

**Auburn City Council
Regular Meeting
Thursday, January 26, 2017 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, Carabajal, and Mayor Quill were all present.

The following City Staff was present for the regular meeting:

- City Manager, Jeff Dygert
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Director of Planning and Economic Development, Jennifer Haines
- Director of Grants and Capital Improvement Program, Christina Selvek
- Senior Planner, Renee Jensen
- Senior Planner, Tiffany Beebee
- Superintendent of Engineering, William Lupien
- Police Chief, Shawn Butler

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements – none

5. Ceremonial Presentations and Proclamations – none

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Tim Lattimore, South Street, County Legislator District 13

Mr. Lattimore spoke about the Cayuga Economic Development Agency's annual luncheon that was held earlier in the day.

7. Approval of Meeting Minutes:

January 19, 2017 Council Meeting Minutes

Motion to approve the January 5, 2017 minutes by Councilor McCormick, seconded by Councilor Giannettino.

The motion to approve carried 5-0.

8. Reports of City Officials

A. City Manager's Report

- City staff has been discussing the contract with the Auburn Hockey Boosters pertaining to the operation of the Casey Park Ice Rink. The City of Auburn and the Auburn Hockey Boosters Club entered into an agreement whereby the City leased the Casey Park Ice Rink to the Hockey Boosters for the period of time from October 1, 2016 to March 1, 2017 for the second year. The Hockey Boosters have requested an addition of two weeks to extend the lease until March 15, 2017 and in return shall pay the sum of total costs to the City. All of the other terms and conditions of the agreement shall remain in full force and effect. This matter will be coming before the Council at the February 2, 2017 meeting.
- The Doubledays General manager is working with the City Treasurer on compiling a comprehensive financial report for the Auburn Doubledays over the past several years. Also, the job description for the position of Assistant General manager is complete and is being posted with the anticipation an assistant can be hired in the coming weeks.
- A meeting was held earlier in the week with representatives of the Cayuga County Landlords Association. Among the topics discussed was establishing a landlord registry of contact information on multi-unit properties in the City.
- The bid announcement for the replacement of the City Hall elevator will be advertised beginning January 31st with bids to be submitted by February 21, 2017 at 12:30pm.
- The Comptroller and Treasurer are reporting that the most recent monthly sales tax revenue checks have been received and the sales tax revenue appears to be exceeding the previous year's revenue received by about \$75,000.00

B. Reports from members of Council – none

Mayor Quill announced that the Public Hearing for the 2017-2018 Community Development Block Grant Action Plan was now open. He asked if any individuals were wanting to address the Council and the following individual spoke:

Erica Turner, the Director of the Cayuga County Homesite, Homesite Fund Inc. located in Auburn at 60 Clark Street spoke to thank the City Planning and Economic Development office for their partnership. She spoke in support of the Home Repair Assistance Program which assists low income households to obtain financing they need for making necessary home repairs. The CDBG funds that the agency receives allows them to obtain additional funding from State agencies

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) - None

B. Ordinances - None

C. Local Laws – None

D. Resolutions –

**COUNCIL RESOLUTION #13 of 2017
AUTHORIZING THE CITY OF AUBURN TO ACCEPT \$75,000 IN GRANT FUNDING
TO FUND THE ENGINEERING STUDY FOR THE WATER FILTRATION
MICROCYSTIN TREATMENT AND WATER QUALITY PROJECT**

January 26, 2017
By Councilor Cuddy

WHEREAS, On September 26, 2016, the City of Auburn observed detectable levels of toxins associated with harmful blue green algae blooms in the raw and finished (treated) water and as a result of this detection, it was necessary to develop a full-scale design report to study multiple physical and chemical treatment options at the City's Water Filtration Plant; and

WHEREAS, on October 27, 2016, the Auburn City Council passed Financial Resolution #157 of 2016 authorizing a water fund transfer to fund the Engineering Study for the Water Filtration Microcystin Treatment and Water Quality Project (hereinafter referred to as “The Project”); and

WHEREAS, a formal funding request was sent to the State of New York in order that the City be full reimbursed for the costs associated with the report and the construction costs associated with the implementation of the report's findings; and

WHEREAS, on January 20, 2017, the City of Auburn received written notification from the New York State Environmental Facilities Corporation (hereinafter referred to as “NYS EFC”) awarding \$75,000 in grant funding to reimburse the cost of The Project's engineering report.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Auburn, New York, hereby accepts the grant funding from NYS EFC in the amount of \$75,000 to fund the engineering study for The Project, to be charged to a designed capital account entitled Water Filtration Plant Microcystin Treatment - State Aid (HF99.359.IH).; and

BE IT FURTHER RESOLVED that the Mayor of the City of Auburn, or a designated representative, is authorized to execute the grant assistance contract, submit project documentation, and otherwise act on all matters related to The Project and State assistance; and

BE IT FURTHER RESOLVED, that the City Comptroller is authorized to realize the grant as revenue, and fund the designed capital account entitled Water Filtration Plant

Microcystin Treatment - State Aid (HF99.359.IH).

Seconded by Councilor McCormick

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #13 of 2017 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 26th day of January, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: January 27, 2017

F. Staff/Vendor Presentations

- **Cayuga County Office of Tourism - Strategic Direction, Destination 2020.** Meg Vanek, Executive Director for the Cayuga County Convention and Visitors Bureau provided an update on her organization’s strategic plan.

- **LEAD Poisoning Task Force Presentation.** Kathleen Cuddy, the Public Health Director for the Cayuga County Health Department and Deanna Ryan a Senior Public Health Educator for the Cayuga County Health Department reported on the recent work of the community Lead Poisoning Task Force. Members of the task force from the City of Auburn include Councilor Cuddy and Director of Planning and Economic Development Jennifer Haines. The task force has been working diligently over the past year to identify the magnitude of the issue of lead paint in the housing stock predominatnly located in the City of Auburn. The presentation outlined various educational programs that the County Health Department oversees on the issue and presented a list of short term and long term goals that the task force has identified to address the issue moving forward.

- **2017-2018 CDBG Action Plan Presentation - Renee Jensen, Senior Planner and Tiffany Beebee, Senior Planner of the Office of Planning and Economic Development.** Ms. Jensen and Ms. Beebee presented the annual action plan for the Community Development Block Grant funding that the City receives from the Federal government’s Department of Housing and Urban Development (HUD). The proposed Annual Action Plan is the third of five plans under a 5-year Consolidated Plan. Priorities for this plan, based on public input, are outlined in the narrative.

HUD has not released entitlement funding levels for the 2017-2018 program year. Therefore, as a basis for developing this Action Plan, we have used an allocation equal to that of 2016-2017 program year, or \$816,954. The Proposed Action Plan is produced to offer the public the opportunity to comment on the proposed priorities, goals, objectives, and use of the CDBG funds. The Public Hearing to be held on January 26, 2017 is occurring during a comment period that began on January 12, 2017. We are requesting that the City Council consider approval of the plan submission on February 16, 2017.

Mayor Quill announced that the public hearing for the CDBG program was still open and asked if any individuals were wanting to address the Council. No individuals spoke. Mayor Quill then announced that the Public Hearing for the 2017-2018 Community Development Block Grant Action Plan had concluded.

• **FY 2016/2017 City Grant Projects Update - Christina Selvek, Director of Capital Improvements and Grants.** Ms. Selvek provided an overview of all grant funded City projects. The City departments are managing 27 grant funded projects to assist with various infrastructure, equipment and planning needs for the community. Since the beginning of the City's 2016/2017 FY, staff has secured over \$9.7 million in NYS and Federal aid for 8 projects. The intent of providing this information to Council is to aid in communicating existing initiatives prior to the annual springtime bond ordinance and budget processes.

• **Monthly Budget Reports for December 2016 - Jeff Dygert, City Manager.** The City Manager provided a brief overview of the monthly budget reports which appear to be on track at this point in the budget year.

10. Other Business

Councilor Giannettino brought up that he observed the crosswalk signals located directly in front of Memorial City Hall appear to not be working on a regular basis and asked if the matter could be looked into.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:49 p.m.

Minutes submitted to the City Council on January 31, 2017 by:

Charles Mason
City Clerk

Auburn City Council Minutes January 26, 2017

On February 2, 2017 a motion to approve the minutes of the January 26, 2017 Auburn, NY City Council meeting was made by Councilor McCormick, seconded by Councilor Giannettino.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 26th day of January, 2017 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: February 3, 2017