

**Auburn City Council
Regular Meeting
Thursday, May 11, 2017 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, Carabajal and Mayor Quill were all present.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Director of Planning and Economic Development, Jennifer Haines
- Director of Capital Improvement Program and Grants, Christina Selvek
- Superintendent of Engineering, William Lupien
- Senior Planner, Tiffany Beebee
- Senior Planner, Renee Jensen
- Police Chief, Shawn Butler

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements

CITY OF AUBURN, NEW YORK, NOTICE OF PUBLIC MEETING
RE: NEW DOWNTOWN WELCOME CENTER

Notice is hereby given that the City of Auburn has called a Public Meeting to be held on the 16th day of May, 2017 beginning at 6:00 p.m. for the purpose of presenting information to the public on the design of the new downtown welcome center to be located at City-owned property at 25 South Street in Auburn.

This Public Meeting will be held at the Hilton Garden Inn, 74 State Street, Auburn, NY 13021.

At this meeting City of Auburn staff and project architects will review preliminary design concepts for the welcome center and project site. The meeting will be an open house format where residents may view design concepts, speak with the project design team and provide comments. A project design team public presentation will begin at 7:00p.m. and last

approximately 30 minutes. City staff and project architects will be available to discuss the project with members of the public in the open house format both before and following the 7:00p.m. presentation.

As part of an initiative to support and boost upstate New York's tourism industry, Governor Andrew Cuomo announced in the fall of 2016 that downtown Auburn would be the site of a new downtown welcome center that will allow greater exposure to our deep history and heritage here in Auburn, the Finger Lakes and Central New York regions. The Governor has partnered the City of Auburn with the NYS Department of Parks, Recreation and Historic Preservation for project design and implementation.

More information on the new downtown welcome center may be found at the City's website www.AuburnNY.gov/WelcomeCenter

CITY RESIDENT SPRING CLEANING DAYS

AT THE CITY LANDFILL

(CITY OF AUBURN RESIDENTS ONLY, ALL RULES WILL BE STRICTLY ENFORCED)

DATES: MAY 13, 2017 & MAY 20, 2017

HOURS: 7:00 AM TO 11:30 AM

LOCATION: CITY LANDFILL, 311 NORTH DIVISION STREET

TELEPHONE: (315)255-4155, PLEASE CALL WITH ANY QUESTIONS

REQUIREMENTS/RULES/REGULATIONS

- CITY RESIDENTS WILL NEED TO DELIVER THE MATERIAL DIRECTLY TO AUBURN LANDFILL
- NO LANDFILL PERMITS WILL BE REQUIRED IN ORDER TO PARTICIPATE
- DRIVERS LICENSE AND VEHICLE REGISTRATION WILL BE REQUIRED AS PROOF OF RESIDENCY FOR PARTICIPATION (THE ADDRESS ON BOTH MUST MATCH AND WILL BE STRICTLY ENFORCED)
- NO TRAILERS, NO BOX VANS, NO U-HAULS
- ALL GARBAGE MUST BE CONTAINERIZED (CAN OR BAG)

MATERIALS THAT WILL BE ACCEPTED AT NO COST TO CITY RESIDENTS

- GARBAGE;
- CO-MINGLE & CARDBOARD RECYCLING;
- MATTRESS/BOX SPRING;
- BRUSH;
- YARD WASTE;
- FURNITURE;
- CAR TIRES, LIMIT 4 TIRES PER RESIDENCE.

PLEASE NOTE: YARD WASTE OR BRUSH CONTAINED IN A PLASTIC BAG MUST BE DUMPED OUT OF THE PLASTIC BAG AS PLASTIC BAGS ARE NO LONGER ACCEPTABLE FOR THIS MATERIAL.

MATERIALS THAT WILL BE ACCEPTED AT COST TO CITY RESIDENTS

- FREON CONTAINING UNITS \$45.00 (REFRIGERATORS, AIR CONDITIONERS, DEHUMIDIFIERS)
- ELECTRONICS (LIMIT 2) \$10.00 EACH (COMPUTER, MONITOR, MICROWAVE, DVD, VCR, PRINTER)

MATERIALS THAT WILL NOT BE ACCEPTED

- HAZARDOUS WASTE; ASBESTOS; MOTOR OIL; LIQUID WASTE
- FLUORESCENT TUBES; GREASE; SOLVENTS; PAINT; COOKING OIL

5. Ceremonial Presentations and Proclamations

A. Proclamation from Mayor Michael D. Quill - Peter Petrosino's Retirement

WHEREAS, Mr. Peter Petrosino is 54-year veteran of teaching; and

WHEREAS, he began his career as a Physical Education Instructor at Skaneateles High School; and

WHEREAS, he has taught at Cayuga Community College for the past 49 years; and

WHEREAS, he has been a Certified CPR Instructor since 1992 and a Red Cross Water Safety Instructor since 1990; and

WHEREAS, he has served as a Certified Driving Education Instructor and a NYS Hunter Safety Instructor; and

WHEREAS, he was a chairman for the Empire State Games on both Regional and State levels for over 20 years; and

WHEREAS, he has received recognition for his many achievements over the years, including receiving his 6th degree black belt in 1991 and a Program Achievement Award from the American Heart Association in 1993; and

WHEREAS, he has made a significant difference in the quality of life in the City of Auburn and the many students that have attended Cayuga Community College over the years.

NOW THEREFORE, I, Michael D. Quill, Mayor of the City of Auburn, New York, on behalf of the City Council and the Citizens of Auburn, do hereby proclaim Thursday May 11, 2017 be designated as

Peter Petrosino Day

in the City of Auburn, and show appreciation to Mr. Peter Petrosino for his loyal and dedicated service. I further extend my personal best wishes upon his retirement and for continued success in life's pursuits.

In witness whereof I have hereunto set my hand and caused the seal of the City of Auburn to be affixed this Eleventh day of May 2017.

Michael D. Quill, Mayor
City of Auburn, New York

B. National Tourism Week Proclamation - Meg Vanek, Tourism Office

Whereas travel has a positive effect on New York State and the nation's economic prosperity and image abroad, it also impacts business productivity and to individual travelers' well-being.

Whereas travel to and within the United States provides significant economic benefits for the nation, generating more than \$2.3 trillion in economic output in 2016, with \$990.3 billion spent directly by travelers.

Whereas travel is among the largest private-sector employers in the United States, supporting 15.3 million jobs in 2016, including 8.6 million directly in the travel industry and 6.7 million in other industries.

Whereas travelers' spending directly generated tax revenues of \$157.8 billion for federal, state and local governments, funds used to support essential services and programs.

Whereas in Cayuga County tourism generates \$97.93 million in direct sales, including \$12.10 million in state and local taxes, supports 1773 jobs, and provides \$380 in tax relief per Cayuga County household.

Whereas international travel to the United States is the nation's No. 1 services export. In 2016, travel generated \$246 billion in exports, creating a \$87 billion trade surplus for the United States.

Whereas meetings, events and incentive travel are core business functions that help companies strengthen business performance, educate employees and customers and reward business accomplishments—which in turn boosts the U.S. economy. In 2016, domestic and international business travelers spent \$307.2 billion.

Whereas leisure travel, which accounts for more than three-quarters of all trips taken in the United States, spurs countless benefits to travelers' health and wellness, creativity, cultural awareness, education, happiness, productivity and relationships.

Whereas travel is a pillar of economic growth, creating jobs at a faster rate than other sectors.

Now, therefore, Michael D. Quill, Mayor of the City of Auburn, New York do hereby proclaim May 7-13, 2017 as **National Travel and Tourism Week in the City of Auburn**, and urge the citizens of the City of Auburn to join me in this special observance with appropriate events and commemorations.

**In witness whereof I have
hereunto set my hand and caused
the seal of the City of Auburn to**

be affixed this Eleventh day of
May 2017.

Michael D. Quill, Mayor
City of Auburn, New York

Public Hearing: Notice is hereby given that the Auburn City Council has called a Public Hearing to be held on Thursday, May 11, 2017 beginning at 6:00 p.m. for the purpose of collecting citizen input concerning the City of Auburn's 2016 - 2017 Community Development Block Grant Action Plan Amendments. Mayor Quill opened the Public Hearing at 6:10 p.m. The following members of the public spoke on the topic:

- Michelle Milewski, member of the Cayuga County Arts Council (CCAC) spoke to support funds for environmental work at 16 South Street, the Schine Theater which is owned by the CCAC
- Edward Oronori, President of the Cayuga County Arts Council spoke to support funds for environmental work at 16 South Street, the Schine Theater which is owned by the CCAC
- Todd Gaglianese, Route 34, Scipio, NY spoke to oppose funds for environmental work at 16 South Street, the Schine Theater

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Stephanie DeVito, Executive Director, Auburn Downtown Business Improvement District (BID) Ms. DeVito spoke to announce the BID is sponsoring community flower planting day for the downtown flower pots on Saturday, May 20, 2017 at 9am. Volunteers are needed and those wishing to participate are asked to gather at the Exchange Street Mall at 9am.

7. Approval of Meeting Minutes:

April 27, 2017 Council Meeting Minutes

Motion to approve the April 27, 2017 minutes by Councilor McCormick, seconded by Councilor Cuddy. Motion to approve carried 5-0.

8. Reports of City Officials

A. City Manager's Report

- The City is moving forward with filling the newly created Code Inspector position in the City's Code Enforcement Office. The individual hired will begin by the end of May with training that will take place at a State program.

B. Reports from members of Council

- Councilor Giannettino provided an update on the most recent meeting of the City's Historic and Cultural Sites Commission which was held on May 10, 2017.

- Councilor Carabajal reported that she attended the most recent meeting of the City of Auburn's Historic Resources Review Board in which they discussed the nomination of the West Middle School building to the National Historical Registry.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

B. Ordinances – None

C. Local Laws

D. Resolutions - None

E. Staff/Vendor Presentations

Update on the Auburn Doubledays. Adam Winslow, General Manager; Andrew Collier, Assistant General manager; and, Shane Truman, Assistant General Manager provided an update on plans for the 2017 Auburn Doubledays baseball season which has a home opener scheduled for June 20, 2017.

Community Development Block Grant Action Plan Amendment Presentation for 2016-2017 presentation by Jennifer Haines, Director of Planning and Economic Development; Tiffany Beebee, Senior Planner; and Renee Jensen, Senior Planner

The Office of Planning and Economic Development prepared the 2016-2017 Annual Action Plan for the Community Development Block Grant Program (CDBG). This document provided the framework for funding priority projects for the 2016-2017 program year and was adopted by City Council on February 18, 2016. On March 9, 2017, the City of Auburn received a letter from the US Department of Housing and Urban Development (HUD) outlining a change in procedure in the timeliness standard. Communities that receive entitlement funds from the CDBG program are required to use their funds in a timely manner, called timeliness. The entitlement program rule for timeliness is that grantee cannot have more than 1.5 times their annual allocation sitting in their line of credit at the U.S. Treasury. According to the new timeliness standard, timeliness must be evaluated based on both line of credit and program income balances (including those in revolving loan funds). As we have discussed previously with the Council, staff has significant concerns with this new policy, as it will result in significantly decreased funding availability to respond to large economic development or housing projects. This concern has been expressed to HUD, and we have been told that the policy will stand. Therefore, we are bringing forward this amendment for your consideration.

To achieve timeliness, the Office of Planning and Economic Development reviewed all CDBG accounts and reprogrammed funds from past accounts into projects that are supported by the Five Year Consolidated Plan and highlighted as high priority needs in the community. Therefore, the approved 2016-2017 Annual Action Plan will have a change in projects and funding. A change

in funding for any project that constitutes twentypercent (20%) or more in an Annual Action Plan requires a substantial amendment. The proposed 2016-2017 Annual Action Plan Amendment document provides information on priority projects that will be funded from reprogrammed funds.

As stated in the City's CDBG Citizen Participation Plan a substantial amendment must have a 30 day public comment period which was initiated on April 20, 2017 with a Public Hearing on May 11, 2017 at 6:00pm in the City of Auburn Council Chambers. The public comment period will conclude on May 19, 2017. Citizens may provide comments to the Office of Planning and Economic Development.

Once all comments have been received the Office of Planning and Economic Development will revise the 2016-2017 Annual Action Plan to reflect the proposed amendment changes and will submit it to City Council for review.

The Office of Planning and Economic Development is working with HUD on a Workout Plan to expend the necessary \$3,734,950.35 in CDBG Entitlement and Revolving Loan funds to meet the timeliness standard by February 1, 2018. Currently, the Office of Planning and Economic Development has \$3,925,372.33 in proposed project expenditures, \$2,675,124.82 of which is contained in the proposed 2016-2017 Annual Action Plan Amendment. Other project expenditures include programs and projects within the approved 2016-2017 Annual Action Plan as well as the approved 2017-2018 Annual Action Plan, which will be dependent on the 2018 Federal Budget.

Auburn Industrial Development Authority (AIDA) and Cayuga Economic Development Agency (CEDA) updates. Tracy Verrier, Executive Director of the Cayuga Economic Development Agency provided an overview and update of the work being done by AIDA and CEDA.

Downtown Revitalization Initiative 2017 - Christina Selvek, Director of Capital Projects

The NYS FY 2017-18 Budget includes the funding of up to \$100 million for Round II of the Downtown Revitalization Initiative Program. This new program began in 2016 and awarded 10 grants of \$10 million to 9 Cities and 1 Village throughout New York State for transformational projects within urban centers. The City of Auburn did submit such an application and although scored well in the program, was not selected for funding.

In order to prepare for Round II, the City Manager thought it best to get out in front of the program and begin an open public dialog with City Council. The FY 2017 Downtown Revitalization Initiative grant guidelines have not yet been released. There is mention of the 2017 DRI program in the REDC Guidebook that outlines the following:

"In 2017, the DRI will again support a community planning process where each community develops the key ingredients needed for successful downtown revitalization; A clear vision for the downtown; Goals and strategies to accomplish the vision; An action plan with a timeline for projects, initiatives, and actions; and a strategic investment plan with catalytic projects to implement the plan.

This is intended to begin a dialog with City Council and Auburn community on what is the 2017 vision for downtown, goals, and objectives for Round II DRI.

F. Tabled Items – none

10. Other Business

Executive Session. Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Giannettino. Council voted to enter an executive session regarding the following matters:

1. Two items pertaining to matters made confidential by Federal or State law. Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.
2. One matter pertaining to the sale or acquisition of real property.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 7:52 p.m. Executive session adjourned at 9:12 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 9:13 p.m.

Minutes submitted to the City Council on May 25, 2017 by:

Charles Mason
City Clerk

Auburn City Council Minutes May 11, 2017

On May 25, 2017 a motion to approve the minutes of the May 11, 2017 Auburn, NY City Council meeting was made by Councilor Carabajal, seconded by Councilor McCormick .

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 11th day of May, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: May 26, 2017