas along Genesee St. The first one is scheduled for tomorrow (Friday April 27) from 8:30am – 12:30pm and will impact Genesee St from Genesee Place to Washington St on the South side of the street and from Washington St to Fort St on the North side of the street.
- The next water shut off will occur on Monday April 30 from 9:30am – 1:30pm and will impact the north side of Genesee St from State St to North St. Impacted business were notified yesterday.
- This weekend the Auburn Fire Department will be conducting water rescue training in the Owasco River at various locations. I mention this because each year the department in conjunction with NYS and Cayuga County conducts several training drills in and along the river with help from the City of Auburn to control water flow. In early April we conducted two weekends of training with participants from the City FD, County FD's, and Oswego FD. Earlier today one of those Oswego Firefighters has been credited with

saving three young girls from a rip current while he vacationed near Emerald Island, North Carolina.

**B. Reports from members of Council –**

**9. Matters to Come Before Council**

**A. State Environmental Quality Review Act Resolutions (SEQR)**

**B. Ordinances - none**

**C. Local Laws - None**

**D. Resolutions –**

**COUNCIL RESOLUTION #63 OF 2018  
APPROVING A SPECIAL MEETING OF THE CITY OF THE AUBURN  
CITY COUNCIL**

By Councilor Giannettino

April 26, 2018

**WHEREAS**, the Rules and Procedures of the Auburn City Council state that a special meeting of the Council may be held at any time upon the consent of the majority members of the Council; and

**WHEREAS**, it is proposed that a special meeting of the City Council take place on Saturday, May 5, 2018 at 9:00 a.m. to be held at the Council Chambers, Memorial City Hall, 24 South Street, Auburn, NY 13021; and

**WHEREAS**, the purpose of the special meeting would be to convene an executive session of the City Council for matters leading to the appointment or employment of a particular person to the position of City Comptroller.

**NOW, THEREFORE, BE IT RESOLVED** by the Auburn City Council that approval for a special meeting of the City Council is hereby granted and said meeting shall take place on Saturday, May 5, 2018 commencing at 9:00 a.m. at Memorial City Hall; and

**BE IT FURTHER RESOLVED** that the regular meetings of the Auburn City Council shall occur on the first four Thursdays of each month commencing at 6:00 p.m. at City Council Chambers, Memorial City Hall, 24 South Street, Auburn, NY 13021.

Seconded by Councilor Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

**E. Staff/Vendor Presentations –**

- **Cayuga County Lead Poisoning and Prevention Task Force Update** - Kathleen Cuddy, Public Health Director and Deanna Ryan, Senior Public Health Educator provided an update to the Council on the work of the Cayuga County Lead task Force.
- **Housing Focus: Rental Registry, Zombies and More** - Nate Garland, Assistant Corporation Counsel; Brian Hicks, Senior Code Enforcement Officer; and, Jenny Haines, Director, Office of Planning & Economic Development presented to the Council on many topics associated with housing issues in the City including the following:
  - Rental Registry
  - Vacant and Zombie Property Update
  - NYS Uniform Fire Prevention and Building Code
  - Ordinance Updates
- **Monthly Budget Reports and Activity Reports for March 2018 presented by City Manager Jeff Dygert.**

**F. Tabled Items – None**

**10. Other Business**

**Adjournment:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:15 p.m.

Minutes submitted to the City Council on May 17, 2018 by:

Charles Mason  
City Clerk

On May 17, 2018 a motion to approve the minutes of the April 26, 2018 Auburn, NY City Council meeting was made by Councilor McCormick, seconded by Councilor Giannettino.

Auburn City Council Minutes April 26, 2018

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	Excused	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 26th day of April, 2018 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk      Date: May 18, 2018*