

**Auburn City Council
Regular Meeting
Thursday, February 22, 2018 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill, Councilors McCormick, Giannettino, Cuddy, Carabajal were all present.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Director of Planning and Economic Development, Jennifer Haines
- Director of Capital Projects and Grants, Christina Selvek
- Superintendent of Engineering, William Lupien
- Director of Municipal Utilities, Seth Jensen
- Superintendent of Public Works, Mike Talbot
- Police Chief, Shawn Butler
- Senior Planner, Renee Jensen
- Senior Planner, Tiffany Beebee

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements – none

5. Ceremonial Presentations and Proclamations –

City Manager Jeff Dygert announced the following individuals have retired from service to the City and he thanked them for their service:

John Montgomery, Sanitation Supervisor retired January 31, 2018.

Edward Babbitt started at DPW as an Automotive Mechanic on February 11, 2018.

Robert Gage started with Fire Department February 13, 2018.

Andrew Skardinski, Police Officer retired February 14, 2018.

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. No members of the public spoke.

7. Approval of Meeting Minutes - none

8. Reports of City Officials

A. City Manager's Report

- This week we began advertising for the vacant Comptroller's position. After updating the job description, staff put together an ad which has been distributed regionally through news outlets, social media, trade publications and through NYCOM.
- Our budget development process is underway. All departments have submitted their proposals and Laura and I have begun reviewing each one. I will be meeting with department heads in the coming weeks to discuss their proposals and formulate the draft budget to be presented to City Council for consideration on April 5.

B. Reports from members of Council

Members of Council discussed the active shooter training that was coordinated at Auburn High School involving the Auburn Police and Fire Department, as well as, the importance of the School Resource Officer program.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances - None

C. Local Laws - none

D. Resolutions -

E. Staff/Vendor Presentations

Update on Court Street Parking Lot Presentation. Ken Tanner from the City Engineering Department provided an update on the planning and design of the Court Street Parking lot. For the past 6 months the City Manager and staff have been meeting with neighboring property owners to address concerns expressed by the neighbors. The City Manager has met with neighbors that expressed concerns to Council last fall and those neighbors are supportive of the current parking lot expansion design. The lot will expand from 21 parking spaces to 42 parking spaces with this project. Council will be asked to adopt the SEQR Resolution at the march 1, 2018 City Council meeting.

City of Auburn Snow and Ice Removal Operations. Mike Talbot, Superintendent of Public Works provided an overview of the City's strategy for plowing City Streets during storm events.

This included a history of expenses associated with providing the service and a detailed analysis of what current snow removal costs are.

F. Tabled Items – None

10. Other Business

Executive Session. Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Carabajal. Council voted to enter an executive session regarding the following matters:

One matter pertaining to pending litigation.

Two matters regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Two separate matters regarding the sale, lease or acquisition of real property.

One matter made confidential by Federal or State law. (Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.)

The motion to enter executive session carried 5-0. The Council entered Executive Session at 7:02 p.m. Executive session adjourned at 7:58 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:59 p.m.

Minutes submitted to the City Council on March 8, 2018 by:

Charles Mason
City Clerk

On February 15, 2018 a motion to approve the minutes of the February 8, 2018 Auburn, NY City Council meeting was made by Councilor Cuddy, seconded by Councilor Giannettino.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

Auburn City Council Minutes February 22, 2018

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 22nd day of February, 2018 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: March 9, 2018