

**Auburn City Council
Regular Meeting
Thursday, October 12, 2017 5:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Councilor McCormick.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, Carabajal and Mayor Quill were all present.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Laura Wills
- Director of Planning and Economic Development, Jennifer Haines
- Superintendent of Engineering, William Lupien
- Police Chief, Shawn Butler

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements –

The City of Auburn Civil Service Commission has announced the next Civil Service Exam for the position of Police Officer will be held on December 2, 2017. The application deadline to register to take the exam is November 2, 2017.

The [Auburn, N.Y. Police Department](#) has announced it will host two Police Exam Civil Service workshops to help educate and prepare potential police civil service exam applicants.

APD Recruitment Workshop #1
Tuesday, October 17, 2017 at 6pm
at the Booker T. Washington Community Center, Chapman Avenue, Auburn, NY

APD Recruitment Workshop #2
Saturday, October 28th at 11am
at the Booker T. Washington Community Center, Chapman Avenue, Auburn, NY

Notice is hereby given that the City of Auburn Office of Planning and Economic Development has scheduled a Public Meeting to be held on Monday, October 16, 2017 beginning at 6:30 p.m. for the purpose of collecting citizen input concerning the future design and development of City of Auburn owned property located at 1-7 State Street in downtown Auburn. The public meeting will be held in the event center at the Hilton Garden Inn, 74 State Street, Auburn, NY 13021. For more information please contact Jennifer L. Haines, Director, Office of Planning and Economic Development, 24 South Street, Auburn, New York 13021. Phone number 1-315-255-4115.
Email address jhaines@auburnny.gov. More information may be found on the City website: www.AuburnNY.gov

5. Ceremonial Presentations and Proclamations

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Tim Lattimore, 63 South Street

Mr. Lattimore is the County Legislator for district 13. He discussed topics including water quality and State Environmental Quality Review forms.

Zach Cuipyo, 48 Drummond Street. Spoke about low flow toilets and that there are government programs elsewhere that incentivize residents to install them in their homes. He asked the City to look into this..

7. Approval of Meeting Minutes

September 28, 2017 Council Meeting Minutes

Motion to approve the September 28, 2017 minutes by Councilor Carabajal, seconded by Councilor Giannettino. Motion to approve carried 5-0.

8. Reports of City Officials

A. City Manager's Report

- There will be a public meeting to share ideas for the proposed public space at 1-7 State St. on Monday October 16, 2017 at 6:30pm at the Hilton Garden Inn.
- The repair of the roof over the new APD Command Center was completed today.
- The Auburn Fire Department will be hosting a public announcement by the Insurance Services Office (ISO) on Wednesday October 18 at 10am at Fire Headquarters located at 23 Market St.
- The new sanitary sewer installation along a portion of Janet St. has been completed and the street pavement repair will be completed over the next few weeks. This project addresses a sewer back up issue that has existed for many years in that neighborhood.

- Upgrades to the St. Francis playground will begin next week.

B. Reports from members of Council

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances – None

C. Local Laws - None

D. Resolutions – None

E. Staff/Vendor Presentations –

Brownfield Opportunity Area (BOA) Step 2 Nomination Study, Comprehensive Updates to the Zoning Ordinance and Public Arts Ordinance by Jennifer Haines, Director, Office of Planning and Economic Development; Steven Selveck, Deputy Director of Community Development; and, Kimberly Baptiste, Project Manager, Bergmann Associates.

On September 7, 2017, the City Council approved SEQR Resolution #125 of 2017 Declaring Intent to Act as Lead Agency for the Designation of the Auburn SPARKS Brownfield Opportunity Area (BOA) and Associated Revisions to the Code of the City of Auburn. The Auburn Sparks BOA Step 2 Nomination Study is a market-driven, economically feasible plan for revitalizing brownfields, catalyzing strategic sites, and redeveloping the riverfront and downtown in the City of Auburn. Grounded in a comprehensive analysis of existing conditions and informed by community feedback, the Nomination Study makes tailored recommendations for capital projects, programming, and end-use planning. The Study includes a Master Plan and Implementation Strategy, which details project phasing and costs, and possible funding sources. The Implementation Strategy provides a viable path to redevelopment, demonstrating when and how certain actions should be undertaken to realize the vision set forth in the Master Plan. The Step 2 Nomination Study is attached.

As part of the Step 2 Nomination Study, staff is recommending changes to the City's adopted Zoning Ordinance, including district changes and enhanced design guidelines. Staff will be requesting and recommending that the City Council adopt a revised Zoning Ordinance as well as a new Public Arts Ordinance in addition to the Step 2 Nomination Study. The final draft of the Public Arts Ordinance and a 75% working draft of the revised Zoning Ordinance were provided as part of the Council packet for the September 7, 2017 Council meeting, and are attached again for Council's review. Staff will continue to develop the revised Zoning Ordinance, with assistance from Bergmann Associates, in preparation for adoption by Council. Although it is a working draft, review of the Zoning Ordinance at this stage provides clear indication of the overall direction of the proposed revisions while allowing the opportunity to incorporate Council input.

Staff anticipates returning to Council in November to conclude the environmental review, at which time, a final draft of the revised Zoning Ordinance should be ready for consideration. Following Council discussion it was decided that the Council would like to schedule future public

hearings on the 75% working draft of the revised Zoning Ordinance, as well, as the final draft of the revised Zoning Ordinance. The City Manager will bring a resolution to Council at the October 19, 2017 Council Meeting to schedule those public hearings.

F. Tabled Items – None

10. Other Business

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:03 p.m.


Minutes submitted to the City Council on October 26, 2017 by:

Charles Mason
City Clerk

On October 26, 2017 a motion to approve the minutes of the October 12, 2017 Auburn, NY City Council meeting was made by Councilor , seconded by Councilor .

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	Excused	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 12th day of October, 2017 and that the City Council approved such by the vote listed above.



Charles Mason, City Clerk Date: October 27, 2017