

**Auburn City Council
Regular Meeting
Thursday, April 19, 2018 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Councilor Carabajal.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, Carabajal were all present. Mayor Quill was excused.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForest
- City Clerk, Charles Mason
- Director of Planning and Economic Development, Jennifer Haines
- Director of Capital Projects and Grants, Christina Selvek
- Police Chief, Shawn Butler
- Superintendent of Engineering, William Lupien
- Superintendent of Public Works, Mike Talbot
- Director of Municipal Utilities, Seth Jensen

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements – none

5. Ceremonial Presentations and Proclamations – none

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Tim Lattimore, Cayuga County Legislator, District 13. Mr Lattimore spoke regarding various issues and that he stopped by City Hall for the previous week's meeting but forgot that the meeting was not held in observance of the Easter Holiday weekend.

**7. Approval of Meeting Minutes
April 5, 2018 Council Meeting Minutes**

Motion to approve the March 15, 2018 minutes by Councilor McCormick, seconded by Councilor Giannettino. Motion to approve carried 4-0.

8. Reports of City Officials

A. City Manager's Report

- The 2017 Annual Water Report was posted this week to the City website. To comply with State and Federal regulations, the City of Auburn, annually issues a report describing the quality of our drinking water. The purpose of this report is to raise public understanding of drinking water and awareness of the need to protect municipal drinking water sources. Last year, our tap water met all State drinking water health standards. In 2017, City of Auburn Water Filtration Plant operators, conducted tests for over 100 contaminants. Testing resulted in the detection of several contaminants, however, none of the contaminants were found at a level above the threshold set forth by the New York State Department of Health. This report provides an overview of last year's water quality. Included are details about where your water comes from, what it contains, and how it compares to State standards. If you have any questions concerning this report on your drinking water, please contact John West, Chief Water Plant Operator, at 315-253-8754. We want you to be informed about your drinking water. The report can be found on the City website at AuburnNY.gov/WaterReport

- The City Department of Engineering posted the advertisement for sealed bids for the North Division Street Bridge Replacement this week. Sealed bids will be received at the Department of Engineering Services, Memorial City Hall, 24 South Street, 3rd Floor, Auburn, New York, until 12.30 p.m. local time, on May 22nd, 2018, and then at said time publicly opened and read. Plans and specifications may be obtained at the City of Auburn's website at www.auburnny.gov under Bids/RFPs.

There will be a non-mandatory pre-bid meeting at 10.00 a.m. local time, on May 8th, 2018 in the 1st Floor Council Chambers at the Memorial City Hall, 24 South Street, Auburn, New York. This project is a Locally Administered Federal Aid Project.

- The City's Genesee Street contractor will be replacing a portion of the water service to the Schine Theater on South St between Lincoln and Genesee Streets tomorrow (Friday, April 20th) along with eliminating an adjacent branch service line. Due to the location on the water service main in the roadway the contractor will need to shut down traffic in the northbound direction. The contractor intends to detour northbound traffic around the loop road from Lincoln Street. The contractor will be closing the lane at approximately 7am and anticipate opening the lane to traffic at 3:30pm.

- This week, City's Corporation Counsel prepared and served a Notice of Termination of the existing Watershed Inspection Agreement on the Cayuga County Soil and Water Conservation District this week. The City would like to thank Soil and Water for its many years of administration of the Watershed Program.

The Management Council is targeting June 1 as a date to transition the Watershed Inspection Program from Soil and Water over to the Management Council. County Staff

has issued RFP's for legal services and retirement/benefit support. The Management Council is working with HR1 for employee related human resources and a bank account is set up with Tompkins Trust. Stacy DeForrest is working on all asset transfers including computers, equipment, and vehicles.

Beginning June 1, the WIP will be housed out of the County Parks Department, located at 6914 East Lake Road. The Town of Owasco, and City of Auburn is now making quarterly watershed inspection payments directly to OLWMC. The City will continue to provide support to the County, Town of Owasco, and the OLWMC to ensure the most streamline transition of the Watershed Inspection Program.

- Staff has received information as related to USEPA funding for water/wastewater projects from Congressman Katko's Office (Attached). The funding is there to support a minimum of \$20,000,000 in infrastructure for a community the size of Auburn. Seth Jensen is very interested in this program and will do everything possible to align ourselves to receive this funding! Fingers crossed, we might be back out there doing sewer separation projects again!
- Next week, the City will be closing on the sale of 2-4 Commerce Way (parcels in Technology Park) to F. Rizzo Construction. The sale was approved a couple months ago, and the paperwork will be signed and filed next week. So we should be seeing development there in the near future!
- Casey Park Playground Volunteer Stats:
745 volunteers
935 time slots filled, 425 open. There is a total of 1360 slots so this is a 68% filled rate.
- The City has an opportunity to receive a donation of bee hives to place at the Permaculture Park. There are no zoning restrictions with regards to bee hives, so City Staff intends on discussing how best to move forward with this opportunity.

B. Reports from members of Council –

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

B. Ordinances - none

C. Local Laws - None

D. Resolutions –

FINANCIAL RESOLUTION #59 OF 2018

AUTHORIZING VARIOUS OPERATING AND CAPITAL BUDGET TRANSFERS

By Councilor Giannettino

April 19, 2018

WHEREAS, the City of Auburn has performed a mid-year review of the operating and capital budget accounts and needs authorization to transfer funds between accounts to cover expenditures for the rest of the fiscal 2017-18 year; and

WHEREAS, the requested transfers are set forth in detail in Schedule A, attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2017-18 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill			X
Carried and Adopted	X		

FINANCIAL RESOLUTION #60 OF 2018

**AUTHORIZING A WATER FUND TRANSFER FOR
CAPITAL IMPROVEMENTS TO THE CITY'S WATER INFRASTRUCTURE**

By Councilor McCormick

April 19, 2018

WHEREAS, the existing water infrastructure at the Filtration Plant, Upper Pump Station and water mains throughout the City require capital improvements in order for these facilities and mains to provide reliable potable water to the nearly 45,000 users in Cayuga County; and,

WHEREAS, on November 2, 2017, the City Council of the City of Auburn adopted the Capital Improvement Program for Fiscal Years 2018-2022, which included proposed capital investments needed to modernize, upgrade and maintain the City's water system; and,

WHEREAS, the scoping, design and creation of construction documents for improvements needed at the Upper Pump Station, Water Filtration Plant and city-wide water main replacement project are the first steps required for undertaking these capital projects; and,

WHEREAS, City staff requests approval to issue a request for proposal for design services for the proposed capital improvements at the City's Water Filtration Plant, Upper Pump Station and City-wide water mains, and, also, authorization to fund design services in an amount not to exceed \$235,000 through the use of fund balance from the Water Fund; and

WHEREAS, throughout the design process City staff will continue to work closely with State and Federal Representatives to secure funding assistance for the construction phase of these proposed water fund capital projects.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn hereby authorizes the issuance of a request for proposal for design services for improvements at the City of Auburn Water Filtration Plant, Upper Pump Station and city-wide water mains, and that said services are to be charged in an amount not to exceed \$235,000 to the following water fund capital accounts (HF 8330 440 JJ; HF 8340 440 JK; & HF 8330 440 JL), which shall be funded through use of water fund balance.

Seconded by Councilor Cuddy

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill			X
Carried and Adopted	X		

GRANT ACCEPTANCE RESOLUTION #61 of 2018

AUTHORIZING THE ACCEPTANCE OF AN AMENDED GRANT FUNDING AWARD FOR THE WATER FILTRATION PLANT MICROCYSTIN TREATMENT AND WATER QUALITY IMPROVEMENT PROJECT

By Councilor Cuddy

April 19, 2018

WHEREAS, on June 1, 2017, the City Council of the City of Auburn passed Resolution No. 76, which accepted grant funding from the New York State Environmental Facilities Corporation, (NYSEFC), in the amount of \$600,000 to fund the Water Filtration Plant Microcystin Treatment and Water Quality Improvement Project (the “Project”); and

WHEREAS, on August 17, 2017, the City Council of the City of Auburn passed Resolution No. 117, which accepted additional grant funding from the New York State Environmental Facilities Corporation, (NYSEFC), revising the total grant award in the amount of \$750,000 to fund the Project; and

WHEREAS, the Project has been substantially implemented, but cost estimates to finalize the installation and provide 2018 treatment exceed the initial funding award, such that the NYSEFC has provided a supplemental award document, committing to fully fund and reimburse the City of Auburn for an amount up to \$850,000 for the Project; and

WHEREAS, it is necessary for the City of Auburn to formally accept the \$850,000 grant to fully fund the Water Filtration Plant Microcystin Treatment Project; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn, New York, hereby accepts an amended grant funding award from the New York State Environmental Facilities Corporation in the amount of \$850,000, to be used to fund the Water Filtration Plant Microcystin Treatment and Water Quality Improvement Project (HF8330.440.IH), which is to be recorded into the Water Filtration Plant Microcystin Treatment - State Aid Account (HF99.359.IH); and

BE IT FURTHER RESOLVED that the Mayor of the City of Auburn, or a designated representative, is authorized to execute the grant assistance contract, submit project documentation, and otherwise act on all matters related to the Project and State assistance.

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill			X
Carried and Adopted	X		

GRANT ACCEPTANCE RESOLUTION #62 OF 2018

AUTHORIZING THE MAYOR TO ACCEPT A GRANT FROM THE DORMITORY AUTHORITY OF NEW YORK STATE FOR IMPROVEMENTS AT CASEY PARK

By Councilor McCormick

April 19, 2018

WHEREAS, the City of Auburn owns and operates Casey Park and the Oropallo Recreational Complex (collectively referred to herein as “Casey Park”), which provide year-round ice and turf playing surfaces for athletes of all ages residing in Auburn and the surrounding region; and

WHEREAS, the City Capital Improvement Program for Fiscal Years 2018-2022 identified several equipment and facility needs at Casey Park that would require capital investment; and

WHEREAS, the City of Auburn submitted a request to Senator Pamela A. Helming for funding assistance to complete equipment and facility upgrades at Casey Park; and

WHEREAS, the City of Auburn has received a State and Municipal Facilities Program grant from the Dormitory Authority of New York State (DASNY) in the sum of \$220,000; and

WHEREAS, the Mayor of the City of Auburn must be authorized to accept this grant funding and execute all necessary documents in connection therewith prior to commencing the project.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, that the Mayor of the City of Auburn is hereby authorized and directed to execute the contract agreement with the Dormitory Authority of New York State for equipment and facility improvements at Casey Park through a State and Municipal Facilities Program grant for Project ID: #12969, in the amount of \$220,000 to be charged to the Casey Park Complex Project account (HA 1620.440 xx).

Seconded by Councilor Giannettino

	Ayes	Noes	Excused
Councilor McCormick	X		
Councilor Giannettino	X		
Councilor Cuddy	X		
Councilor Carabajal	X		
Mayor Quill			X
Carried and Adopted	X		

E. Staff/Vendor Presentations –

Members of the City Council presented to the acting City Manager an overview of their thoughts and ideas pertaining to the Fiscal Year 2018-2019 City Budget.

F. Tabled Items – None

10. Other Business

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:02 p.m.

Minutes submitted to the City Council on May 9, 2018 by:

Charles Mason
City Clerk

On May 10, 2018 a motion to approve the minutes of the April 19, 2018 Auburn, NY City Council meeting was made by Councilor Carabajal, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	Excused	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 19th day of April, 2018 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: May 11, 2018