

City of Auburn, New York
Auburn City Council
Regular Meeting
Thursday, April 6, 2017 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, Carabajal and Mayor Quill were all present.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Comptroller, Laura Wills
- Director of Planning and Economic Development, Jennifer Haines
- Director of Capital Improvement Program and Grants, Christina Selvek
- Superintendent of Engineering, William Lupien
- Director of Municipal Utilities, Seth Jensen
- Police Chief, Shawn Butler
- Assistant Corporation Counsel, Stacy DeForrest

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements

The next meeting of the Auburn Civil Service Commission will be held on Monday, April 10, 2017 at 6:30 p.m. in the Council Chambers at Memorial City Hall, 24 South Street, Auburn, NY.

5. Ceremonial Presentations and Proclamations – None

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. No members of the public spoke.

7. Approval of Meeting Minutes:

March 23, 2017 Council Meeting Minutes

Motion to approve the March 23, 2017 minutes by Councilor Carabajal, seconded by Councilor Giannettino. Motion to approve carried 4-0. Councilor McCormick abstained.

8. Reports of City Officials

A. City Manager's Report

- The City Director of Municipal Utilities, Seth Jensen has been named this year's New York Section American Water Works Association Young Professional of the Year.
- The City's Police Chief Shawn Butler will be recognized with an award on April 28, 2017 at the annual SAVAR award dinner.
- The Auburn Doubledays will have an open house to be held at the Phoenix Building, 2 South Street in Auburn as part of the community's First Friday event.

B. Reports from members of Council

- Councilor Carabajal reported on attending the recent Board of Directors meeting for the Tomatofest which will once again be held in Downtown Auburn on September 9-10, 2017. Also, the City Manager and the Police Chief will be attending a community forum organized by the local chapter of the NAACP to be held on Wednesday, April 12, 2017 at the Booker T. Washington Community Center.
- Councilor Giannettino reported that the City received a letter from Congressman Katko that he signed with several other members of Congress advocating for the continuation of funding for the Community Development Block Grant program.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)

**SEQR RESOLUTION #46 OF 2017
ISSUING A NEGATIVE DECLARATION
FOR THE ADOPTION OF LOCAL LAW #1 OF 2017
CHAPTER 178: HISTORIC PRESERVATION**

By Councilor Carabajal

April 6, 2017

WHEREAS, the City Council of the City of Auburn, New York is considering undertaking the:

- a. repeal of Local Law No. 2 of 1991 that established Chapter 178 of Auburn City Code known as "Historic Preservation"; and
- b. the enactment of Local Law No. 1 of 2017 replacing Chapter 178: Historic Preservation (the "Project"); and

WHEREAS, pursuant to New York State Environmental Quality Review Act (the "SEQR Act") and the regulations pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the City desires to comply with the SEQR Act and the Regulations with respect to the Project outlined above; and

WHEREAS, the Project discussed at the March 9, 2017 meeting of the City Council is described in the attached Short Environmental Assessment Form ("EAF"); and

WHEREAS, the City completed an environmental impact review of the Project pursuant to Article 8 of the Environmental Conservation Law, as amended, the SEQRA Act, and the Regulations; and

City of Auburn, New York

WHEREAS, the City Council has considered the potential environmental effects of the Project using the criteria specified in Section 617.7 of the Regulations; and

WHEREAS, pursuant to the Regulations, the City Council has examined the EAF and such other information as has been deemed appropriate in order to make a determination as to whether there will be any potential significant adverse environmental impacts that arise from the Project; and

WHEREAS, the Project is qualified as an “Unlisted Action,” as defined in the Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK AS FOLLOWS:

1. Based upon (a) the City’s examination of the EAF, (b) the City’s knowledge of the area surrounding the Project and (c) such further consideration of the Project and its respective environmental effects as the City Council has deemed appropriate, the City Council makes the following findings and determinations with respect to the Project;
 - a) The Project is described in the EAF;
 - b) The Project constitutes an “Unlisted Action”;
 - c) The City Council has identified no potentially significant adverse environmental impacts for the Project, and none are known to the City Council, therefore, the City Council hereby determines that the Project will not have any significant adverse impacts on the environment; and
 - d) As a consequence of the foregoing, the City Council will prepare a negative declaration for issuance with respect to the Project which is attached hereto.
2. The City Manager is hereby directed to file the negative declaration with respect to the Project with the City Clerk and to maintain a copy of the negative declaration in a file that will be readily accessible to the public.
3. This Resolution shall take effect immediately upon its adoption.

Seconded by Councilor Cuddy

SEQR Resolution 46-2017	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

B. Ordinances – None

C. Local Laws

LOCAL LAW #1 of 2017

**REPEALING AND REPLACING CHAPTER 178 OF THE
AUBURN CITY CODE ENTITLED “HISTORIC PRESERVATION”**

By Councilor Carabajal

April 6, 2017

WHEREAS, on March 28, 1991, the Auburn City Council enacted and established Local Law No. 2-1991 as Chapter 178 of the Auburn City Code entitled “Historic Preservation,” pursuant to New York State Municipal Home Rule Law Section 10(1)(ii)(a)(11); and

WHEREAS, in 2014, the New York State Historic Preservation Office and the New York State Preservation League published a revised Model Historic Preservation Law for the purpose of providing municipalities with a model that reflects updated legal developments in the area of historic preservation; and

WHEREAS, Chapter 178 of the City Code requires extensive revisions to reflect current legal developments as are set forth in the Model Historic Preservation Law; and

WHEREAS, a public hearing was held on March 23, 2017, concerning the repeal of Local Law No. 2-1991 and the enactment of Local Law No. 1 of 2017, which is attached hereto.

NOW THEREFORE BE IT ENACTED that the Auburn City Council does hereby repeal Local Law No. 2-1991, which was passed on March 28, 1991, as Chapter 178 of the City Code; and

BE IT FURTHER ENACTED, that the Auburn City Council does hereby adopt Local Law No. 1 of 2017 as Chapter 178 of the Auburn City Code entitled “Historic Preservation;” and

BE IT FURTHER ENACTED that the foregoing repeal and adoption shall take effect immediately upon the filing of a certified copy of the local law with the New York Secretary of State.

Seconded by Councilor McCormick

Local Law #1-2017	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

D. Resolutions

FINANCIAL RESOLUTION #47 OF 2017

AUTHORIZING THE TRANSFER OF CERTAIN OPERATING FUNDS

By Councilor Giannettino

April 6, 2017

WHEREAS, the City of Auburn has had certain unanticipated expenditures and authorization to transfer funds between accounts to cover expenditures for the rest of fiscal 2016-2017 as outlined in attachment A is needed; and,

WHEREAS, these transfers do not increase the overall fund budget.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2016-2017 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Cuddy

Auburn City Council Minutes April 6, 2017

Attachment A					
To Account:			From Account:		Explanation
\$ 2,500	A5142.150	Snow Removal - Overtime	A5142.412	Snow Removal - Operating Supplies	Overtime exceeded the budgeted amount due to the late storm in March 2017
\$ 1,300	A5142.8XX	Snow Removal - FICA/WC/Retirement	A5142.412	Snow Removal - Operating Supplies	
\$ 12,000	A1420.451	Corporation Counsel - Consulting Fees	A9812.901	Transfer to Solid-Waste	There are significant external legal fees for tax certiorari cases, a human rights case and baseball legal advice. The City transfer to solid waste is under budget significantly this year due to less use in connection with capital projects.
\$ 21,000	A1420.451	Corporation Counsel - Consulting Fees	A1990.455	Contingency	
\$ 54,000	A3410.160	Fire - Overtime	A3410.824	Fire - 207(a) Costs	Overtime is expected to exceed budget due to EMT, HazMat and Swift Water Trainings among others, some of these are reimbursable and will generate off setting revenues. There is currently no anticipated need for the 207(a) line.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #47 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 6, 2017

COUNCIL RESOLUTION #48 OF 2017

AUTHORIZING THE CONVEYANCE OF A PORTION OF THE MELONE VILLAGE PUBLIC HOUSING PROJECT BY THE AUBURN HOUSING AUTHORITY TO MELONE VILLAGE I HOUSING DEVELOPMENT FUND COMPANY, INC., AS NOMINEE FOR MELONE VILLAGE I LIMITED PARTNERSHIP

By Councilor Giannettino

April 6, 2017

WHEREAS, the Auburn Housing Authority (the “Authority”) is the owner of certain real property and improvements commonly known as the Melone Village public housing project, located at 20 Thornton Avenue and 91-93 Garrow Street, in the City of Auburn (the “City”), County of Cayuga, New York, consisting of one hundred eighty-eight (188) residential rental units situated in thirty-one (31) buildings (the “Project”); and

WHEREAS, the City, the Authority and the State of New York, acting by and through the State Commissioner of Housing and Community Renewal, have heretofore executed a certain

Consolidated Contract for Loan and Subsidy, NYS-49(82)(153), as amended (the “Loan and Subsidy Contract”), which pertains to the Project; and

WHEREAS, the physical condition of the Project has become dilapidated and deteriorated over time, yet the Authority does not have sufficient resources available to remedy such dilapidation and deterioration; and

WHEREAS, the Authority desires to redevelop and rehabilitate the Project, in two phases, in order to provide the current residents of the Project and others with improved, safe, decent and affordable housing; and

WHEREAS, the first phase of the rehabilitation of the Project will include the buildings located at 91-93 Garrow Street (Project NYS-82) and shall be known as Melone Village I, with the rehabilitation of the buildings located at 20 Thornton Avenue (Project NYS-49), to be known as Melone Village II, to follow; and

WHEREAS, the Authority completed the rehabilitation of the Brogan Manor project (Project NYS-153), which is also subject to the Loan and Subsidy Contract, last year; and

WHEREAS, the infusion of private enterprise and private capital are essential components to such redevelopment the continued success and long-term viability of the Project; and

WHEREAS, the Authority has indicated that the transfer of Melone Village I by the Authority to Melone Village I Housing Development Fund Company, Inc., as nominee for Melone Village I Limited Partnership, is necessary in order for the Project to obtain the benefits of Federal low-income housing tax credits and to otherwise accomplish the redevelopment of the Melone Village I project; and

WHEREAS, in accordance with the terms and provisions of Section 58-b of the Public Housing Law of New York State, a sale or lease by a housing authority of all or a portion of a project in order to obtain the benefits of any Federal program of assistance for low income housing is subject to the approval of the Commissioner of the New York State Division of Housing and Community Renewal and the local legislative body;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Auburn, New York, that the sale of Melone Village I by the Authority to Melone Village I Housing Development Fund Company, Inc., as nominee for Melone Village I Limited Partnership, is hereby authorized and approved, which sale shall be upon such terms and conditions as the Authority may deem appropriate; and be it further

RESOLVED that, in connection with such conveyance, the Mayor of the City of Auburn is hereby authorized to execute and deliver, on behalf of the City, an amendment to the Loan and Subsidy Contract (the “Amendment”), materially in conformance with the form of same annexed hereto as Exhibit “A” and made a part hereof, with such modifications or additions as the Mayor may deem necessary or appropriate; and be it further

RESOLVED that the Mayor of the City of Auburn is hereby authorized and directed to take any and all actions and execute any and all documents or instruments that may be necessary or desirable to carry out the intent of the foregoing resolutions; and be it further

RESOLVED, that the foregoing resolutions shall take effect immediately.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #48 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 18, 2017

COUNCIL RESOLUTION #49 OF 2017

REQUESTING PERMISSION TO ADVERTISE FOR BIDS FOR THE OWASCO RIVER TRAIL PROJECT- PIN 395051

By Councilor McCormick

April 6, 2017

WHEREAS, on January 6, 2016, the Auburn City Council authorized the master agreement and funding of the Right-of-Way, Construction, and Construction Inspection Phases of the Owasco River Greenway Trail; and,

WHEREAS, this project is a Locally Administered Federal Aid Project (LAFAP) and is reimbursed 80% by the NYS Department of Transportation (DOT) Transportation Enhancement Program and 20% non-federal match from the City of Auburn Community Development Block Grant program; and,

WHEREAS, CHA, Inc., the project design engineering firm, is nearing completion on the final design phase and the project is now entering the bidding phase; and

WHEREAS, permission is requested that the City Manager be authorized to advertise for bids for the Owasco River Greenway Trail Project by the Auburn City Council.

NOW, THEREFORE, BE IT RESOLVED, that the Auburn City Council does hereby authorize the City Manager to advertise for bids for the Owasco River Greenway Trail Project (PIN #395051).

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #49 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 11, 2017
AGREEMENT RESOLUTION #50 OF 2017

AUTHORIZING THE IMPLEMENTATION AND FUNDING OF ALL DESIGN AND CONSTRUCTION PHASES FOR STATE STREET BRIDGE PROJECT- PIN 375637

By Councilor Giannettino

April 6, 2017

WHEREAS, a Project to design and reconstruct the State Street Bridge in the City of Auburn, P.I.N. 375637 (the "Project") is eligible for funding under Title 23 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal Funds and 5% non-federal funds; and,

WHEREAS, on January 13, 2017 the City of Auburn received a notice of award from the New York BRIDGE NY Program in the amount of \$4,750,000 towards the State Street Bridge Project which has an estimated total Project cost of \$5,000,000; and,

WHEREAS, the City of Auburn desires to advance the above Project by making a commitment of 100% of the first instance payments of the total project costs in the amount of \$5,000,000 for all Design Phases (I-VI), ROW Incidentals and Acquisition, Construction, and Construction Supervision and Inspection phases or portions thereof for the Project.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Auburn does hereby approve the Project, and it is hereby

RESOLVED, to authorize the City of Auburn to pay in the first instance 100% of the federal and non-federal share of the costs of Design Phases (I-VI), ROW Incidentals and Acquisition, Construction, and Construction Supervision and Inspection work for the Project or portions thereof; and it is further

RESOLVED, that the City of Auburn shall be responsible for all costs of the project which exceed the amount of the BRIDGE NY Program funding awarded to the City of Auburn for the State Street Bridge Project; and it is further

RESOLVED, that the sum of \$5,000,000 is hereby made available from the City's General Fund Transfer to Capital if provided for in the City Budget or through the City's Annual Road Improvement Program to the State Street Bridge Capital Account (#HA 5110 440 IZ) to cover the cost of participation in the above Phases of the Project, and it is further

RESOLVED, that in the event the full Federal- and non-Federal share costs of the project exceeds the amount appropriated above, the City of Auburn City Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation, and it is further

RESOLVED, that the City of Auburn hereby agrees that construction of the Project shall begin no later than eighteen (18) months after award and that the project shall be completed within three (3) years of commencing construction; and it is further

RESOLVED, that the Mayor of the City of Auburn be and is hereby authorized to execute all necessary agreements, certifications, and reimbursement requests for Federal Aid and/ or State-Aid on behalf of the City of Auburn with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first-instance funding of Project costs and permanent funding of the local share of Federal-aid and State-aid-eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project, and it is further

RESOLVED, that this Resolution shall take effect immediately.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #50 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 11, 2017

COUNCIL RESOLUTION #51 OF 2017

**AMENDING THE DESIGN PHASE BUDGET FOR THE NORTH HUNTER BROOK
BRIDGE REPLACEMENT PROJECT- PIN 375598**

By Councilor McCormick

April 6, 2017

WHEREAS, Resolution No. 129 of 2014 approved the North Hunter Brook Bridge Replacement Project and authorized execution of a master agreement with the New York State Department of Transportation regarding administration and funding of Design (Phases I-VI) for a total cost of \$189,000; and,

WHEREAS, Change Order Resolution No. 164 of 2016 authorized Change Order #1 to Popli Design Group in the amount of \$41,000 for additional professional engineering services associated with the Project; and

WHEREAS, the NYS Department of Transportation is requesting the City of Auburn to increase the total design phase funding from the previously authorized \$189,000 to \$230,000 to incorporate Change Order #1 to Popli Design Group; and,

WHEREAS, the request for an increase in design phase expenses of up to \$230,000 will not change the overall estimated project cost of \$1,751,000 needed to complete the project.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Auburn does hereby authorize an increase in the amount of \$41,000 in the Project Design Phase from the previously authorized amount of \$189,000 to \$230,000 related to Change Order #1 to Popli Design Group; and

BE IT FURTHER RESOLVED that the sum of \$41,000 will be made available within the current total project cost of \$1,751,000 and no overall increase to the project cost is being requested at this time; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project, and it is further

RESOLVED that this Resolution shall take effect immediately.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #51 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 11, 2017

**COUNCIL RESOLUTION #52 of 2017
CHANGING COUNCIL MEETING START TIME
DUE TO THE EASTER HOLIDAY**

By Councilor Carabajal

April 6, 2017

WHEREAS, the Auburn City Council meets on the first four Thursdays of each month beginning at 6:00 p.m. at Memorial City Hall, 24 South Street, Auburn, New York; and

WHEREAS, the regular City Council meeting scheduled for Thursday, April 13, 2017 is Holy Thursday and the City will be closed for business the following day due to the Good Friday holiday; and

WHEREAS, due to the Easter holidays the Council is desirous of changing the start time of the regularly scheduled Work Session meeting of Thursday, April 13, 2017 to commence at 5:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Auburn City Council does hereby change the start time of the Council meeting scheduled for Thursday, April 13, 2017 to 5:00 p.m.; and

BE IT FURTHER RESOLVED that the City Clerk shall notify the public of the change in the meeting dates as set forth herein.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #1 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 6, 2017

COUNCIL RESOLUTION #53 OF 2017

AUTHORIZING A PUBLIC HEARING CONCERNING THE ENACTMENT OF A LOCAL LAW TO REPEAL AND REPLACE CHAPTER 221, SECTION 7: “PEDDLING AND SOLICITING; INVESTIGATION; ISSUANCE OF LICENSE; APPEALS

By Councilor Giannettino

April 6, 2017

BE IT RESOLVED, by the City Council of the City of Auburn, New York, that it does hereby authorize that a Public Hearing be held before the City Council of the City of Auburn, New York, on the 13th day of April, 2017 at 5:00 p.m. at City Council Chambers, 1st floor, Memorial City Hall, Auburn, New York concerning the enactment of a local law to repeal and replace Chapter 221, Section 7 entitled “Peddling and Soliciting, Investigation; Issuance of License; Appeals”; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to advertise this resolution in the official newspaper of the City of Auburn in accordance with the governing state and local requirements.

Seconded by Councilor Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #53 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 6, 2017

COUNCIL RESOLUTION #54 OF 2017

AUTHORIZING A PUBLIC HEARING CONCERNING THE ENACTMENT OF A LOCAL LAW TO REPEAL AND REPLACE CHAPTER 268: “TAXICABS”

By Councilor McCormick

April 6, 2017

BE IT RESOLVED, by the City Council of the City of Auburn, New York, that it does hereby authorize that a Public Hearing be held before the City Council of the City of Auburn, New York, on the 13th day of April, 2017 at 5:00 p.m. at City Council Chambers, 1st floor, Memorial City Hall, Auburn, New York concerning the enactment of a local law to repeal and replace Chapter 268 entitled “Taxicabs”; and

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to advertise this resolution in the official newspaper of the City of Auburn in accordance with the governing state and local requirements.

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #54 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 6, 2017

E. Staff/Vendor Presentations

City Manager's Preliminary Balanced Budget Presentation - Laura Wills, Comptroller

City staff has been diligently working on preparing this budget in accordance with the budget timeline adopted by the City Council. Please see the attachments for the details of the proposal, below are highlights of this year's budget. As always, please keep in mind that we will be modifying estimates as better numbers become available as budgeting is based on educated estimates and not specifically know figures.

General Fund:

The total General fund budget is projected at approximately \$34,068,869 which is a 2.5% increase from the prior year. There is no use of fund balance included in the proposed budget and the proposed tax levy increase is set at 1.26%. This is the growth factor published by NYS for the City's fiscal year and is below the City's tax cap. Below is a highlight of significant changes in total department budgets that lead to the overall increase of 2.5%. Department heads will provide a more detailed look at their departments' budget.

Expenditure Changes:

City Clerk - The zoning code currently being updated will require a larger than normal expense with the required General Code update once it is adopted by Council and an upgrade of the City website is proposed. An estimated cost of around \$20,000 has been budgeted for both additional projects.

Corporation Counsel – There will be personnel changes associated with the execution of the LISC grant. The current personnel will remain as 1.5 full time equivalents and a new Assistant Corporation Counsel will be hired. This is expected to reduce the consulting fees line.

Engineering – The turnover in the department created significant savings.

Public Works Garage – The garage currently uses a truck from the 1990s, it is no longer reliable and must be replaced.

Unallocated Salaries – This line holds a contingency for contract negotiations.

Code Enforcement - There is an additional code enforcement officer budgeted which is partially offset by the LISC grant. There are also two demolitions budgeted instead of one.

Municipal Parking – The City is proposing to install an automated arm in the parking garage so as to allow for a multitude of payments types and 24 hour coverage. This change removes the part time employees and adds a full time laborer who will float between City buildings. Part time employees will be offered employment elsewhere in the City.

Senior Programs – Part-time employee hours have been decreased to allow for more efficient operations.

Planning – A full time planning assistant is budgeted to replace the part time secretary.

Contractual Salary Increases – The CSEA Professional and Administrative unit has a 1.75% contractual increase and the CSEA Local 1000 unit has a 2.0% contractual increase.

Health Insurance – The move to the Cayuga County Health Insurance Consortium allows the City to be able to budget known costs and therefore can reduce the contingency previously budgeted in this account.

Debt – There is an increase due to new issuances and the movement of the financing calendar from May to December.

Transfers to Other Funds - There are \$300,000 in transfers to the Capital fund for LAFAP Projects and a transfer to the Power Utility fund. The transfer to the Power Utility fund which is approximately half of what it was in the prior year due to the planned revenue generation from the N. Division St. Hydro.

Revenue Changes:

State revenues for AIM funding, CHIPS funding, PAVE NY funding and arterial highway maintenance funding have been budgeted at amounts proposed in the Governor's FY2017-18 budget. These revenue line items may be adjusted once a final State budget is approved.

Sales tax has been increased modestly based on year to date information and a small .5% inflationary factor.

The vacant building registry fees are escalating this year; this is a set escalation depending on when the building became vacant.

The Fire department is requesting an increase in their fire inspection fee from \$35 to \$50 as the fee hasn't been increased in 20 years and is below what other communities charge.

The appearance ticket fee approved last month by the City Council is proposed to be set at \$100 per ticket in the fee schedule.

The new LISC grant which offsets Corporation Counsel and Code Enforcement personnel changes is expected to be new revenue of approximately \$73,000.

The SAFER grant will end in August 2018 and will be a revenue loss of approximately \$217,000. The Fire department has a plan in place to reduce personnel through attrition with the loss of this funding.

Landfill Fund

The fund is balanced on a cash flow basis with no fee changes to citizens. The fund budget has decreased by 4.5% due to a debt issuance being fully paid in the current fiscal year. The proposed fee schedule includes a tiered rate schedule for all private haulers so as to not discriminate.

Refuse Collection Fund

The fund has a 3.7% increase due to contractual salary increases and debt issuance increases. The fund is balanced without the need for fee increases or use of fund balance.

Power Utility Fund

There is a large decrease in this fund's budget due to the closure of the landfill gas to electricity project. The fund is balanced after a transfer from the general fund. The North Division Street Hydro is expected to come online and begin generating electricity in September 2017.

Water Fund

The fund has an overall fund increase of 16.3% for a variety of factors including increased in-house projects which will be detailed by the Director of Municipal Utilities in his budget presentation. Also contributing to the increase is an increase in debt as the fund continues to

improve our drinking water system, an increase in the support for the watershed inspection program and a new road program supplement. There are no proposed fee increases.

Sewer Fund

The fund has a slight 1.5% increase due to contractual salary increases and new debt issuances. The fund is balanced without the need for City user or wholesale customer fee increases or use of fund balance. There is a proposed fee increase for septage treatment, this is being proposed and after a review of what surrounding communities charge.

The following individual department budgets were reviewed:

- **City Manager 2017-2018 Budget Presentation - Jeff Dygert, City Manager**
- **Mayor and Council 2017-2018 Budget Presentation - Michael D. Quill, Mayor**
- **Office of Planning & Economic Development and Code Enforcement 2017-2018 Budget Presentation - Jenny Haines, Planning and Economic Development**
- **Engineering 2017-2018 Budget Presentation - Bill Lupien, Engineering**
- **Municipal Utilities 2017- 2018 Budget Presentation - Seth Jensen, Municipal Utilities**
- **Auburn Police Department 2017-2018 Budget Presentation - Shawn Butler, Chief of Police**

F. Tabled Items – none

10. Other Business

Executive Session. Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Giannettino. Council voted to enter an executive session regarding the following matters:

1. Two items pertaining to matters made confidential by Federal or State law. Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.
2. One matter pertaining to the employment history of a particular individual.

The motion to enter executive session carried 5-0. The Council entered Executive Session at 9:15 p.m. Executive session adjourned at 10:12 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 10:13 p.m.

Auburn City Council Minutes April 6, 2017

Minutes submitted to the City Council on April 19, 2017 by:

Charles Mason
City Clerk

On April 20, 2017 a motion to approve the minutes of the April 6, 2017 Auburn, NY City Council meeting was made by Councilor Giannettino, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 6th day of April, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 21, 2017