

**Auburn City Council
Regular Meeting
Thursday, October 19, 2017 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, Carabajal and Mayor Quill were all present.

The following City Staff was present for the regular meeting:

- Acting City Manager, Jennifer Haines
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Comptroller, Laura Wills
- Fire Chief, Joe Morabito
- Superintendent of Engineering, William Lupien
- Deputy Police Chief, Roger Anthony
- Superintendent of Public Works, Mike Talbot

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements –

The City of Auburn Civil Service Commission has announced the next Civil Service Exam for the position of Police Officer will be held on December 2, 2017. The application deadline to register to take the exam is November 2, 2017.

The [Auburn, N.Y. Police Department](#) has announced it will host two Police Exam Civil Service workshops to help educate and prepare potential police civil service exam applicants.

APD Recruitment Workshop #1
Tuesday, October 17, 2017 at 6pm
at the Booker T. Washington Community Center, Chapman Avenue, Auburn, NY

APD Recruitment Workshop #2
Saturday, October 28th at 11am
at the Booker T. Washington Community Center, Chapman Avenue, Auburn, NY

The next meeting of the City of Auburn Zoning Board of Appeals will be held on Monday, October 23, 2017 at 7pm. The meeting will be held in the Council Chambers of Memorial City Hall, 24 South Street, Auburn.

5. Ceremonial Presentations and Proclamations

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Bob Nodzo, 19 Lawton Avenue

Mr. Nodzo discussed a parking issue on Franklin and Capital Streets in the area of the Calvary Food Pantry.

7. Approval of Meeting Minutes

October 5, 2017 Council Meeting Minutes

Motion to approve the October 5, 2017 minutes by Councilor Giannettino, seconded by Councilor McCormick. Motion to approve carried 5-0.

8. Reports of City Officials

A. City Manager's Report

- There was a public meeting to share ideas for the proposed public space at 1-7 State St. on Monday October 16, 2017 at 6:30pm at the Hilton Garden Inn. Over 80 people attended the meeting including 26 students from the Blueprint program. There will be a follow up report on this meeting presented to the Council on October 26, 2017.

B. Reports from members of Council

- Mayor Quill was notified by the Insurance Services Office (ISO) that the City of Auburn Fire Department, Water Supply and Communication Systems has received a Public Protection Classification (PPC) of 1. The PPC scale runs from Class 1 – 10 with Class 1 at the top of the list and Class 10 not meeting the minimum Fire Suppression Rating Schedule (FSRS) criteria for recognition. ISO is the leading supplier of data and analysis for the property / casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The Mayor recognized the Fire Chief, Joe Morabito and the Chief spoke about the efforts that went into the achievement.
- Councilor Cuddy provide an update on the last meeting of the Cayuga County Lead Task Force that he and Jennifer Haines attended. The City's Assistant Corporation Counsel also attended and he provided some good information, he also plans to attend the next task force meeting.
- Councilor Giannettino discussed the Domestic Violence Awareness Month proclamation

that he presented at a ceremony at the County Courthouse earlier in the day.

- Councilor Carabajal discussed the public meeting held to gather input on the design of 1-7 State Street.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances – None

C. Local Laws - None

D. Resolutions –

**AWARD RESOLUTION #153 OF 2017
AWARDING A BID FOR THE 2017 LANDFILL SITE IMPROVEMENTS FOR FINAL
CLOSURE**

By Councilor Giannettino

October 19, 2017

WHEREAS, on May 17, 2017, and on August 15, 2017, the NYS DEC inspected active Landfill No. 2, and concluded that measures be taken to prepare side slopes for final closure and to place intermediate cover in areas to mitigate leachate outbreaks in the vicinity of the side slopes; and

WHEREAS, this work is necessary to comply with the DEC approved Site Work Plan and Implementation Schedule submitted on June 16, 2017, and

WHEREAS, on September 11, 2017, the City advertised for competitive bids for the aforementioned work; and

WHEREAS, on October 4, 2017, bids were opened for the 2017 Landfill Site Improvements for Final Closure and the following bids were received:

- | | |
|--|-----------|
| 1. Adhan Piping Company
1865 State Route 13
Cortland, New York 13045 | \$269,900 |
| 2. Woodstone Earth Construction
485 State Route 21
Palmyra, New York 14522 | \$368,500 |
| 3. Marcy Excavation Services, LLC
5835 Route 5
Herkimer, New York 13350 | \$379,915 |

- 4. Villager Construction, Inc. \$386,500
425 Old Macedon Center Road
Fairport, New York 14450
- 5. Zoladz Construction Co., Inc. \$409,888
13600 Railroad Street, PO Box 157
Alden, New York 14004
- 6. Gorick Construction Co., Inc. \$688,000
27 Track Drive
Binghamton, New York 13904

; and

WHEREAS, it is necessary that the Auburn City Council award the 2017 Landfill Site Improvements for Final Closure to the lowest responsible bidder, Adhan Piping Co. of Cortland, New York, which has submitted the low bid of \$269,900, and

WHEREAS, it is necessary to reallocate post-closure costs to the closure cost account to ensure sufficient funding, and

WHEREAS, the reallocation of funding does not increase the overall Solid Waste budget.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby award the contract for the 2017 Landfill Site Improvements for Final Closure to the lowest responsible bidder, Adhan Piping Company of Cortland, New York, in the amount of \$269,900; and

BE IT FURTHER RESOLVED, that the Auburn City Council authorizes the City Comptroller to transfer \$69,900 from the Solid Waste Post-Closure Account (AL8168.552) to the Solid Waste Closure Account (AL8167.551), and that the cost of this award shall be charged to the Solid Waste Closure Account (AL8167.551).

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #154 OF 2017

**ACCEPTING A GRANT FROM EMPIRE STATE DEVELOPMENT FOR
CONSTRUCTION OF THE EQUAL RIGHTS HERITAGE CENTER**

By Councilor Carabajal

October 19, 2017

WHEREAS, Council Resolution #148 of 2017 authorized the City Manager to advertise for construction bids for the Equal Rights Heritage Center, previously known as the Cultural Heritage Center; and

WHEREAS, the City of Auburn submitted an application to New York State Empire State Development (ESD) through the Upstate Revitalization Initiative (URI) Program to complete the advanced design documents and construction of the Equal Rights Heritage Center; and

WHEREAS, on May 19, 2017, the City of Auburn received an Incentive Proposal in the amount of \$10,000,000 from ESD; and

WHEREAS, on September 15, 2017, Lt. Governor Kathy Hochul officially announced the location of the Equal Rights Heritage Center in Downtown Auburn and \$10,000,000 in construction funding through the URI Program; and

WHEREAS, upon receiving the Incentive Proposal and any related grant documents, the Mayor of the City of Auburn must be authorized to accept the grant funding and execute all necessary documents in connection therewith prior to commencing the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, that the Mayor of the City of Auburn is hereby authorized and directed to execute the Incentive Proposal, Grant Disbursement Agreement and all necessary documents with Empire State Development for advanced design documents and construction of the Equal Rights Heritage Center through an Upstate Revitalization Initiative Program grant in the amount of \$10,000,000 to be charged to the project capital account (HA 1620 440 IM) with revenue to be recognized into the Equal Rights Heritage Center State Aid Account (HA99.359.IM).

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

AGREEMENT RESOLUTION #155 OF 2017

AUTHORIZING THE MAYOR TO SIGN PARKING EASEMENTS

By Councilor McCormick
2017

October 19,

WHEREAS, the City of Auburn has developed and constructed public parking lots off Seminary Avenue and the Arterial East and in the process of establishing these parking lots the property rights and ownership of parcels and rights of way of adjoining property owners were eliminated; and

WHEREAS, the utilization of the buildings of the adjoining property owners of buildings located at 31, 35 and 55 Market have been adversely affected by the loss of these property rights; and

WHEREAS, the Auburn City Council is desirous of restoring these property rights to the respective property owners who will be able to provide off street parking for the occupants of their buildings, namely:

31 Market Street owned by Unity House will be granted an easement over four (4) parking spaces at the rear of their building to accommodate two (2) buses and two (2) automobiles.

33 Market Street owned by Edward Meyer will be granted an easement over two (2) parking spaces at the rear of his building to accommodate two (2) automobiles.

55 Market Street owned by Kerstetter Apartments LLC. Will be granted an easement over eight (8) parking spaces at the rear of its parcel for automobiles used by its multiple tenants; and

WHEREAS, it is necessary that the Mayor be authorized to sign easements to allow for the parking for the properties set forth above.

NOW, THEREFORE, BE IT RESOLVED, that the Auburn City Council does hereby authorize the Mayor to sign easements and all other documents for recording the documents, granting the property owners of numbered 31, 35 and 55 Market easements at the rear of their buildings as follows: 31 Market Street parking for two buses and two automobiles; 35 Market Street parking for two automobiles; 55 Market Street parking for eight automobiles.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #156 of 2017

**AUTHORIZING PUBLIC HEARINGS FOR THE
DRAFT AND FINAL VERSIONS OF THE
CITY OF AUBURN CODE SECTION 305 ENTITLED “ZONING”**

By Councilor Carabajal

October 19, 2017

WHEREAS, the City Council requested that public hearings be held for the draft and final versions of the City of Auburn Code Section 305 entitled “Zoning;” and

WHEREAS, this request is in compliance with General City Law, Article 5-A, §83;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, New York, that it does hereby authorize that Public Hearings be held before the City Council of the City of Auburn, New York, on the 2nd day of November 2017, at 6:00 pm, and on the 30th day of November 2017, at 6:00 pm, at City Council Chambers, 1st floor, Memorial City Hall, Auburn, New York concerning the draft and final versions, respectively, of the City of Auburn Code Section 305 entitled “Zoning.”

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to advertise this resolution in the official newspaper of the City of Auburn in accordance with the governing State and local requirements.

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

COUNCIL RESOLUTION #157 OF 2017

ADOPTING A STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

By Councilor McCormick

October 19, 2017

WHEREAS, the Office of the New York State Comptroller requires that elected and appointed officials must have standard work days in order to determine the correct number of days worked to report to an official in order to obtain service credit for retirement benefits; and

WHEREAS, it is necessary that the Auburn City Council establish a standard work day for the City of Auburn’s elected officials and must adopt a Resolution in relation thereto; and

WHEREAS, this Resolution will set forth the standard work day for City Council members in accordance with the requirements of the New York State Comptroller’s Office; and

WHEREAS, the information is set forth on Form RS2417-A entitled “Standard Work Day and Reporting Resolution for Elected and Appointed Officials” setting forth the identity of the officials, their title, standard work day, information regarding the beginning and end date for each elected official’s term of office and that each official has submitted a sample 3-month record of activities by specifying each official’s ROA results.

NOW THEREFORE BE IT RESOLVED that the Auburn City Council does hereby adopt a Standard Work Day and Reporting Resolution for elected and appointed officials as required by the New York State Comptroller’s Office and all information is specifically contained in Form RS2417-A which will be filed with the Office of the State Comptroller within fifteen (15) days after the required 30 day posting period ends.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #157 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 19th day of October, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: October 20, 2017

E. Staff/Vendor Presentations –

F. Tabled Items – None

10. Other Business

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:46 p.m.

Minutes submitted to the City Council on November 2, 2017 by:

Charles Mason
City Clerk

On November 2, 2017 a motion to approve the minutes of the October 19, 2017 Auburn, NY City Council meeting was made by Councilor Carabajal, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

Auburn City Council Minutes October 19, 2017

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 19th day of October, 2017 and that the City Council approved such by the vote listed above.



Charles Mason, City Clerk

Date: November 3, 2017