

**Auburn City Council  
Regular Meeting  
Thursday, July 28, 2016 5:00 P.M.  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**Minutes**

The meeting of the Auburn City Council was called to order at 5:00PM in the City Council Chambers 24 South St. Auburn NY by Councilor Carabajal.

**1. Roll Call** – The City Clerk called the roll. Councilors McCormick, Giannettino, Cuddy, and Carabajal were all present. Mayor Quill was excused. Councilor Carabajal served as the acting mayor.

**The following City Staff was present for the regular meeting:**

- Interim City Manager, Jeff Dygert
- Assistant Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Acting Assistant City Manager, Jennifer Haines
- Superintendent of Engineering, William Lupien
- Director of Municipal Utilities, Seth Jensen

**2. Pledge of Allegiance to the Flag** – Councilor Carabajal led the Pledge of Allegiance.

**3. Moment of Silent Prayer or Reflection** – Councilor Carabajal asked for a moment of silent prayer.

**4. Public Announcements** –

The City Clerk read the weekly announcements.

**5. Ceremonial Presentations and Proclamations**

Councilor Carabajal welcomed students Jiachao (Henry) Hao; Yuhui (Bill) Guo; Chenxi (Joyce) Zhuang; Ningyue (Blair) Zhang; and their teacher Shawn Gray. The students are visiting Auburn from China this summer and they have been actively working on service projects and touring historic and cultural places in the greater Auburn area. The students spoke and presented gifts to the Council.

**6. Public to be Heard** – Councilor Carabajal opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. Councilor Carabajal also opened the Public Hearing on the 2016 Community Development Block Grant (CDBG)

Sidewalk program. The Director of Planning & Economic Development Jennifer Haines introduced the CDBG Sidewalk Program.

No members from the public spoke for either the Public to be Heard or the Public Hearing.

**7. Approval of Meeting Minutes:**

A. Motion to approve the July 14, 2016 minutes by Councilor Giannettino, seconded by Councilor McCormick.

The motion to approve carried 4-0. Councilors McCormick, Giannettino, Cuddy and Carabajal all voting aye.

**8. Reports of City Officials**

**A. City Manager's Report by Jeff Dygert Interim City Manager**

- Reported that the staff had researched and found a way to be able to charge the refuse collection fee on two separate charges in future year's property tax bills. This will spread the payment out over the July and January bills.
- There has been success with changing the service classification of the Mill Street Hydroelectric Dam facility.
- He discussed the compactor at the City landfill.
- He discussed that the staff was bringing forward Council Resolution 105 of 2016 for Council consideration at the meeting. This resolution is to support a grant application to the Local Waterfront Development Program that is due on Friday, July 29, 2016.

**B. Reports from members of Council**

- Councilor McCormick reported on a recent Owasco Lake Watershed Inspection Committee meeting she attended.

**9. Matters to Come Before Council**

**A. State Environmental Quality Review Act Resolutions (SEQR) – None**

**B. Ordinances – None**

**C. Local Laws – None**

**D. Resolutions -**

**COUNCIL RESOLUTION #105 OF 2016, AUTHORIZING A 2016 CONSOLIDATED FUNDING APPLICATION (CFA) FOR A LOCAL WATERFRONT REVITALIZATION PROGRAM PROJECT TO PLAN AND DESIGN THE RIVERSIDE REGIONAL PUBLIC MARKET, DOWNTOWN VISITOR WELCOMING CENTER, AND MICROBREWERY.**

By Councilor McCormick

**WHEREAS**, the City of Auburn prepared and submitted a Downtown Revitalization Initiative (DRI) application to New York State on May 31, 2016; and

**WHEREAS**, the City included a Riverside Regional Public Market, Downtown Visitor Welcoming Center, and Microbrewery in the DRI application, all of which are transformative projects that will attract and retain residents, visitors and businesses; and

**WHEREAS**, the City of Auburn desires to pursue alternative funding sources to move these projects forward; and

**WHEREAS**, the 2016 New York State Consolidated Funding Application (CFA) has released a request for proposals for Local Waterfront Revitalization Program projects for which municipalities are eligible to apply; and

**WHEREAS**, the City of Auburn's local waterfront revitalization project aligns with the Central New York Regional Economic Development Council's *Five-Year Strategic Plan: 2012-2016* priority goals of Revitalizing Urban Cores, Main Streets, and Neighborhoods; and

**WHEREAS**, the planning, design and construction documents for the Riverside Regional Public Market, Downtown Visitor Welcoming Center and Microbrewery have an anticipated cost of \$579,500; and

**WHEREAS**, the City of Auburn is requesting \$289,750 in funding assistance from the NYS Environmental Protection Fund Local Waterfront Revitalization Program, and will make available the required local match of 50%, or \$289,750, from the City General Fund; and

**WHEREAS**, the City of Auburn does not currently have the funding to pay for 100% of the planning and design for the Riverside Regional Public Market, Downtown Visitor Welcoming Center, and Microbrewery, and it is necessary to obtain New York State funding assistance for the project development and implementation.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Auburn, New York:

1. That the Mayor, or appointed designee, is authorized to submit an application for funding under the 2016 CFA to implement a Local Waterfront Revitalization Program project in an amount estimated at \$579,500 in total project costs; and
2. That the City of Auburn is requesting \$289,750 in funding assistance from the NYS Environmental Protection Fund Local Waterfront Revitalization Program, and would make available the required local match of 50%, or equal to \$289,750, from the City General Fund; and
3. That the representative is also authorized, if awarded, to execute the grant assistance contract, submit project documentation, and otherwise act for the Municipality's governing body in all matters related to the project and state assistance; and

4. That the City Comptroller is authorized to recognize grant revenue, if awarded, and to appropriate the funds into the designated departmental or capital account(s).
5. That this resolution shall take effect immediately upon its adoption.

Seconded by Councilor Giannettino

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	X	
Councilor Carabajal	X	
Mayor Quill	Absent	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution #105 of 2016 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 28th day of July, 2016 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk Date: July 29, 2016*

**F. Staff/Vendor Presentations**

- F1. Monthly Budget Report June 2016 by Jeff Dygert, Interim City Manager.
- F2. Department of Public Works Presentation on City Trees by Mike Talbot, Superintendent of the Department of Public Works.

**10. Other Business**

Councilor Giannettino discussed the recent Zombie Property Grant that became available by the State Attorney General’s office.

Councilor Cuddy stated that the new lights downtown have given the City a festive look and would like to recommend that the City use the lights also as the new holiday lights at Christmas time. The Superintendent of Public Works reported that he is working with the Auburn Business Improvement District that would incorporate those lights into a new City holiday light and decoration program.

Councilor Cuddy asked about the intersection of Standart Avenue and Fulton Street. The Manager reported that conditions and improvements to the intersection are included as part of the work scheduled for the 2016 Road Improvement Program.

**Adjournment:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 6:29 p.m.

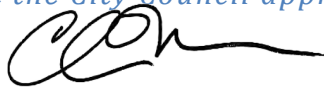
Minutes submitted to the City Council on August 11, 2016 by:

Charles Mason  
City Clerk

On August 11, 2016 a motion to approve the minutes of the July 28, 2016 Auburn, NY City Council meeting was made by Councilor McCormick, seconded by Councilor Carabajal.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	absent	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

*I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 28<sup>th</sup> day of July, 2016 and that the City Council approved such by the vote listed above.*



*Charles Mason, City Clerk      Date: August 11, 2016*