

**Auburn City Council
Regular Meeting
Thursday, October 26, 2017 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Councilor McCormick.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, Carabajal were all present. Mayor Quill was excused.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Laura Wills
- Director of Planning and Economic Development, Jennifer Haines
- Superintendent of Engineering, William Lupien
- Police Chief, Shawn Butler

2. Pledge of Allegiance to the Flag – Councilor McCormick led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Councilor McCormick asked for a moment of silent prayer.

4. Public Announcements –

5. Ceremonial Presentations and Proclamations

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Shawn Butler, Chief of Police

Chief Butler spoke regarding the Police department No Shave November campaign in which officers will be raising money to contribute to families in need this holiday season.

7. Approval of Meeting Minutes

October 12, 2017 Council Meeting Minutes

Motion to approve the October 12, 2017 minutes by Councilor Giannettino, seconded by

Councilor Carabajal. Motion to approve carried 5-0.

8. Reports of City Officials

A. City Manager's Report

- This week for officers from our police department attended leadership training conducted at the 2017 International Association of Chiefs of Police Annual Conference held in Philadelphia.
- On Tuesday Police Officer Andy Skardinski was recognized by the Cayuga County Legislature for his outstanding work combatting drunk driving in Auburn and Cayuga County.
- Earlier today city staff met with representatives from our neighboring towns and GHD Engineers to kick off the process of evaluating the condition of existing water and sewer meters, and determine the need for meters where none currently exist in connections between the towns and the City of Auburn. When completed near the end of 2017 the study will help us prioritize meter upgrades that will help us gather more accurate data that will in turn allow us to more precisely calculate future rates.
- Work on the Owasco River Trail is progressing. The pavement work on Canal St. and Miller St. has been mostly completed and sidewalk and pedestrian ramp work should wrap up next week.

B. Reports from members of Council

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances – None

C. Local Laws - None

D. Resolutions – None

E. Staff/Vendor Presentations –

E1. The Auburn Police Department Community Satisfaction Survey Results -

Catherine Gerard and Steve Lux from the Syracuse University Maxwell School of Citizenship presented on the Auburn Police Department Community Satisfaction Survey Results.

E2. 1-7 State Street Public Input - Kimberly Baptiste, Practice Leader, Bergmann

Associates. Ms. Baptiste presented on information collected from City of Auburn public meetings held on Tuesday, October 10, 2017 with adjacent property owners and on Monday, October 16, 2017 with members of the public in order to obtain initial design ideas for public

space to be developed at 1-7 State Street. Bergmann Associates and City staff will be continuing work over the next several weeks and will report back to Council at a future City Council meeting.

E3. FYE 2017 Financial Results and Independent Audit Report. City Comptroller Laura Wills, Comptroller and Patrick Jordan, Partner, Insero & CO. CPAs, LLP presented the findings from the City's annual independent financial audit.

E4. 5 Year Power Utility Fund Projections. Laura Wills, Comptroller provided the Council an overview of the 5 year Power Utility Fund projections.

E5. Procurement Policy Update. Laura Wills, Comptroller provided updates she is recommending to the City's procurement policy which requires Council adoption. The Council will be asked to consider these updates at the November 2, 2017 Council meeting.

E6. FY 2018-2022 City Capital Improvement Program. Christina Selvek, Director of the Capital Improvement Program and Grants presented the proposed 2018-2022 Capital Improvement Program draft document. The plan will be presented to the Council for their consideration at the November 2, 2017 Council meeting.

F. Tabled Items – None

10. Other Business

Executive Session. Councilor Giannettino made a motion to enter Executive Session, seconded by Councilor Carabajal. Council voted to enter an executive session regarding the following matters:

1. One matter pertaining to the sale, lease or acquisition of real property.

The motion to enter executive session carried 4-0. The Council entered Executive Session at 8:52 p.m. Executive session adjourned at 9:06 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 9:07 p.m.

Minutes submitted to the City Council on November 9, 2017 by:

Charles Mason
City Clerk

Auburn City Council Minutes October 26, 2017

On November 9, 2017 a motion to approve the minutes of the October 26, 2017 Auburn, NY City Council meeting was made by Councilor Giannettino, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	present	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 26th day of October, 2017 and that the City Council approved such by the vote listed above.



Charles Mason, City Clerk

Date: November 10, 2017