

**Auburn City Council
Regular Meeting
Thursday, April 28, 2016 6:00 P.M.
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Giannettino, Carabajal, and Mayor Quill were all present. Councilor Cuddy was excused.

The following City Staff was present for the regular meeting:

- Interim City Manager, Jeff Dygert
- Assistant Corporation Counsel, Stacy DeForrest
- City Clerk, Charles Mason
- Comptroller, Laura Wills
- Acting Assistant City Manager, Jennifer Haines
- Superintendent of Public Works, Mike Talbot
- Civil Service Commissioner, Diane Gove

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements –

The City Clerk read the following announcements:

A. Auburn City Council- Special Meeting Notice.

Notice is hereby given that the Auburn City Council has scheduled a special meeting to be held on Monday, May 9, 2016 at 6:00PM for the purpose of an executive session to discuss matters pertaining to the employment history and qualifications of individuals being considered for appointment to the position of City Manager. This meeting will be held at Memorial City Hall, Council Chambers, 24 South St. Auburn, NY 13021.

B. The next Regular Meeting of the City of Auburn Planning Board will be held on Tuesday, May 3, 2016 at 6:30 p.m. This meeting will be held at Memorial City Hall, Council Chambers, 24 South St. Auburn, NY 13021.

C. The City of Auburn Landfill announces, Spring Clean-up Saturdays.

The City Landfill will be open on the following days for City residents to dispose of items for free on Saturday, April 30, 2016 from 7 a.m. – Noon. City residents can bring items to the City landfill, 311 N. Division Street, for free! Proof of residency will be required.

D. An upcoming Electronic Recycling Event will be held on Saturday, May 21, 2016 from 9 a.m. through 2 p.m. at the Cayuga-Onondaga BOCES Campus located at 1879 W Genesee Street Rd, Auburn. This event is coordinated by Cornell Cooperative Extension Cayuga County, Cayuga County Department of Planning, Cayuga County Solid Waste Program Office with funding provided by NUCOR Steel of Auburn. Residents may recycle computer equipment, fluorescent light bulbs, typewriters, video game systems, small Freon appliances, hearing aid batteries, button cell batteries, propane tanks, universal power supplies, cell phones, used toner cartridges, and used ink cartridges. Paper shredding and clothing drop off will also be available. There will be a fee of \$10.00-\$20.00 for computer monitors and televisions, the fee will be dependent upon the size of the monitor or TV.

E. The Auburn Beautification Commission is teaming up with the City of Auburn to promote an annual Park-Pick-Up day which will be Saturday, May 7, 2016 beginning at 9 a.m. Residents and groups of any kind are encouraged to sign-up to volunteer their effort to adopt and clean a City Park on this day. Please contact the ABC by email at info@BeautifulAuburn.org

F. The City of Auburn Department of Engineering Services announces the State Street Sanitary Sewer Replacement Project will begin the week of May 2, 2016.

The work area will include:

- State Street between York Street and Munro Avenue, and
- Munro Avenue will be closed from State Street to Hobson Avenue.

It is anticipated the project should be completed within 6-8 weeks. The traveling public advised to expect delays in the construction area and is encouraged to avoid driving in the area.

For more information or concerns, please contact the Department of Engineering Services at 315-255-4129.

For more information please contact:

Mark Odrzywolski
Assistant Civil Engineer
City of Auburn
Department of Engineering Services
24 South St
Suite 307
Auburn, NY 13021-3893
Email: modrzywolski@auburnny.gov
Office phone: (315) 255-4131

5. Ceremonial Presentations and Proclamations –

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

David Tarala, Seminary Avenue

Mr. Tarala spoke to advise the Council he does not support the installation of parking meters on Seminary Avenue that was discussed at a previous Council meeting.

Norm Davis, 98 N. Division Street

Mr. Davis spoke to support funding for the Auburn Police Department in the upcoming City budget.

Tim Lattimore, 63 South Street

Mr. Lattimore is the Cayuga County Legislator for District 13 in the City. He spoke to support the concept of finding somebody from Cayuga County to run as a candidate for the 54th NY State Senate seat being vacated this year by Senator Michael Nozzolio.

7. Approval of Meeting Minutes:

A. April 14, 16, 21 and 23. 2016, City Council meeting minutes.

Motion to approve by Councilor McCormick, seconded by Councilor Giannettino.

The motion to approve the minutes of the April 14, 16, 21 and 23, 2016 meetings carried 4-0. Councilors McCormick, Giannettino, Carabajal and Mayor Quill all voting aye.

8. Reports of City Officials

A. City Manager's Report,

- The Manager reported that work conducted earlier in the day at the City's Water Filtration Plant was successful and very few water users noticed any interruption in water service. The next scheduled shut down at the facility is Monday, May 2, 2016 from 10 a.m. through Noon.
- It has been announced that the Parks and Recreation Department in cooperation with NY State Senator John DeFrancisco, the Auburn Business Improvement District, and the Auburn Public Theater has received an additional \$10,000.00 grant of funds to be used for the 2016 Founders day celebration.
- Superintendent of Public Works Mike Talbot reported on the April 23, 2016 Spring Clean-up Saturday drop off event at the City landfill.
- The City Staff has been working on gathering information on the Downtown Revitalization Initiative program that was included in the recently adopted NYS budget. This program will award one \$10 million grant to a City in the Central New York Region for projects in the City's Downtown. Information has been incrementally released from the State about the grant details and processes and City staff forwarded a memo to Council earlier in the day. It was also just announced earlier in the day that the application deadline for this program will be May 31, 2016. City staff will continue to work on moving forward with this process and will keep the Council up to speed on progress.
- There will be a Civil War reenactment event in the Fort Hill Cemetery area of the City on Sunday, May 1, 2016 from Noon – 3pm. They will be having celebratory gun salutes during this event.

B. Reports from members of Council

- Councilor McCormick reported on a recent monthly meeting she attended of the Auburn Business Improvement District Board of Directors. She also reported on an Owasco Watershed Inspection Committee meeting she attended.
- Councilor Giannettino reported on an event he attended Saturday, April 23, 2016 at the

Permaculture Park.

- Mayor Quill asked that the staff to schedule a Council meeting that the Auburn Business Improvement District could present to the Council an update on upcoming summer events downtown.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) – None

B. Ordinances – None

C. Local Laws – None

D. Resolutions - None

F. Staff/Vendor Presentations

- Budget Discussion – Civil Service Commissioner Diane Gove provided an overview of the proposed Fiscal Year 2016-2017 budget for the office of the Civil Service Commission.
- Budget Discussion – Comptroller Laura Wills provided an overview of the proposed Fiscal Year 2016-2017 budget for the offices that are part of the Finance Department.
- Budget Discussion – Superintendent of Public Works, Mike talbot provided an overview of the proposed Fiscal Year 2016-2017 budget for all the departments associated with the the Department of Public Works.
- Budget Discussion – Interim City Manager and Fire Chief Jeff Dygert provided an overview of the proposed Fiscal Year 2016-2017 budget for the Fire Department.
- Review of March 2015 City Department Budget Reports – Interim City Manager Jeff Dygert provided an overview of the reports.

10. Other Business

Councilor Giannettino reported that he discussed the topic of proposed installation parking meters on Seminary Avenue with Mike Speno the owner of Speno Music on Genessee Street. Mr. Speno stated that there is an existing agreement that he entered into with the City about rights of way to the Seminary Avenue City-owned parking lot in which the City had agreed it would not install parking meters on Seminary Avenue. Councilor Giannettino also reported that the dollar bill collector on the parking kiosk in the Seminary Avenue City-owned parking lot is inoperable and needs repair.

Councilor Carabajal discussed that the Council should consider establishing a program that would encourage City employees to identify potential budget savings and that the employees could potentially be rewarded if the savings are achieved.

Executive Session. Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Giannettino. Council voted to enter an executive session regarding the following matters:

1. Discussion on one matter pertaining to the employment history of a particular individual. (NYS “The Open Meeting Law”, Article 7, Section 105-f)
2. Discussion on two matters pertaining to the acquisition, sale, or lease of real property. (NYS “The Open Meeting Law”, Article 7, Section 105-h)

The motion to enter executive session carried 4-0. Councilors McCormick, Giannettino, Carabajal, and Mayor Quill all voting aye. The Council entered Executive Session at 7:30 p.m. Executive session adjourned at 8:47 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:48 p.m.

Minutes submitted to the City Council on April 29, 2016 by:

Charles Mason
City Clerk

On May 5, 2016 a motion to approve the minutes of the April 28, 2016 Auburn, NY City Council meeting was made by Councilor Carabajal, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	X	
Councilor Giannettino	X	
Councilor Cuddy	Abstain	
Councilor Carabajal	X	
Mayor Quill	X	
Carried and Adopted	X	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 28th day of April, 2016 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: May 6, 2016