

**Auburn City Council
Regular Meeting
Thursday, January 4, 2018 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill, Councilors McCormick, Giannettino, Cuddy, Carabajal were all present.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Laura Wills
- Director of Planning and Economic Development, Jennifer Haines
- Director of Capital Projects and Grants, Christina Selvek
- Superintendent of Engineering, William Lupien
- Director of Municipal Utilities, Seth Jensen
- Superintendent of Public Works, Mike Talbot
- Police Chief, Shawn Butler

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements –

5. Ceremonial Presentations and Proclamations

The City Clerk read a proclamation from the Office of Mayor Michael D. Quill.

WHEREAS Solomon Northup was born a free person in the year 1807 in Schroon, New York, now Minerva, New York, and lived for many years in Saratoga Springs, New York; and

WHEREAS in 1841 Solomon Northup was recruited by two men to work as a musician in the circus and made a trip to Washington, D.C. to begin his work as a fiddler; and

WHEREAS upon his arrival in Washington, Solomon Northup was sold to slave trader James H. Birch by the name of Platt Hamilton, conveyed to Richmond, Virginia and then delivered by ship to New Orleans, Louisiana, where he was sold by trader Theophilus Freeman to William P. Ford; and

WHEREAS Solomon Northup would spend the next 12 years in slavery in the Bayou Boeuf plantation region of Central Louisiana's Red River valley; and

WHEREAS in 1840 then Governor of New York William H. Seward signed legislation that provided aid to help free New York citizens who had been kidnapped and sold into slavery; and

WHEREAS in 1852 then Governor of New York Washington Hunt utilizing Governor Seward's 1840 statute made Henry B. Northup an agent of the State of New York sending Henry to Louisiana with documentation supporting Solomon Northup's status as a free New Yorker; and

WHEREAS upon arrival in Louisiana on January 1, 1853 Henry Northup hired John P. Waddill Esquire in search of Solomon Northup; and

WHEREAS following months of search and legal battle, Solomon Northup's freedom was once again legally obtained in Marksville, Louisiana on January 4, 1853; and

WHEREAS Solomon Northup returned to the State of New York on January 22, 1853 where he was reunited with his family and together with local writer and lawyer David Wilson, he penned his memoir "Twelve Years a Slave"; and

WHEREAS "Twelve Years a Slave" was first published in 1853 by the Auburn, New York publishing company of Derby & Miller located at then 107 Genesee Street on July 15, 1853, and the book becoming a best-seller with more than 30,000 copies published in its first few years.

NOW THEREFORE, I, Michael D. Quill, Mayor of the City of Auburn, New York, on behalf of the City Council and Citizens of Auburn, on the 165th anniversary of the day that Solomon Northup re-obtained his freedom do hereby proclaim January 4, 2018 as,

Solomon Northup Freedom Day

in the City of Auburn, and encourage all Citizens to observe this day and year of the 165th anniversary by recognizing this unique story and its significant contribution to our status as History's Hometown.

**In witness whereof I have
hereunto set my hand and caused
the seal of the City of Auburn to
be affixed this Fourth day of
January 2018.**

Michael D. Quill, Mayor
City of Auburn, New York

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. No members of the public spoke.

7. Approval of Meeting Minutes

December 14, 2017 Council Meeting Minutes

Motion to approve the December 14, 2017 minutes by Councilor Giannettino, seconded by Councilor McCormick. Motion to approve carried 5-0.

December 21, 2017 Council Meeting Minutes

Motion to approve the December 21, 2017 minutes by Councilor McCormick, seconded by Councilor Giannettino. Motion to approve carried 4-0. Mayor Quill voted present.

8. Reports of City Officials

A. City Manager's Report

- Some work to the landfill that was recently approved by City Council has been completed; and due to a significant amount of work performed by city crews the work scope of work by the contractor was reduced and what was expected to cost approximately \$270,000 was completed for about \$183,000, a savings of over \$87,000.
- I met today with the new County Administrator, Justin Woods. We are planning on regular meetings to continue previous efforts and identify new opportunities of City/County cooperation that will help us meet the goals of the Governor's Efficiency Initiative which will be due in August of 2018.

B. Reports from members of Council

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

B. Ordinances

C. Local Laws - None

D. Resolutions

AGREEMENT RESOLUTION #1 OF 2018

**AUTHORIZING SUPPLEMENTAL AGREEMENT NUMBER THREE FOR THE
GENESEE STREET PAVEMENT PRESERVATION PROJECT- PIN 375601**

By Councilor McCormick

January 4, 2018

WHEREAS, a Project to design and repave Genesee Street in the City of Auburn, P.I.N. 375601 (the "Project") is eligible for funding under Title 23 US Code, as amended, and the Locally Administered Federal Aid Program (LAFAP) that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-federal funds; and,

WHEREAS, Resolution No. 128 of 2014 approved the Project and authorized execution of a master agreement with the New York State Department of Transportation regarding administration and funding of Design (Phases I-VI) for a total cost of \$225,000; and,

WHEREAS, Resolution No. 23 of 2017 authorized execution of a supplemental agreement with the New York State Department of Transportation regarding administration and funding of the construction phases (Phases VI and VII) for a total cost of \$3,666,000; and,

WHEREAS, the City of Auburn desires to advance the above Project by making a commitment of 100% of the first instance payments of the total project costs in the amount of \$310,000 for Design, and \$4,359,033 for the Construction and/or Construction Supervision and Inspection phases for the Project; and,

WHEREAS, the local share of the project is \$339,257 and City has already funded a portion of the local share in the amount of \$132,327.07.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn does hereby approve the advancement of the Project and authorizes the City of Auburn to pay in the first instance 100% of the costs of Design, Construction and/ or Construction Supervision and Inspection work for the Project or portions thereof in the amount of \$4,669,033; and

BE IT FURTHER RESOLVED that the Mayor of the City of Auburn be and is hereby authorized to execute all necessary agreements, including supplemental agreements, certifications, and reimbursement requests for Federal Aid/ and/ or New York State Marchiselli Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first-instance funding of Project costs and permanent funding of the local share of Federal-aid and State-aid-eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

BE IT FURTHER RESOLVED that the sum of \$206,929.93 is hereby made available for transfer from the General Fund Transfer to Capital if provided for in the City Budget or through the City’s Annual Road Improvement Program to the Capital – Genesee Street Pavement account (HA99.2892.HN) to cover the local share cost of participation in the Design, Construction and/ or Construction Supervision and Inspection phase of the Project; and

BE IT FURTHER RESOLVED that the Construction and/ or Construction Supervision and Inspection phase work be charged to the W. Genesee Street Pavement capital account (#HA5110.440.HN); and

BE IT FURTHER RESOLVED that in the event the full Federal- and non-Federal share costs of the project exceed the amount appropriated above, the City of Auburn City Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

AWARD RESOLUTION #2 OF 2018

AWARDING A BID TO F. RIZZO CONSTRUCTION INC. FOR THE GENESEE STREET PAVMENT PRESERVATION PROJECT (PIN#375601)

By Councilor McCormick

January 4, 2018

WHEREAS, the Auburn City Council did, on January 4, 2018, by Agreement Resolution #1 of 2018, authorize the Mayor to enter into an agreement with New York State Department of Transportation to proceed with the Genesee Street Pavement Preservation Project construction phase; and,

WHEREAS, bids for the Genesee Street Pavement Preservation Project were opened on December 5, 2017 and the following bids were received:

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1.	F. Rizzo Construction, Inc. Auburn, New York	\$ 4,148,679.00
2.	Sealand Contractors Rush, New York	\$ 4,180,000.00
3.	Villager Construction Fairport, New York	\$ 4,438,879.00
4.	Barrett Paving & Materials Liverpool, New York	\$ 4,856,346.32
5.	Paul F. Vitale, Inc. Auburn, New York	\$ 5,190,013.60
6.	Nardozzi Paving & Construction Geneva, New York	\$ 5,478,700.75

and;

WHEREAS, in order to move the project forward it is necessary to award the construction portion of the project at this time,

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby approve an award to F. Rizzo Construction Inc. for the construction portion of the Genesee Street Pavement Preservation Project for their low bid in the amount of \$4,148,679.00, said agreement is contingent upon the approval of the New York State Department of Transportation;

BE IT FURTHER RESOLVED, that:

- The Mayor is authorized to sign any and all documents necessary for the above-referenced award on behalf of the City of Auburn; and
- The cost of the general construction in the amount of \$3,905,033.00 is to be charged to the Genesee Street Pavement Preservation Project capital account (#HA5110-440-HN); and
- The cost of the water betterments in the amount of \$194,081.50 is to be charged to the Genesee Street Water Betterments Project capital account (#HF8340-440-HN); and
- The cost of the sewer betterments in the amount of \$49,564.50 is to be charged to the Genesee Street Sewer Betterments Project capital account (#HG8120-440-HN); and
- The Genesee Street Water Betterments Project capital account (#HF8340-440-HN) and the Genesee Street Sewer Betterments Project capital account

(#HG8120-440-HN) shall be funded through a use of fund balance in the water and sewer funds, respectively.

Seconded by Councilor Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

FINANCIAL RESOLUTION #3 OF 2018

AUTHORIZING VARIOUS OPERATING BUDGET TRANSFERS

By Councilor Giannettino

January 4, 2018

WHEREAS, the City of Auburn has performed mid-year review of the operating budget accounts and needs authorization to transfer funds between accounts to cover expenditures for the rest of fiscal 2017-18 as outlined in attachment A; and,

WHEREAS, there is use of fund balance requested in the General fund to fund a transfer to the Power Utility fund in the amount of \$250,000 until the N. Division Street Hydroelectric Facility comes online and in the Refuse fund in the amount of \$5,000 to fund an insurance claim.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2017-18 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #4 OF 2018

**ADOPTING A CITY OF AUBURN PROCUREMENT
AND SURPLUS POLICY**

By Councilor Carabajal

January 4, 2018

WHEREAS, the City of Auburn has annually adopted and maintains a Procurement Policy regulating the requirements for competitive bidding and public service contracts to be consistent with State law in order that taxpayers may receive those goods and services at the lowest price reasonable; and

WHEREAS, the General Municipal Law of the State of New York requires that a municipality review its Procurement Policy annually in order to update and conform the policy with any new legislation which may change competitive bidding limits; and

WHEREAS, the staff of the City Comptroller's and the Corporation Counsel's Office have reviewed the current City of Auburn Procurement Policy and have determined that it is compliant with all of the provisions of the New York General Municipal Law; and

WHEREAS, it is necessary that the City of Auburn formally adopt a Procurement Policy for the year 2018.

NOW, THEREFORE, BE IT RESOLVED that the City of Auburn Procurement Policy is hereby adopted as being compliant with New York State General Municipal Law and that all of the terms set forth in the Procurement Policy are continued and authorized in its current form.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #5 OF 2018

**ADOPTING THE CITY OF AUBURN
INVESTMENT POLICY**

By Councilor Cuddy

January 4, 2018

WHEREAS, New York State General Municipal Law Section 39, entitled “Investment Policies for Local Governments” states that “Each local government...shall by resolution adopt a comprehensive investment policy which details the local government’s operative policy and instructions to officers and staff regarding the investing, monitoring and reporting of funds of the local government”; and

WHEREAS, the City of Auburn has written a policy in accordance with New York State requirements for review and adoption by the Auburn City Council; and,

WHEREAS, since the implementation of this policy in 2014, the City has seen monthly investment income growth of around 2000%.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby adopt a policy for the City of Auburn in relation to the investment of public funds in accordance with New York State General Municipal Law § 39.

Seconded by Councilor Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

FINANCIAL RESOLUTION #6 OF 2018

ADOPTING THE 2018 SEYMOUR LIBRARY TAX LEVY

By Councilor Cuddy

January 4, 2018

WHEREAS, the Seymour Public Library District comprising the City of Auburn and the Town of Owasco was created by referendum on October 14, 1992, with the subsequent

addition of the Auburn School District portion of the Town of Sennett in January 1996 and the Town of Fleming in 2011; and

WHEREAS, the share of the 2018 operating budget to be raised by the City of Auburn from a local assessment against the real property within the boundaries of the municipality will be \$474,166.57; and

WHEREAS, the Library has requested the City of Auburn advance half of this amount in February 2018;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York, that \$474,166.57 is to be levied on the 2018 City of Auburn property tax bills on a separate library tax line and an advance in the amount of \$237,083.29 be paid in February 2018 which will reduce the August 2018 payment.

Seconded by Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #7 OF 2018

AUTHORIZING THE CITY OF AUBURN TO APPLY FOR A LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND GRANT

By Councilor McCormick

January 4, 2018

WHEREAS, the City of Auburn, New York, is submitting an application to the New York State Archives Local Government Records Management Improvement Fund (LGRMIF) Grant Program in an effort to improve email management and archiving, as well as other possible document conversion and access projects; and

WHEREAS, the LGRMIF Grant Program provides funds to help local governments establish records management programs; and

WHEREAS, the LGRMIF Grant Program has announced that it will accept applications for document conversion and access projects that involve, but are not limited to, the conversion

of records to another format as well as the implementation of email management systems and projects that enhance access to government's records; and

WHEREAS, the City of Auburn, will apply as a single local government that is eligible for funding assistance not to exceed \$75,000; and

WHEREAS, the City of Auburn does not currently have the funding to pay for 100% of the email management system costs and, therefore, it is necessary to obtain New York State Archives funding for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Mayor, or other duly appointed representative, is authorized to apply for a Local Government Records Management Improvement Fund Grant Application to the New York State Archives in an amount not to exceed \$75,000;
2. That the Mayor, or other duly appointed representative, is authorized to execute agreements specific to grant implementation and submit financial and reporting documentation related to the project and New York State assistance, if the grant is awarded; and
3. That the City Comptroller is authorized to recognize the grant revenue and to appropriate the funds into the correct departmental budget or capital account, if the grant is awarded; and
4. That upon adoption, this resolution shall take effect immediately.

Seconded by Councilor Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #8 OF 2018

ADOPTING A BUDGET CALENDAR FOR THE PREPARATION OF THE FISCAL YEAR 2018-19 CITY BUDGET

By Councilor Giannettino

January 4, 2018

WHEREAS, the City Budget is the financial document that funds the many services provided by local city government; and,

WHEREAS, the City’s fiscal year begins on July 1st of each year and the City Council must adopt a final City Budget by the end of June each year for the next budget year; and,

WHEREAS, adequate preparation, review, and eventual adoption of the annual City Budget is an open process that lasts several months; and,

WHEREAS, for the preparation of the Fiscal Year 2018-19 budget, the City Manager recommends the following attached budget calendar be adopted; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council sets the above listed dates as the official budget calendar for the preparation of the City of Auburn Fiscal Year 2018-19 Budget and that all business pertaining to the City Council called for in said calendar will be scheduled as part of regular City Council meeting agendas in accordance with the Council Rules and Procedures; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to notify the public of the dates as set forth herein and that throughout this budget preparation process the City Clerk shall immediately make available to the public all budget related documents as they become available to the Council.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

2018-19 BUDGET PREPARATION AND ADOPTION TIMELINE

Department Heads receive budget packets	January 19, 2018
Department Heads return budget packets	February 16, 2018
Comptroller compiles Department Head budgets and revenue estimates	March 9, 2018
Comptroller and Manager meet with Department Heads to justify budget requests	March 12 – 23, 2018
City Manager submits preliminary balanced budget	April 5, 2018
Department Head presentations to Council	April 5 & 12, 2018
Council input due to City Manager	April 19, 2018
Final balanced budget based on Council input and revised revenue estimates	May 3, 2018
Final Council input due to City Manager	May 10, 2018
Public Hearing on budget	May 24, 2018
Budget adoption	June 7, 2018

COUNCIL RESOLUTION #9 of 2018

APPROVING THE CITY MANAGER’S JOB PERFORMANCE EVALUATION

By Councilor McCormick

January 4, 2018

WHEREAS, the City of Auburn (hereinafter referred to as “the City”) entered into an agreement with Jeffrey J. Dygert (hereinafter referred to as “Mr. Dygert”) employing Mr. Dygert as Auburn City Manager commencing on October 1, 2016; and

WHEREAS, the agreement set forth terms and duties of employment including the City Manager’s authority, salary and benefits and further required in Section 3, paragraph A, that the City Council conduct an annual job performance evaluation beginning the first Thursday after Thanksgiving and ending on the first Thursday after Christmas, and requires that the City

Council, by majority vote, determines that Mr. Dygert’s performance be deemed satisfactory which will allow for salary benefits pursuant to the agreement; and

WHEREAS, the City Council has completed the evaluation and has determined that Mr. Dygert’s job performance was satisfactory which allows him to receive merit pay increases.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby determine, by at least a majority vote, that Mr. Dygert’s annual job performance evaluation conducted for the year 2017 is satisfactory and entitles him to receive merit pay increases as specified in the agreement.

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #10 OF 2018

ADOPTING THE SENIOR MANAGEMENT PERSONNEL POLICY

By Councilor Cuddy

January 4, 2018

WHEREAS, on January 21, 2016, the Auburn City Council passed Council Resolution No. 8 of 2016, which approved the Senior Management Personnel Policy (the “Policy”) in order to provide fair and competitive compensation to Senior Management Employees, who are not otherwise represented by Collective Bargaining Agreements; and

WHEREAS, on July 6, 2017, the Auburn City Council passed Council Resolution No. 91 of 2017, which amended the Policy to update provisions therein with respect to dental and health insurance; and

WHEREAS, the existing Policy expires on December 31, 2017; and

WHEREAS, this resolution proposes an updated Policy for adoption, which is attached hereto and includes updates to sections for wages, discipline and discharge, family and medical leave, retirement incentive, work week, vacation, and deferred compensation.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby affirm and adopt the Senior Management Personnel Policy, which is attached hereto and made a part of this Resolution; and

BE IT FURTHER RESOLVED, that the Senior Management Personnel Policy shall be effective retroactively as of January 1, 2018.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

E. Staff/Vendor Presentations – None

F. Tabled Items – None

10. Other Business

Councilor Giannettino discussed initiatives outlined by the Governor in the recent State of the State address that will address the heroin epidemic in New York State. He asked for the Council to draft a resolution of support for the Governor’s plans on this topic.

Executive Session. Councilor Cuddy made a motion to enter Executive Session, seconded by Councilor McCormick. Council voted to enter an executive session regarding the following matters:

One matter pertaining to collective negotiations pursuant to article fourteen of the civil service law with the CSEA union; one matter pertaining to discussions regarding proposed, pending or current litigation; one matter pertaining to the employment history of a particular individual; one matter pertaining to the proposed acquisition, sale or lease of real property at Washington Street; one matter made confidential by Federal or State law, Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.

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The motion to enter executive session carried 5-0. The Council entered Executive Session at 7:04 p.m. Executive session adjourned at 8:32 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:33 p.m.

Minutes submitted to the City Council on January 11, 2018 by:

Charles Mason
City Clerk

On January 11, 2018 a motion to approve the minutes of the January 4, 2018 Auburn, NY City Council meeting was made by Councilor Carabajal, seconded by Councilor Giannettino.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 4th day of January, 2018 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: January 12, 2018