

City of Auburn, New York

**Auburn City Council  
Regular Meeting  
Thursday, March 2, 2017 6:00 P.M.  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**Minutes**

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

**1. Roll Call** – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, Carabajal, and Mayor Quill were all present.

**The following City Staff was present for the regular meeting:**

- Acting City Manager, Jennifer Haines
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Assistant Corporation Counsel, Stacy DeForrest
- Superintendent of Engineering, William Lupien
- Director of Municipal Utilities, Seth Jensen
- Police Chief, Shawn Butler

**2. Pledge of Allegiance to the Flag** – Mayor Quill led the Pledge of Allegiance.

**3. Moment of Silent Prayer or Reflection** – Mayor Quill asked for a moment of silent prayer.

**4. Public Announcements** –

The next meeting of the City of Auburn Planning Board will be held on Tuesday, March 7, 2017 at 6:30 pm in the Council Chambers of Memorial City Hall, 24 South Street, Auburn.

**5. Ceremonial Presentations and Proclamations** – none

**6. Public to be Heard** – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Timothy Chadwick, Pulsifer Drive. Mr. Chadwick spoke regarding the establishment of the welcome center at 25 South Street and various ideas he had about parking and alternatives for the proposal.

Donna Lamb, Executive Director, Schweinfurth Memorial Art Center

Ms. Lamb spoke to announce **that [Schweinfurth Art Center](#) and visiting artist [Olek](#) will be sponsoring an exciting public art project to create a 32 foot wide crocheted mural of Harriet Tubman that will hang this spring/summer on the front of the Art Center.**

Volunteers are needed to create the installation and you can participate by attending one of three project workshops to be held at the Art Center on:

- March 9th 5:30-8:30pm
- March 10th 1-4pm
- March 11th 1-4pm
- Please RSVP for the workshops by [emailing: info@schweinfurthartcenter.org](mailto:info@schweinfurthartcenter.org) – or- call during business hours (Monday-Saturday, 9-5) at 315.255.1553.

Eli Hernandez, Auburn School Board member and President of the Cayuga branch of the NAACP. Mr. Hernandez spoke to support the Council's resolution 27 of 2017 to convene a special meeting of the Council to discuss the topic of diversity which will include the participation of City, Auburn school district, NAACP and other local organization officials.

#### **7. Approval of Meeting Minutes:**

February 16, 2017 Council Meeting Minutes

Motion to table the February 16, 2017 minutes by Councilor McCormick, seconded by Councilor Carabajal. The motion to table carried 5-0.

#### **8. Reports of City Officials**

##### **A. City Manager's Report**

- The assistant Corporation Counsel addressed the Council to provide an update on two matters of litigation that have involved the citing of cell phone towers in the City.
- Trees and brush are being cleared along the banks of the Owasco River in the downtown area to prepare for the construction of the Owasco River Trail which will be happening later this year.

##### **B. Reports from members of Council**

#### **9. Matters to Come Before Council**

##### **A. State Environmental Quality Review Act Resolutions (SEQR) -**

#### **SEQR RESOLUTION #26 OF 2017**

#### **DETERMINING SIGNIFICANCE OF ENVIRONMENTAL IMPACTS PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT**

By Councilor Giannettino

March 2, 2017

**WHEREAS**, the City Council of the City of Auburn, New York (the "City") is considering undertaking the:

- a. reconstruction and resurfacing of various City streets and roads including sidewalks, curbs, gutters, drainage, landscaping, grading or improving the rights of way not involving the addition of new travel lanes (the "1<sup>st</sup> Project"); and
- b. purchase of equipment to be used for constructing, reconstructing, repairing

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or maintaining City improvements, the cost of which is \$30,000 or more, for the City Departments of Public Works and Municipal Utilities (the "1<sup>st</sup> Project"); and

- c. construction or reconstruction of replacement sidewalks of brick, stone or concrete and handicap access curbing (the "1<sup>st</sup> Project"); and
- d. construction or reconstruction of the filtration system for the Casey Park Pool (the "1<sup>st</sup> Project"); and
- e. purchase of parking kiosks and related equipment to upgrade and replace the current equipment which is out of date and beyond reasonable repair (the "1<sup>st</sup> Project"); and
- f. purchase and installation of new and replacement wholesale meters for both water and sewer wholesale customers (the "1<sup>st</sup> Project"); and
- g. purchase of hardware and related software needed to monitor the water filtration plant and the external facilities monitored by the staff of the water filtration plant customers (the "1<sup>st</sup> Project"); and
- h. construction of improvements required to serve the City sewer system, including replacement of sanitary sewer pipes, storm sewer pipes, sewer mains and manholes and the acquisition of furnishings, equipment, machinery or apparatus required for the purposes for which such improvements are to be used and/or the sealing of sewer lines by injection under pressure of polymers or other similar materials, substances or chemicals into open pipe joints or other leakage points in a sewer system (either sanitary or surface drainage or both), including inspection and testing procedures incidental thereto (the "2<sup>nd</sup> Project"); and

**WHEREAS**, pursuant to the New York State Environmental Quality Review Act (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations"), the City desires to comply with the SEQR Act and the Regulations with respect to the Project; and

**WHEREAS**, the 2<sup>nd</sup> Project which was discussed at the February 23, 2017 meeting of the City Council is described in the attached Short Environmental Assessment Form ("EAF"); and

**WHEREAS**, the City completed an environmental impact review of the 2<sup>nd</sup> Project pursuant to Article 8 of the Environmental Conservation Law, as amended, the SEQR Act, and the Regulations; and

**WHEREAS**, the City Council is an "involved agency" for the 2<sup>nd</sup> Project, as this quoted term is defined in the Regulations; and

**WHEREAS**, the City Council has considered the potential environmental effects of the 2<sup>nd</sup> Project using the criteria specified in Section 617.7 of the Regulations; and

**WHEREAS**, pursuant to the Regulations, the City Council has examined the EAF and such other information as has been deemed appropriate in order to make a determination as to whether there will be any potentially significant adverse environmental impacts that arise from the 2<sup>nd</sup> Project; and

**WHEREAS**, the 2<sup>nd</sup> Project qualifies as an “Unlisted Action,” as this quoted term is defined in the Regulations; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK AS FOLLOWS:**

1. The 1<sup>st</sup> Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c) (25) and no further action under the SEQRA Act and the Regulations is required.
2. Based upon (a) the City’s examination of the EAF, (b) the City’s knowledge of the area surrounding the 2<sup>nd</sup> Project and (c) such further consideration of the 2<sup>nd</sup> Project and its respective environmental effects as the City Council has deemed appropriate, the City Council makes the following findings and determinations with respect to the 2<sup>nd</sup> Project:
  - a. The 2<sup>nd</sup> Project is described in the EAF;
  - b. The 2<sup>nd</sup> Project constitutes an unlisted action;
  - c. The City Council has identified no potentially significant adverse environmental impacts for the 2<sup>nd</sup> project, and none are known to the City Council, therefore, the City Council hereby determines that the 2<sup>nd</sup> Project will not have any significant adverse impacts on the environment; and
  - d. As a consequence of the foregoing, the City Council will prepare a negative declaration for issuance with respect to the 2<sup>nd</sup> Project which is attached hereto.
3. The City Manager is hereby directed to file the negative declaration with respect to the 2<sup>nd</sup> project with the City Clerk and to maintain a copy of the negative declaration in a file that will be readily accessible to the public.
4. This Resolution shall take effect immediately.

The foregoing Resolution was thereupon declared duly adopted.

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

**B. Ordinances –**

By Councilor Giannettino

March 2, 2017

**BOND ORDINANCE #1 OF 2017**

**AUTHORIZING THE ISSUANCE OF \$4,100,000 SERIAL BONDS TO FINANCE THE COSTS OF VARIOUS CAPITAL PROJECTS**

BE IT ORDAINED by Council of the City of Auburn, New York as follows:

Section 1. The City is hereby authorized to undertake the various capital projects described below at an aggregate estimated maximum cost of \$4,100,000, the estimated maximum cost of each Project being as follows:

- (a) 2017-18 Road Improvement Program. The reconstruction and resurfacing of various City streets and roads, including sidewalks, curbs, gutters, drainage, landscaping, grading or improving the rights of way, with a pavement which will be more durable construction than pavement of sand and gravel, water-bound macadam or penetration process with single-surface treatment at an estimated maximum cost of \$1,135,000 and to issue an aggregate \$1,135,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.
- (b) Equipment for Public Works Department and Municipal Utilities. The purchase of equipment to be used for constructing, reconstructing, repairing or maintaining City improvements, the cost of which is \$30,000 or more for the City Department of Public Works and Municipal Utilities at an estimated maximum cost of \$1,220,000 and to issue an aggregate \$1,220,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.
- (c) Sidewalk Improvements. The construction or reconstruction of replacement sidewalks of brick, stone or concrete and handicap access curbing, at an estimated maximum cost of \$70,000 and to issue an aggregate \$70,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.
- (d) Reconstruction of the Filtration System at the Casey Park Pool. The construction or reconstruction of the filtration system for the Casey Park Pool at an estimated maximum cost of \$250,000 and to issue an aggregate \$250,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

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(e) Equipment for the City Parking Program. The purchase of parking kiosks and related equipment to upgrade and replace the current equipment which is out of date and beyond reasonable repair at an estimated maximum cost of \$200,000 and to issue an aggregate \$200,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

(f) Wholesale Meter Project. The purchase and installation of new and replacement wholesale meters for both water and sewer wholesale customers at an estimated maximum cost of \$300,000 and to issue an aggregate \$300,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

(g) SCADA and Telemetry Upgrades. The purchase of hardware and related software needed to monitor the water filtration plant and the external facilities monitored by the staff of the water filtration plant at an estimated maximum cost of \$400,000 and to issue an aggregate \$400,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

(h) Sewer Collection Improvement Project. The construction of improvements required to serve the City sewer system, including replacement of sanitary sewer pipes, storm sewer pipes, sewer mains and manholes and the acquisition of furnishings, equipment, machinery or apparatus required for the purposes for which such improvements are to be used and/or the sealing of sewer lines by injection under pressure of polymers or other similar materials, substances or chemicals into open pipe joints or other leakage points in a sewer system (either sanitary or surface drainage or both), including inspection and testing procedures incidental thereto, at an estimated maximum cost of \$525,000 and to issue an aggregate \$525,000 in serial bonds pursuant to the provisions of the Local Finance Law to finance the estimated costs of the aforesaid object or purpose.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific objects or purposes is \$4,100,000, said amount is hereby appropriated therefore and the plan for the financing thereof shall consist of the issuance of \$4,100,000 in serial bonds (the "Bonds") of the City authorized to be issued pursuant to this Ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes pursuant to paragraph 4 of Section 11.00(a) of the Local Finance Law are as follows:

City of Auburn, New York

<u>Section 1 Subparagraph</u>	<u>Period of Probable Usefulness (Years)</u>	<u>Local Finance Law Section 11.00(a) Paragraph</u>
(a) 2017-18 Road Improvement Program	15	20(c)
(b) Equipment for Public Works Department and Municipal Utilities	15	28
(c) Sidewalk Improvements	10	24
(d) Reconstruction of the Filtration System for Casey Park Pool	20	61
(e) Equipment for the City Parking Program	5	32
(f) Wholesale Meter Project	20	30
(g) SCADA and Telemetry Upgrades	5	32
(h) Sewer Collection Improvement Project	15	4

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds.

Section 5. The temporary use of available funds of the City, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this Ordinance.

Section 6. The Bonds and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the City, payable as to both principal and interest by a general tax upon all the real property within the City without legal or constitutional limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. Subject to the provisions of this Ordinance and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to issue bonds providing for level or substantially level or declining annual debt service, is hereby delegated to the City Comptroller, the Chief Fiscal Officer of the City.

Section 8. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this Ordinance shall be from the City's General Fund, Water Fund, Sewer Fund or Refuse Collection Fund. It is intended that the City shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this Ordinance and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This Ordinance is intended to constitute the declaration of the City's "official intent" to reimburse the expenditures authorized by this Ordinance with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Treasury Regulation Section 1.150-2. Other than as specified in this Ordinance, no moneys are reasonably expected to be received, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 9. The serial bonds and bond anticipation notes authorized to be issued by this Ordinance are hereby authorized to be consolidated, at the option of the City's Comptroller, the Chief Fiscal Officer, with the serial bonds and bond anticipation notes authorized by other Bond Ordinances previously or hereafter adopted by the City Council for purposes of sale in to one or more bond or note issues aggregating an amount not to exceed the amount authorized in such ordinances. All matters regarding the sale of the bonds, including the date of the bonds, the consolidation of the serial bonds and the bond anticipation notes with other issues of the City and the serial maturities of the bonds are hereby delegated to the City Comptroller, the Chief Fiscal Officer of the City.

Section 10. The validity of the Bonds authorized by this Ordinance and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- (b) the provisions of law which should be complied with at the date of the publication of this Ordinance or a summary hereof are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- (c) such obligations are authorized in violation of the provisions of the Constitution.

Section 11. The City Comptroller, as Chief Fiscal Officer of the City, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to



time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the City to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 12. This Ordinance, or a summary of this Ordinance, shall be published in the official newspapers of the City for such purpose, together with a notice of the Clerk of the City in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. This Ordinance is not subject to a mandatory or permissive referendum.

Section 14. The Council hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this Ordinance.

Section 15. This Ordinance shall take effect immediately upon its adoption.

Seconded by Councilor Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

**C. Local Laws – None**

**D. Resolutions –**

**COUNCIL RESOLUTION #27 OF 2017  
APPROVING A SPECIAL MEETING OF THE CITY OF THE AUBURN  
CITY COUNCIL**

By Councilor McCormick

March 2, 2017

**WHEREAS**, the Rules and Procedures of the Auburn City Council state that a special meeting of the Council may be held at any time upon the consent of the majority members of the Council; and

**WHEREAS**, it is proposed that a special meeting of the City Council take place on Saturday, March 11, 2017 at 9:00 a.m. to be held at the Auburn High School library, 250 Lake Ave., Auburn, NY 13021.

**NOW, THEREFORE, BE IT RESOLVED** by the Auburn City Council that approval for a special meeting of the City Council is hereby granted and shall take place on Saturday,

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March 11, 2017 commencing at 9:00 a.m. at the Auburn High School library, 250 Lake Ave., Auburn, NY 13021; and

**BE IT FURTHER RESOLVED** that the regular meetings of the Auburn City Council shall occur on the first four Thursdays of each month commencing at 6:00 p.m. at City Council Chambers, Memorial City Hall, 24 South Street, Auburn, NY 13021.

Seconded by Councilor Carabajal

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #27 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2nd day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 2, 2017*

**APPOINTMENT RESOLUTION #28 OF 2017**

**FOR AN APPOINTMENT TO THE CITY OF AUBURN'S HISTORIC AND CULTURAL SITES COMMISSION**

By Councilor Giannettino

March 2, 2017

**WHEREAS**, the Historic and Cultural Sites Commission was originally established by Ordinance #1 of 2000, said Ordinance set forth the legislative intent, purpose, powers and membership of the Commission; and

**WHEREAS**, the members of the Historic and Cultural Sites Commission are appointed by the Mayor of the City of Auburn with the approval of the majority of the City Council; and

**WHEREAS**, there is one member vacancy for an at large board member; and

**WHEREAS**, the Mayor and City Council are desirous of appointing the following person and this person shall be appointed to the position for the remainder of the term of three (3) years commencing effective March 2, 2017 and terminating February 28, 2020:

- At large appointment – Steve Kline, representing Fort Hill Cemetery Board

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn that Steve Kline be appointed as a member of the Historic and Cultural Sites Commission, and is appointed for a term of three (3) years, effective March 2, 2017 and expiring February 28, 2020.

Seconded by Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #1 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 5th day of January, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: January 6, 2017*

**COUNCIL RESOLUTION #29 OF 2017**

**REDUCING THE NUMBER OF MANAGERS OF AUBURN COMMUNITY  
BASEBALL, LLC**

By Councilor Carabajal

March 2, 2017

**WHEREAS**, on January 5, 2017, the Auburn City Council, by Resolution #7 of 2017, appointed eight (8) individuals as Managers of Auburn Community Baseball, LLC; and

**WHEREAS**, after consultation with the President of the New York-Penn Professional Baseball League, Inc. and Minor League Baseball, it was recommended that the number of managers be reduced to empower one person to be the Sole Manager of the LLC; and

**WHEREAS**, the City Manager, Jeffrey J. Dygert, has been designated as the Person With Ultimate Authority in dealing with the New York-Penn Professional Baseball League, Inc. and it is recommended that Jeffrey J. Dygert be appointed as the Sole Manager of the LLC; and

**WHEREAS**, the other seven (7) individuals so designated as Manager shall have their titles amended to become members of an advisory committee for the Auburn Doubledays baseball franchise; and

**WHEREAS**, it is necessary that the Auburn City Council does approve the change in the number of Managers and the creation of the Advisory Committee.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby reduce the number of Managers for Auburn Community Baseball, LLC to one and designate that Jeffrey J. Dygert, the City Manager, and so designated to be the Person With Ultimate Authority be named as the Sole Manager of the LLC; and

**BE IT FURTHER RESOLVED** that the remaining persons previously designated as Managers shall now become members of the Advisory Committee for the Auburn Doubledays and that said changes shall become effective immediately upon approval of this Resolution.

Seconded by Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

**LAND SALE RESOLUTION #30 OF 2017**

**AUTHORIZING THE DISCONTINUANCE AND TRANSFER OF MERRIMAN STREET TO AUBURN HOUSING AUTHORITY**

By Councilor Giannettino

March 2, 2017

**WHEREAS**, the City of Auburn Planning Board approved a site plan proposed by Auburn Housing Authority for a community improvement project that will renovate the public housing complex at Melone Village; and

**WHEREAS**, the total renovation is anticipated to cost approximately \$13 million and will include improvements to Merriman Street, which is a dead-end street that solely serves the tenants of Melone Village; and

**WHEREAS**, Auburn Housing Authority anticipates that the cost of improvements to Merriman Street will total approximately \$90,000; and

**WHEREAS**, in recognition of the development costs of \$90,000, and the financial benefits to the community as consideration, Auburn Housing Authority has requested that the City discontinue use of the real property located at Merriman Street as a City street, and transfer the same to Auburn Housing Authority for the sum of \$1; and

**WHEREAS**, pursuant to General City Law Section 20, the Auburn City Council is authorized to discontinue City streets; and

City of Auburn, New York

**WHEREAS**, pursuant to Section C-39 of the Charter of the City of Auburn, Auburn City Council may sell, convey, exchange, grant or release any City real estate belonging to the City upon such terms and conditions as it deems proper.

**NOW, THEREFORE, BE IT RESOLVED**, that the Auburn City Council hereby abandons and discontinues the use of real property located at Merriman Street as a City street; and,

**BE IT FURTHER RESOLVED**, that the Auburn City Council hereby authorizes the Mayor, or other authorized representative, to execute all closing documents necessary to transfer the real property located at Merriman Street, including a deed retaining City easements for existing and future utilities, to Auburn Housing Authority for the sum of \$1.00 and other good and valuable consideration.

Seconded By Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #30 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2<sup>nd</sup> day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 2, 2017*

**FINANCIAL RESOLUTION #31 OF 2017**

**AUTHORIZING THE TRANSFER OF CERTAIN OPERATING FUNDS**

By Councilor McCormick

March 2, 2017

**WHEREAS**, the City of Auburn has done a mid-year review of budget accounts and needs authorization to transfer funds between accounts to cover expenditures for the rest of fiscal 2016-17 as outlined in attachment A; and,

**WHEREAS**, these transfers do not increase the overall fund budget.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:**

1. That the Auburn City Council does hereby authorize the transfers in Attachment A for the 2016-2017 fiscal year; and,
2. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Cuddy

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #31 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2<sup>nd</sup> day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 3, 2017*

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Attachment A					
Amount		Account To		Account From	Reason
\$ 2,000	A1305.150	Finance Overtime	A1911.100	General Unallocated Salaries	Unexpected overtime in payroll
\$ 200	A1410.130	Clerk Temporary and PT	A1410.440	Clerk Services	Final fiscal year 2016 wages for Bingo Inspector
\$ 5,000	A1420.440	Corporation Counsel Services	A1230.110	City Manager Salaries	Increased cost of the Employee Human Rights hearing, tax certiorari and cell tower proceedings
\$ 23,000	A3410.164	Fire Overtime Training	A99.1589	Fire Dept. Revenue - Local Training	EMT Refresher which was not budgeted for but is mandatory, the City is reimbursed after completion
\$ 400	A5651.150	Parking Overtime	A5651.412	Parking Operating Supplies	Unexpected overtime
\$ 5,000	A7610.440	Senior Programs Services	A7110.440	Parks Services	Annual recognition dinner was not budgeted and is mandatory
\$ 300	A7610.4150	Senior Programs OT	A7610.441	Senior Programs Liability Insurance	Unexpected overtime
\$ 13,000	CL8161.800	Refuse Collection Benefits	CL8161.481	Refuse Collection Fuel	Allocations were off from original budget
\$ 500	E8240.801	Hydro Retirement	E8240.150	Hydro Overtime	Allocations were off from original budget
\$ 10,000	F8340.150	Transmission/Distribution Overtime	F1911.100	Water Unallocated Salaries	Major main/valve projects which have ballooned in scope due to aging infrastructure
\$ 10,000	F8310.451	Utility Billing Consulting Fees	F1950.453	Water Judgements & Settlements	Extra costs associated with implementing the utility billing software in Munis
\$ 10,000	G8130.150	WWTP Overtime	G1911.100	Sewer Unallocated Salaries	Heavy rain ORF events when staffing is at minimum and NY Alert requirements for visual inspection of CSOs

**COUNCIL RESOLUTION #32 OF 2017  
ADOPTING A CITY OF AUBURN FIVE YEAR FINANCIAL PLAN**

By Councilor Carabajal

March 2, 2017

**WHEREAS**, the New York State Comptroller’s Office recommends multi-year financial planning, the City Council has set as a Council priority the adoption of a five year financial plan; and the City Manager is recommending the adoption of a five year financial plan; and,

**WHEREAS**, the model used to build the five year financial plan for the fiscal years ending 2018-2022 estimates general fund financial deficits ranging between \$637,000 to \$2,300,000; and

**WHEREAS**, as part of the plan the City Manager recommends some specific options to be considered by the Council during the preparation of the 2017-18 budget year, said options to be considered with the intention of completely or partially addressing the plan’s projected financial deficits.

**WHEREAS**, the Council is not limited to the options for deficit reduction listed in the plan, rather the options provide City staff with direction to prepare scenarios for Council consideration; and,

**WHEREAS**, the plan includes establishing a Fund Balance policy which requires the City to maintain a Fund Balance between 10.0% and 16.7% of audited expenditures exclusive of one time capital financing and a Contingency Fund policy which establishes a minimum of \$75,000 and a maximum of 1% of the City’s general fund budget less capital expenditures; and

**WHEREAS**, it is necessary that the City Council formally adopt the five year plan, fund balance policy and contingency policy.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Auburn 2018-2022 Financial Plan including the fund balance and contingency fund policies is hereby adopted.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #32 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2<sup>nd</sup> day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 2, 2017*

**FINANCIAL RESOLUTION #33 OF 2017**

**AUTHORIZING A BUDGET TRANSFER AND THE  
REPURPOSING OF CAPITAL FUNDS**

By Councilor McCormick

March 2, 2017

**WHEREAS**, the Police evidence vehicle is a 2008 Ford Crown Victoria and the DPW Superintendent vehicle is a 2003 Ford Expedition both of which are in need of replacement due to age and functionality at an estimated replacement cost of \$46,000; and,

**WHEREAS**, the Fire Truck Repair and Replacement capital account has approximately \$37,800 in left over funds after the purchase and repair of the vehicles designated for this account due to higher than expected sale prices on vehicles which were replaced; and,

**WHEREAS**, the Fire Truck Repair and Replacement capital account was funded by a \$319,000 bond, a \$639,000 transfer from general fund and \$189,000 in sale proceeds from sold vehicles; and,

**WHEREAS**, it is desirable to repurpose the remaining funds from the Fire Truck Repair and Replacement capital account to cover the cost of the Police evidence vehicle and the DPW Superintendent's vehicle; and,

**WHEREAS**, it is necessary to cover the difference between the estimated cost and the repurposed funds through transfers from the Police and Public Works Administration budgets.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council approves the repurpose of \$37,800 in the Fire Truck Repair and Replacement capital account (HA3410.250), the transfer of \$4,100 from the Public Works Administration Consulting Fees (A5010.451) and \$3,600 from the Police Vehicles (A3120.230) to the Fire Truck Repair and Replacement capital



City of Auburn, New York

account (HA99.2892.HU) for the purchase of a vehicle for the Police for use as an evidence vehicle and a vehicle for the DPW Superintendent at an estimated maximum cost of \$46,000.

Seconded By Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #33 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2<sup>nd</sup> day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 3, 2017*

**AGREEMENT RESOLUTION #34 OF 2017**

**AUTHORIZING THE EXECUTION OF PAYMENT IN LIEU OF TAX (“PILOT”) AGREEMENTS BY AND AMONG THE CITY OF AUBURN, MELONE VILLAGE I HOUSING DEVELOPMENT FUND COMPANY, INC. AND MELONE VILLAGE I LIMITED PARTNERSHIP; AND THE CITY OF AUBURN, MELONE VILLAGE II HOUSING DEVELOPMENT FUND COMPANY, INC. AND MELONE VILLAGE II LIMITED PARTNERSHIP**

By Councilor Carabajal

March 2, 2017

**WHEREAS**, the City Council of the City of Auburn (the “City”), by Agreement Resolution #103 of 2016, resolved to exempt certain real property (the “Property”) currently owned by the Auburn Housing Authority (“Housing Authority”) and improved by a 188-unit affordable housing complex commonly known as Melone Village (the “Project”) from real property taxes to the extent authorized by Section 577 of the Private Housing Finance Law of the State of New York (“PHFL”) upon the conveyance of such Property by the Housing Authority to a to-be-formed New York not-for-profit corporation created as a housing development fund company under Article XI of the PHFL (“HFDC”), as to record ownership, and a to-be-formed New York limited partnership (“Partnership”), as to beneficial ownership, for the purpose of rehabilitating the Project; and

**WHEREAS**, the City Council further resolved, by Agreement Resolution #103 of 2016, that the Mayor of the City is authorized to enter into a PILOT Agreement with respect to the Property providing for annual payments in lieu of taxes to be paid to the City as set forth in the PILOT Agreement presented to the Council for approval; and

City of Auburn, New York

**WHEREAS**, the Housing Authority has determined that it is necessary to rehabilitate the Project in two phases and, therefore, it is requested that the City enter into two separate PILOT Agreements with respect to the Property; one for Melone Village I located at 91-93 Garrow Street (Section 122.27, Block 1, Lot 13), and one for Melone Village II located at 20 Thornton Avenue (Section 122.35, Block 1, Lot 2); and

**WHEREAS**, Melone Village I and Melone Village II shall each constitute a “housing project” as defined in the PHFL; and

**WHEREAS**, fee title to each of Melone Village I and Melone Village II shall be transferred to an HFDC that is a “housing development fund company” as the term is defined in Section 572 of the PHFL, and Section 577 of the PHFL authorizes the City Council to exempt each of Melone Village I and Melone Village II from real property taxes; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby confirms that the Project, as divided into Melone Village I and Melone Village II, shall be exempt from real property taxes to the extent authorized by Section 577 of the PHFL and approves the proposed PILOT Agreements for Melone Village I and Melone Village II in substantially the forms presented at this meeting, providing for annual payments as set forth in such agreements; and it is

**FURTHER RESOLVED**, that the Mayor of the City of Auburn is hereby authorized, on behalf of the City of Auburn, to execute and deliver the foregoing PILOT Agreements, each at such time as the HDFC and the Partnership shall hold nominal and beneficial title, respectively, to the real property which is the subject of such agreement is formed; and it is

**FURTHER RESOLVED**, that this resolution shall take effect immediately.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

City of Auburn, New York  
**AWARD RESOLUTION #35 OF 2017**

**AWARDING THE BID FOR ELECTRICAL CONSTRUCTION FOR THE NORTH  
DIVISION STREET DAM HYDRO FACILITY PROJECT**

By Councilor McCormick

March 2, 2017

**WHEREAS**, the Auburn City Council did authorize the advertisement for bids for the North Division Street Dam Hydro Facility Upgrades and Phase II of the project requires the installation of the “water to wire” electrical package and the electrical interconnection to the NYSEG grid necessary for remote net metering; and

**WHEREAS**, bids for the North Division Street Hydro Facility Project- Phase II for Electrical Construction were opened on Tuesday, February 7, 2017 and the following bids were received:

- |  |               |
|--|---------------|
| 1. J & E Electric<br>Auburn, New York            | \$ 272,500.00 |
| 2. Patricia Electric, Inc.<br>Syracuse, New York | \$370,000.00  |
| 3. Scriba Electric<br>Oswego, New York           | \$382,214.00  |
| 4. Northline, LLC<br>AuSable Forks, New York     | \$750,856.03  |
| 5. Concord Electric<br>Rochester, New York       | Disqualified  |

**WHEREAS**, after the bid analysis by C&S Engineers was completed, they have recommended the award of the electrical contract to J & E Electric of Auburn, NY; and

**WHEREAS**, it is necessary that the Auburn City Council award the bid for the North Division Street Dam Hydro Facility Project to J & E Electric in the amount of \$272,500.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby award the bid for the North Division Street Dam Hydro Facility Project- Phase II for the electrical construction contract to J & E Electric in the amount of \$272,500 and the cost of the bid award of \$272,500 is to be charged to North Division Street Hydro Upgrade capital account (#ED 8292-440-HY).

**AND IT BE FURTHER RESOLVED** that the Mayor is authorized to sign any and all documents in reference to the award of this bid.

Seconded by Councilor Giannettino

City of Auburn, New York

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #35 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2nd day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 3, 2017*

**AWARD RESOLUTION #36 OF 2017**

**AWARDING THE BID FOR GENERAL CONSTRUCTION FOR THE NORTH DIVISION STREET DAM HYDRO FACILITY PROJECT**

By Councilor Carabajal

March 2, 2017

**WHEREAS**, the Auburn City Council did authorize the advertisement for bids for the North Division Street Dam Hydro Facility Upgrades and Phase II of the project is to install the new Kaplan turbine as well as complete construction of the new powerhouse and substantial site improvements; and

**WHEREAS**, bids for the North Division Street Hydro Facility Project- Phase II for General Construction were opened on Tuesday, February 7, 2017 and the following bids were received:

1. Gracon, LLC \$ 1,778,100.00  
Loveland, Colorado
2. Northline, LLC \$ 2,548,891.85  
AuSable Forks, New York
3. BVR Construction Co. \$ 2,667,500.00  
Churchville, New York

**WHEREAS**, after the bid analysis by C&S Engineers was completed they have recommended the award of the general construction contract to Gracon, LLC of Loveland, Colorado; and

**WHEREAS**, it is necessary that the Auburn City Council award the bid for the North Division Street Dam Hydro Facility Project to Gracon, LLC in the amount of \$1,778,100.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby award the bid for the North Division Street Dam Hydro Facility Project- Phase II for the general construction contract in the amount of \$1,778,100 to Gracon LLC and the cost of the bid award of \$1,778,100 is to be charged to North Division Street Hydro Upgrade capital account (#ED 8292-440-HY).

**AND IT BE FURTHER RESOLVED** that the Mayor is authorized to sign any and all documents in reference to the award of this bid.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #36 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2nd day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 3, 2017*

**AWARD RESOLUTION #37 OF 2017**

**AWARDING THE BID FOR MECHANICAL & PLUMBING CONSTRUCTION FOR THE NORTH DIVISION STREET DAM HYDRO FACILITY PROJECT**

By Councilor Giannettino

March 2, 2017

**WHEREAS**, the Auburn City Council did authorize the advertisement for bids for the North Division Street Dam Hydro Facility Upgrades and Phase II of the project requires the installation of HVAC, motors and some plumbing necessary for the operation of the new Kaplan turbine and powerhouse superstructure; and

**WHEREAS**, bids for the North Division Street Hydro Facility Project- Phase II for Mechanical & Plumbing Construction were opened on Tuesday, February 7, 2017 and the following bids were received:

City of Auburn, New York

- |  |               |
|--|---------------|
| 2. Siracusa Mechanical, Inc.<br>Auburn, New York | \$ 247,800.00 |
| 2. Gracon, LLC<br>Loveland, Colorado             | \$ 317,130.00 |

**WHEREAS**, after the bid analysis by C&S Engineers was completed they have recommended the award of the mechanical & plumbing contract to Siracusa Mechanical, Inc. of Auburn, NY; and

**WHEREAS**, it is necessary that the Auburn City Council award the bid for the North Division Street Dam Hydro Facility Project to Siracusa Mechanical, Inc. in the amount of \$247,800.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby award the bid for the North Division Street Dam Hydro Facility Project- Phase II for the mechanical & plumbing construction contract in the amount of \$247,800 to Siracusa Mechanical, Inc. and the cost of the bid award of \$247,800 is to be charged to North Division Street Hydro Upgrade capital account (#ED 8292-440-HY).

**AND IT BE FURTHER RESOLVED** that the Mayor is authorized to sign any and all documents in reference to the award of this bid.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #37 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2nd day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 3, 2017*

City of Auburn, New York  
**FINANCIAL RESOLUTION #38 OF 2017**

**AUTHORIZING THE TRANSFER OF CERTAIN OPERATING FUNDS TO  
ESTABLISH REQUIRED MATCH FOR 2016 EPF GRANT #C1000920 –  
WELCOME CENTER DESIGN**

By Councilor Cuddy

March 2, 2017

**WHEREAS**, on July 28, 2016, by approval of Council Resolution #105 of 2016, the City Council authorized submission of a 2016 Consolidated Funding Application (CFA) in the total amount of \$579,500, and committed to the required local match of 50%, or \$289,750; and

**WHEREAS**, the City of Auburn was awarded 2016 EPF Grant #C1000920, which will be utilized for the design of a welcome center; and

**WHEREAS**, it is necessary to establish the City's match of \$289,750 in order to move the project forward; and

**WHEREAS**, the City has done a review of budget accounts and needs authorization to transfer funds between accounts in order to provide the \$289,750 match, as outlined in attachment A; and

**WHEREAS**, these transfers increase the general fund budget by \$53,750 through use of Fund Balance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF AUBURN, NEW YORK:**

3. That the Auburn City Council does hereby authorize the transfers in Attachment A in order to provide the \$289,750 match for the 2016 EPF Grant #C1000920, which will be utilized for the design of a welcome center; and
4. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #38 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2<sup>nd</sup> day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: March 3, 2017*

Attachment A

Amount	Account To		Account From		Reason
\$ 15,000	HA1620.440.IM	Welcome Center	A1110.440	Courts Rent	Establish required match
60,000	HA1620.440.IM	Welcome Center	A1990.455	Contingency	Establish required match
35,000	HA1620.440.IM	Welcome Center	A99.1110	Sales Tax	Establish required match
35,000	HA1620.440.IM	Welcome Center	A99.2401	Interest Earnings	Establish required match
91,000	HA1620.440.IM	Welcome Center	A99.2660	Sale of Real Property	Establish required match
53,750	HA1620.440.IM	Welcome Center	A909	Use of Fund Balance	Establish required match
<u>\$ 289,750</u>					

**AGREEMENT RESOLUTION #39 OF 2017**

**AUTHORIZING EXECUTION OF AN AGREEMENT WITH ARCHITECTS FOR PROFESSIONAL SERVICES FOR THE DESIGN OF A WELCOME CENTER**

By Mayor Quill

March 2, 2017

**WHEREAS**, the City of Auburn in partnership with New York State Office of Parks, Recreation, and Historic Preservation, propose to design a new welcome center to be developed in Auburn, NY (“the Project”); and

**WHEREAS**, a welcome center will provide an opportunity for new urban economic development that supports the region’s tourism industry and highlights the area’s historic and cultural heritage; and

**WHEREAS**, it is deemed necessary that the City secure professional services to provide Program Verification, Schematic Design, Design Development, Construction Documents, Bid and Award, and Construction Administration for the Project; and

**WHEREAS**, the City of Auburn was awarded 2016 EPF Grant #C1000920 from New York State Department of State for the design of the Project, which requires the City to provide a \$289,750 match; and

**WHEREAS**, the City of Auburn issued a Request for Proposals for professional consulting services related to the design and development of a welcome center; and



**WHEREAS**, on December 19, 2016, the City of Auburn received seven (7) responses to the Request for Proposals and through a competitive review process nArchitects of Brooklyn, NY was selected and a proposed fee not to exceed \$1,049,512.60 established.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:**

5. That it does hereby authorize the Mayor to execute an agreement for a welcome center design to nArchitects of Brooklyn, New York at a cost not to exceed \$1,049,512.60 to be charged to a designated capital account entitled Welcome Center Account (#HA 1620.440.IM); and
6. That the Mayor is hereby authorized to immediately permit work to begin on Phase 1: *Design Phase* of the Project, as outlined in Exhibit C of said agreement; and
7. That the Mayor is hereby authorized to permit work on subsequent Phase 2: *Construction Documents* and Phase 3: *Bid & Construction Administration* of the Project, as outlined in Exhibit C of said agreement, as additional State funding is available.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

**F. Staff/Vendor Presentations**

**10. Other Business**

Councilor Cuddy presented to the Council a worksheet he prepared to assist with the facilitation of discussing developing goals for the Council. This prompted a discussion among all members of the Council about conducting goal setting and strategic planning. It was decided that Council members would review Cuddy’s worksheet and respond so that the topic of goals could be added to a future Council meeting.

**Adjournment:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:00 p.m.

Auburn City Council Minutes March 2, 2017

Minutes submitted to the City Council on March 8, 2017 by:

Charles Mason  
City Clerk

On March 9, 2017 a motion to approve the minutes of the March 2, 2017 Auburn, NY City Council meeting was made by Councilor Cuddy, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	Excused	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 2nd day of March, 2017 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk      Date: March 10, 2017*